

BALDWIN TOWNSHIP REGULAR MEETING

March 2, 2016

Present – Supervisors Jay Swanson, Brad Schumacher, Tom Rush and Randy Atwood. Supervisor Jeff Holm absent.

Call to Order – The March 2, 2016 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Approve/Disapprove \$8,600 in Expenditures from FEMA Grant" to Fire Department Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Rush/Schumacher unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

February 2016 Final Treasurer's Report – Receipts of \$554.91 and disbursements of \$57,173.51, check numbers 19968 through 20027 and 7 EFT payments leaving an unaudited balance of \$697,044.04.

March 2016 Preliminary Treasurer's Report – The clerk reported receipts of \$52,586.78 and disbursements of \$39,984.93 (not including payroll), check numbers 20028 through 20072 leaving an unaudited balance of \$709,645.89.

Sheriff's Report – Not present.

Fire Department Report – Assistant Chief Kiel reported there were 20 calls for service in the month of February. Quotes to fixing freezing pipes will be obtained. It will take 2 to 6 weeks to receive a replacement title for the ambulance. Rush/Schumacher unanimous to approve Gary Taylor returning to light duty only after returning to work from medical leave.

Update on Water Truck – See below.

Update on Ambulance Title – See above.

Approve/Disapprove Firefighter Going on Light Duty Work Restriction – See above.

Approve/Disapprove Lawful Gambling Exempt Permit for NE Sherburne Fire & Rescue – Rush/Atwood unanimous to approve Lawful Gambling Exempt Permit for the NE Sherburne Fire & Rescue.

Discuss/Approve/Disapprove Water Tender Purchase by NE Sherburne Relief Association – Before a decision is made on a purchase of a water tender by the NE Sherburne Relief Association, it was decided that it would be best to schedule a workshop to discuss. Swanson suggested tabling until the next meeting. Schumacher/Rush unanimous to hold a special meeting to discuss the water trucks Thursday, March 31 at 7:00 p.m.

Schedule Closed Meeting with Fire Chief – Rush/Schumacher unanimous to approve a closed meeting with the Fire Chief April 11, 2016 at 7:00 p.m.

Update on Water Truck – Jim Buell reported that the rear frame is completed on the water truck. Next week the diamond plate will be hung, and the truck should be done by the end of March. Along with emergency lights being done in April, Adversign has been asked to do the letterhead. Swanson said that if Swantec can do anything to get the truck done and running, they will consider donating their time.

Approve/Disapprove \$8,600 in Expenditures from Money Left Over from FEMA Grant – Because the fire department was able to purchase items listed in the grant for less than what the original quotes were, there is roughly \$8,600 left over from last year's FEMA grant. To purchase items not listed in the original grant proposal, a grant amendment application needed to be filled out. The amendment was approved to purchase boots, gloves, nomex hoods, turnout gear and helmets. Rush/Schumacher unanimous to approve expenditures up to the grant amount.

Next business meeting Tuesday, March 8, 2016.

Road Report:

Approve/Disapprove Letter to Sherburne Mobile Home Park Regarding EMS Signs
Rush/Schumacher unanimous to approve a letter to Sherburne Mobile Home Park regarding EMS signs with an accepted friendly amendment to have discussion regarding how they will be placed.

Review/Approve/Disapprove Salt/Sand Shed Repair – Schumacher/Rush unanimous to table to the March 21, 2016 regular meeting of Baldwin Township.

Approve/Disapprove Gravel for 111-1/2 Street – A quote was received from Knife River for \$2,442.00; a quote was received from Plaisted's for \$1,909.20. Rush/Schumacher unanimous to approve granting the quote to gravel 111 ½ Street to Knife River as their material is substantially better to hold clay. The work will start when the road restrictions go off.

Approve/Disapprove Town Hall Parking Lot Repair – Swanson/Schumacher unanimous to table until the regular April 4, 2016 meeting of Baldwin Township.

