

## BALDWIN TOWNSHIP BOARD OF AUDIT

March 4, 2014

**Present** – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, Tom Rush and Randy Atwood.

**Call to Order** – by Chairman Jay Swanson at 7:00 pm

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

**Perform 2013 Annual Board of Audit** – The Baldwin Board of Supervisors each selected the following disbursements to be audited for the year ending December 31, 2013. During the Board of Audit each Supervisor examined the invoices and claims for payment and verified that the checks written to the vendors were in the amount of the S

Supervisor Jay Swanson selected the following disbursements:

- Check #17091, dated January 7, 2013, payable to U.S. Bank in the amount of \$3,613.69. This amount reflects a line item amount for the disbursement. The entire disbursement totaled \$4,144.54.
- Check #17274, dated March 4, 2013, payable to Swantec, Inc. in the amount of \$995.64.
- Check #17417, dated May 6, 2013, payable to Auto Value in the amount of \$65.87. This amount reflects a line item amount for the disbursement. The entire disbursement totaled \$70.03.
- Check #17773, dated September 17, 2013 payable to Livonia Township in the amount of \$142,112.87. This amount reflects a line item amount for the disbursement. The entire disbursement totaled \$146,742.87.
- Check #17993, dated December 17, 2013 payable to Glenn Roofing & Construction in the amount of \$100,683.54.

Supervisor Tom Rush selected the following disbursements:

- Check #17148, dated January 15, 2013 payable to Kris Engineering, Inc. in the amount of \$2,949.37.
- Check #17893, dated November 4, 2013 payable to Zachary Good in the amount of \$250.00.
- Check #17273, dated March 4, 2013 payable to Speed, Props & Pylons in the amount of \$734.00.

Supervisor Randy Atwood selected the following disbursements:

- Check #17944, dated December 2, 2013 payable to Alex Air Apparatus, Inc. in the amount of \$30,222.00.
- Check #17858, dated November 4, 2013 payable to Blue Tarp Financial, Inc. in the amount of \$14.38.
- Check #17771, dated September 17, 2013 payable to Independent Testing Technologies, Inc. in the amount of \$4,720.00.

Supervisor Larry Handshoe selected the following disbursements:

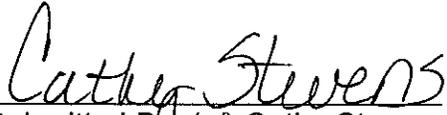
- Check #17691, dated August 20, 2013 payable to Boyer Trucks in the amount of \$646.11.
- Check #17592, dated July 16, 2013 payable to Greg Anderson Auto in the amount of \$1,416.00.
- Check #17149, dated January 15, 2013 payable to Neft Auto Supply, Inc. in the amount of \$1,090.10.
- Check #17150, dated January 15, 2013 payable to North American Salt Company in the amount of \$4,396.27.
- Check #17314, dated March 19, 2013 payable to Plaistad Companies, Inc. in the amount of \$4,890.89.

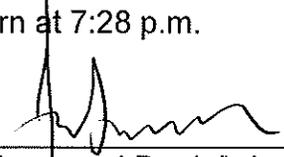
Supervisor Kimberly Good selected the following disbursements:

- Check #17777, dated September 17, 2013 payable to Walmart in the amount of \$472.96. This amount reflects a line item amount for the disbursement. The entire disbursement totaled \$547.88.
- Check #17483, dated May 21, 2013 payable to Central Fleet Services & Parts in the amount of \$46.44.
- Check #17208, dated February 4, 2013 payable to Office Depot in the amount of \$21.77. This amount reflects a line item amount for the disbursement. The entire disbursement totaled \$61.99.
- Check #17151, dated January 15, 2013 payable to Office Depot in the amount of \$21.77. This amount reflects a line item amount for the disbursement. The entire disbursement totaled \$135.61.
- Check #17313, dated March 19, 2013 payable to Office Depot in the amount of \$194.95.
- Check #18010, dated December 17, 2013 payable to U.S. Bank in the amount of \$18.98. This amount reflects line item amount for the disbursement. The entire disbursement totaled \$78.98.
- Expenditure #313E, dated October 21, 2013 payable to Bremer Bank in the amount of \$140.00.

Handshoe/Good unanimous to approve the audit of all claims selected.

**Adjourn** – Handshoe/Good unanimous to adjourn at 7:28 p.m.

  
Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township

  
Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

3-18-2014  
Date