

## BALDWIN TOWNSHIP REGULAR MEETING

March 3, 2014

**Present** – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

**Call to Order** – The March 3, 2014 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Additions/Corrections to Agenda:** Additions were as follows:

- Discuss Different Date for Clean Up Day under New Business
- Approve/Disapprove Resolution to Accept Donation from North Memorial for New Ambulance under Fire Department Report
- Discuss Selling Old Ambulance under Fire Department Report
- Approve/Disapprove Flashlights and Cutting Tools for Firefighters up to \$2,800 under Fire Department Report
- Approve/Disapprove Ambulance Decals up to \$2,000 under Fire Department Report
- Schedule Closed Employee Meeting under New Business
- Discuss Truck Repairs under New Business
- Approve/Disapprove Annual Meeting Agenda Packet on Website One Week Prior to Annual Meeting Indefinitely under New Business
- PowerPoint for Annual Meeting under New Business
- Approve/Disapprove Soil Borings for South 100<sup>th</sup> Street under New Business
- Approve/Disapprove Adding Recorder's Recording of the Candidate Forum on the Township Website

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** – Good/Handshoe unanimous to approve as amended.

### **Treasurer's Report:**

**March 2014 Preliminary Treasurer's Report** – The clerk reported receipts of \$0 and disbursements of \$21,697.22, check numbers 18193 through 18228 and 2 EFT payments leaving an unaudited balance of \$512,380.31.

**Sheriff's Report** - Not present but provided a written report.

**Fire Department Report** – Captain Kiel reported there were a total of 16 calls in the month of February. The Baldwin Fire Department is receiving a new ambulance donated by North Memorial. It will cost up to \$2,000 to change the graphics on the vehicle. The Zimmerman Relief Association has donated \$2,000. Flashlights and cutting tools are needed by the department.

**Approve/Disapprove Resolution #14-06; Resolution Accepting Donation –** Handshoe/Good unanimous to approve Resolution #14-06; Resolution Accepting Donation. The donation is from North Memorial for a 2000 Ford ambulance.

**Discuss Selling Old Ambulance –** The old ambulance is a 1995 with 175,000 for mileage. It's possible to sell it for \$4 - \$5,000. Handshoe/Good unanimous to table until the March 18, 2014 meeting in order to further research.

**Approve/Disapprove Flashlights and Cutting Tools for Firefighters up to \$2,800 -** The Zimmerman Fire Relief Association donated \$2,000 to the Baldwin Fire Department. Flashlights and cutting tools will cost up to \$2,800. Good/Handshoe unanimous to approve flashlights and cutting tools for the firefighters not to exceed \$2,800 in cost.

**Approve/Disapprove Ambulance Decals up to \$2,000 -** Good/Handshoe unanimous to approve up to \$2,000 for graphics on the new ambulance.

**Approval of Consent Agenda –** Rush/Handshoe unanimous to approve the Town Board meeting minutes of February 11, 2014 and February 18, 2014

**Open Forum for Citizens –** A citizen inquired about the joint meeting between the town board and the planning commission, and was wondering when the community survey will be released.

**Snowplowing Issues, 127<sup>th</sup> Street –** Ross Perry, 127<sup>th</sup> Street, voiced his concerns with snowplowing of the township roads and the timing of when the plows are called out to do the plowing. He felt that perhaps it would be time for the supervisors to review Baldwin's policies and procedures on plowing to ensure that they are current and up-to-date.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**Park Committee Report –** Rush reported that the February 24<sup>th</sup> meeting was canceled due to the weather. It is rescheduled for Thursday, March 6<sup>th</sup>. The committee will be discussing budget. Eagle Scout Nick Swans will be attending with a presentation.

**TCI Baldwin Volunteer Corps Update –** Good reported that a joint meeting is scheduled with Adeel Admed for March 20, 2014 with the purpose of the meeting to determine the feasibility of pursuing the BR&E program. There are many questions that need to be answered. Planner Chard has expressed an interest in being involved as

well as has some ideas concerning Baldwin's business community. Representatives from Sherburne County, Connexus Energy and Don Hickman will also be invited to attend.