Road Report for February 2016

- We had 3 snowplow events.
- Ordered 57.94 tons of salt for \$4,606.81.
- Ordered 166.77 tons of sand at a cost of \$3,183.18.
- Have not received quote on repairs for Truck #1.
- Quotes for gravel on 111 ½ Street NE Section.
- Quote increase for split rail at park.
- Quotes for rebuilding sand/salt shed and expansion
- Quote for weed control at park to be \$475.59.
- We have 66.0 ton salt left to purchase to complete our contract with Compass Mineral. We have received authorization from Livonia Township to store it in their pole barn until next fall. Cost to purchase \$5,247.66. Will also bring over remaining salt from our shed, if necessary.
- Road restrictions are on. We have installed all necessary warning flags.

Terry C. Carlile
Maintenance Department 3/2/16

Terry said that we have until June 7th to take possession of the salt.

Swanson stated that, in regards to a pothole on 112th Street, the township engineer looked at it and it appears a surveyor was trying to find a monument under the road. We are trying to find out who this is and have them fix it. We need to discuss how to be alerted that this will happen when surveying. The township engineer will talk to the county to see if they had been out there.

Approval of Consent Agenda – Rush/Schumacher unanimous to approve the Town Board Meeting Minutes of January 28 & February 1, 2016; and to approve the Septic Check contract.

CONDITIONAL & INTERIM USE PERMITS:

Discuss Conditional Use Permit for Bell Auto – A letter was received from Bell Auto regarding the town board's issue with a bus parking on 124th Street. They are now in compliance. Rush suggested writing a letter to them thanking them for their compliance, however, if the board catches the bus again parking on 124th Street it may cause some concern with the township. Atwood agreed to thank them for addressing the issue. Both Swanson and Schumacher agreed. The clerk was instructed to write a letter for the town board's review at the next meeting.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – The Park Committee is working on the Twins Foundation Grant as well as waiting for a contact on the Burlington Northern update. There was a great recommendation from the Princeton Youth Softball-Baseball Association.

Approve/Disapprove Sending Letters to Property Owners on 313th Avenue – Rush stated that the Park Committee thought that the quote was quite high (what the county was offering). Schumacher stated that he went to the meeting with Rhonda Lewis and she came up with those prices from County Road 19. There is a gray area in there for the cost factor because they need to have trees removed. Atwood questioned the price on one parcel (Tax ID #01-489-0105). Schumacher stated that he believes Rhonda is going by parcel size. Atwood stated that they are offering average for two parcels and much less for the other. Swanson stated that Baldwin will be paying. Schumacher stated that the county will cover the dirt work cost and it will be taken care of in the reconstruction. Atwood questioned how the trail affects the snowmobile trail. Swanson stated that the town board needs to discuss and make a decision before the letters are sent. The town is looking at \$1,534 out of the park fund. Schumacher stated that he believed that the money was coming out of the park dedication fees. Swanson stated that we know we received 75% from our park dedication fees and the county holds 25%. We can ask the commissioners if they will use park dedication fees for easement procurement for the bike trail. Schumacher/Rush unanimous to table until April 4, 2016.

Discuss Young Park Rental Request – Swanson/Schumacher unanimous to approve rental of Young Park with music with the conditions that it's from sunup to sundown and no alcohol.

Approve/Disapprove \$221.00 Increase in Split Rail Fence Quote – Swanson/Schumacher unanimous to approve the increase of \$221.00 for the split rail fencing at Young Park.

TCI Baldwin Volunteer Corps Update – Rush reported on the continued discussions for FunFest 2016. This year a Young Park 4K Fun Run has been scheduled. The clerk will check into possible insurance issues.