The FunFest is scheduled for September 20, 2014. There is \$641 in the FunFest fund for expenses. Philippi said the plan is to ask for \$1,000 at the Annual Meeting for help in financing the FunFest for 2015.

**Joint Committee with City of Princeton Status** – Swanson sent an email to the City of Princeton but has received no response.

**Discuss/Approve/Disapprove Extension for Elk Point Property** – Received from Lynnsey Mostad regarding parking and removal of vehicles from right of way is a letter as follows:

“Kathy,

Could you present this letter at the next meeting? thanks so much.

Regarding the letter we received giving us 30 days to remove all vehicles, propane tank and boat. We are asking for an extension until June 1<sup>st</sup> to be able to get all of the things moved, but especially the propane tank which will take us being up to date on our bill with the propane company and building a special platform as well as removing a portion of the fence and the propane company using some kind of hoist and connecting us from the new position. We will find another place to store our boat and our son is working on getting the old car gone but as of now everything is packed with snow. We ask that after the propane tank has been moved that we are able to park our two vehicles parallel to the fence to the west near the property marker as we have no other place to park and can not afford the big expense of regrading and building a driveway that would involve moving a building that is solidly anchored in the ground as well as basic building expenses. I do have a signed petition signed with phone numbers of all of our nearest neighbors all the way down to the cul-de-sac and next door to us stating that it never bothered them that we parked there and that they all assumed it was our parking area which I will drop off even though it is a mute point now, I didn't give it to Kathy when I dropped off the original letter as she said there was no indication that this matter was on the agenda or being brought up to the board, but it may be interesting to see the signatures that signed and said they had no complaints what-soever. We thank the plow team for doing an excellent job of keeping most of the snow away from our space and where it is put right now does not seem to be causing any problems. There is a pile of snow in front of the old car that has to be removed after this last snow and our local mailboxes post for neighbors on this end is plowed in so that our mail lady can not reach the boxes or hardly climb over to them, never the less, the first heavy snowstorm we were surprised that the plow driver directed all snow somewhere else as to not block us or our neighbors in – Thank-You! There may have been a mis-type on my part in the original letter as I have never heard of a sign stating “very slow” but did want a sign saying “slow” as you approach the curb, there is already a sign with a squiggly s shape

showing that here is going to be some curbs ahead, but regardless, even in the summer some , mostly non residents come down the road much too fast and there are now children in the neighborhood once again who ride their bikes as well as in the winter it can be dangerous. I have signed up for the online newsletter now also and we have always been proud residents of Baldwin Township and respect your efforts to organize and clean up our neighborhoods, We hope you will consent to this compromise as at the time of this writing it is all that we can do. I will turn in the petition from last summer sometime this week for your viewing interest also.

Best regards, sincerely Lynnsey and Edward Mostad”

A motion was made by Tom Rush; seconded by Larry Handshoe to allow an extension to June 1<sup>st</sup> to remove the propane tank, boat, fence and vehicles from the road right-of-way. There was discussion regarding the use of the right-of-way to park vehicles. With a voice vote taken Good, Rush, Handshoe and Atwood in favor; Swanson opposed. Motion carried.

**DRT Biosolids Construction Status** – Handshoe said that the construction will be done this spring. Atwood commented that the bond date is dated April 9, 2013.

**Discuss/Approve/Disapprove SBA Offer** – Handshoe/Atwood unanimous to table to the March 18, 2014 meeting.

#### **TABLED ITEMS:**

**Approve/Disapprove Equipment Trailer Repairs** – Two quotes were received on the trailer repairs. Brand Manufacturing quoted \$1,300 - \$1,400; Swantec, Inc. quoted \$1,044. Handshoe/Good made a motion to approve the bid from Swantec, Inc. for \$1,044. With a voice vote taken Good, Rush, Handshoe and Atwood in favor; Swanson abstains. Motion carried.

#### **NEW BUSINESS:**

**Approve/Disapprove Attendance at County Economic Development Meeting, Monday, March 17, County Board Room** – Swanson/Handshoe unanimous to approve attendance at the County Economic Development meeting on Monday, March 17, 2014.

**Approve/Disapprove Attendance at MAT Spring Short Course, Tuesday, March 25, St. Cloud** – Good/Atwood unanimous to approve attendance at the MAT Spring Short Course on Tuesday, March 25 in St. Cloud.

**Schedule Oath of Office & Reorganization Meeting (Must be after March 20)** – Handshoe/Rush unanimous to approve scheduling the Oath of Office & Reorganization Meeting on March 27<sup>th</sup> at 7:00 p.m.

**Schedule Spring Road Tour** – Good/Handshoe unanimous to table until the March 18, 2014 regular meeting in order to determine Bogart's availability.

**Approve/Disapprove Resolution 14-05, Resolution Authorizing Contract with Interested Officer** – Good/Handshoe moved to approve Resolution 14-05; a Resolution Authorizing Contract with Interested Officer. With a voice vote taken Good, Rush, Handshoe and Atwood in favor; Swanson abstains. Motion carried.

**Approve/Disapprove Attendance at Livonia Township, Monday, March 24<sup>th</sup>, 6:30 p.m., Joint Meeting to Open 112<sup>th</sup> Street 2<sup>nd</sup> Lift Bids** – Rush/Good unanimous to approve attendance at Livonia Township on Monday, March 24, 2014 at 6:30 p.m. for a joint meeting to open 112<sup>th</sup> Street 2<sup>nd</sup> lift bids.

**Discuss Different Date for Clean Up Day** – Rush/Handshoe unanimous to reschedule Clean Up Day to May 17, 2014.

**Schedule Closed Employee Meeting** – Handshoe/Good unanimous to schedule March 19, 2014 at 7:00 p.m. a closed employee meeting.

**Discuss Truck Repairs** – Handshoe reported that since the first of the year there has been \$8,700 work of repairs on the plow trucks not including current repairs done by Swantec, Inc. or Elk River Ford.

**Approve/Disapprove Annual Meeting Agenda Packet on Website One Week Prior to Annual Meeting Indefinitely** – Good/Handshoe unanimous to approve putting the Annual Meeting Agenda Packet on the website one week prior to the Annual Meeting. Discussion ensued regarding the timing of putting on the 2014 meeting packet on the website; therefore, the clerk will strive to post as much as possible with such a short notice.

**PowerPoint for Annual Meeting** – It was asked to provide all the PowerPoint information for the Annual Meeting to the clerk.

**Approve/Disapprove Soil Borings for South 100<sup>th</sup> Street** - Good/Handshoe unanimous to approve soil borings for south 100<sup>th</sup> Street at a cost of \$1,520.

**Approve/Disapprove Adding Recorder's Recording of the Candidate Forum on the Website** – Steve Conklin from the Zimmerman and Princeton Today newspapers recorded the Candidate Forum. A motion was made by Swanson; seconded by Atwood to add the recording to the Baldwin Township website. Discussion ensued with Good rejecting the idea since the recording is offered by an outside source. Swanson said that Baldwin Township was set to video and record the forum, but it was not approved by the board in time. Voice vote taken with Swanson, Rush and Atwood in favor; Good and Handshoe opposed. Motion carried.

**ANNOUNCEMENTS:**

- Town Offices Open Saturday, March 8, 2014, 10 a.m.-Noon for absentee voting
- Annual Election & Meeting, Tuesday, March 11, 2014. Polls Open at 10 a.m. – 8 p.m. Annual Meeting Begins at 8:01 p.m. Board of Canvass Meets Immediately Following Annual Meeting to certify election results
- Joint Meeting with Planning Commission, Thursday, March 13, 2014, 7:00 p.m.

**ANY OTHER BUSINESS:**

Good presented the copy machine sales invoice. Good/Handshoe unanimous to approve purchasing the copy machine from Metro Sales in the amount of \$1,800 with \$143/quarter for service, which includes all the supplies.

**Motion to Approve Bills for Payment** – Handshoe/Good unanimous to approve check numbers 18193 through 18228 and 2 EFT payments totaling \$21,697.22.

**Adjourn** – Handshoe/Good unanimous to adjourn at 8:54 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township

  
Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

3-18-2014  
Date

Attendees: Lester Kriesel, Dennis D. Lindberg, Audrey Misiura, Elaine Philippi, Brad Schumacher, Joe Kiel, Chuck Nagle, Ross Perry, Joe Kiel