TABLED ITEMS:

Discuss/Approve/Disapprove Moving Forward with Vacating One-Half Road – Mike Brinwall was present. The town board reviewed the photos that Supervisor Schumacher had taken. The main issue is the tree that Mr. Brinwall feels needs to be taken down. He stated he could do it but would not do it for nothing. It is falling towards his neighbor's garage. Schumacher stated that it is on Mr. Brinwall's neighbor property and it could be trimmed without asking us. It is hanging on Mr. Brinwall's side. Mr. Brinwall stated that the tree is dead and that is the whole problem. The top of the tree is not on the road right-of-way property. Schumacher suggested asking the township insurance company if the town was liable if the tree fell as an act of God. Rush suggested getting two quotes on removing the tree. Atwood questioned if a permit from the county was needed with Swanson responding that we are okay with the footage.

Atwood suggested receiving quotes from Jason Aurandt and Jesse Ewert. The clerk will call the insurance company to get clarification. Atwood suggested receiving something in writing from the two property owners that the town will be going in their yard. Rush/Schumacher unanimous to have Terry Carlile call the two professionals. The approval/disapproval of the two quotes will be added to the April 4, 2016 meeting.

Rush/Atwood unanimous to disapprove vacating of the road. Rush/Atwood unanimous to add to the April 4, 2016 meeting agenda the approval/disapproval removal of the tree.

Discuss/Approve/Disapprove Distribution of Money from Settlement – Rush / Schumacher unanimous to table until the regular Baldwin Township meeting of April 4, 2016.

Approve/Disapprove 2016-2017 Winter Hours –Schumacher/Swanson unanimous to table until the regular meeting of Baldwin Township of April 18, 2016.

NEW BUSINESS:

Schedule Oath of Office & Reorganization Meeting (Must be after March 16) – To be added to the beginning of the regular meeting of Baldwin Township of March 21, 2016.

Schedule Spring Road Tour – The spring road tour is scheduled for April 7, 2016 starting at 5:00 p.m. No engineer will be present.

Approve/Disapprove Attending MAT Short Course, St. Cloud, Tuesday, March 22nd – Schumacher/Swanson unanimous to approve attending the MAT Short Course in St. Cloud on Tuesday, March 22, 2016.

Announcements:

- Public Accuracy Test, Thursday, March 3, 2016, 10:00 a.m.
- Town Offices Open Saturday, March 5, 2016, 10:00 a.m.-Noon for Absentee Voting
- Township Election, Tuesday, March 8, 2016. Polls Open at 10:00 a.m.-8:00 p.m.
- Annual Meeting, Tuesday, March 8, 2016, 8:01 p.m., Baldwin Maintenance Garage
- Board of Canvass, Tuesday, March 8, 2016, Immediately Following Annual Meeting
- Frontier Trails Easement Signing Meeting, Wednesday, March 16, 2016, 4:00 – 7:00 p.m.
- Second Regular Meeting of the Month, Monday, March 21, 2016

ANY OTHER BUSINESS:

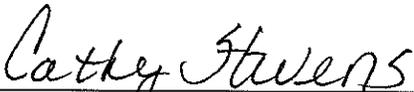
Approve/Disapprove Contractor for Arc Irrigation – Rush/Schumacher unanimous to approve to have Arc Irrigation to do two sprays of at the park.

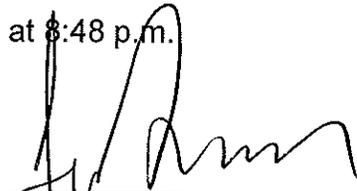
MS4 – Swanson stated that the MPCA is starting to clamp down. We have until October to get the check and application to them. Schumacher suggested pushing off until 2017 as it is an unfunded mandate. The board reviewed the letter from the MPCA. Schumacher/Rush unanimous to discuss and approve letter to the MPCA on the October 17, 2016 agenda.

Motion to Approve Bills for Payment – Rush/Atwood unanimous to approve for payment check numbers 20028 through 20072 totaling \$40,686.46.

The Town Board of Supervisors extended their appreciation to Randy Atwood for his service and dedication to Baldwin Township.

Adjourn – Rush/Atwood unanimous to adjourn at 8:48 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township


Date

Attendees: Lester W. Kriesel, Larry Handshoe, Terry Carlile