

## BALDWIN TOWNSHIP REGULAR MEETING

May 16, 2016

**Present** – Supervisors Brad Schumacher, Jay Swanson, Tom Rush and Larry Handshoe. Supervisor Jeff Holm absent.

**Call to Order** – The May 16, 2016 regular meeting of Baldwin Township was called to order by Chairman Brad Schumacher at 7:01 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add 'Discuss/Approve/Disapprove Erickson Quote for Infrared Parking Lot Repair' to Road Report
- Add 'Discuss/Approve/Disapprove Response and Communication to Court'
- Add 'Port-a-Potty for Park' to Tabled Items
- Add 'Discussion on Cost of Ball Field and Fund Raising' to Old Business

Chairman Schumacher stated that the regular meeting will be recessed at 7:30 p.m. to open quotes and then back to the regular meeting.

### **Approval of Regular Meeting Agenda With/Without Additions/Corrections**

Handshoe/Swanson unanimous to approve the regular meeting agenda as amended.

### **Treasurer's Report:**

**May 2016 Preliminary Treasurer's Report** – The clerk reported receipts of \$18,946.01 and disbursements of \$49,569.78 (not including payroll), check numbers 20164 through 20225 and 5 EFT payments leaving an unaudited balance of \$598,266.14.

### **Road Report:**

**Review/Approve/Disapprove Letter to Homeowner with Railroad Ties in Road Right-of-Way** – Swanson/Rush unanimous to table until June 6, 2016..

**Discuss/Approve/Disapprove Signage on 136<sup>th</sup> Street Per MNDOT's Letter Dated March 11, 2016** – Schumacher read the letter from the Minnesota Department of Transportation which also included a "Note" which is a contingency. The Clerk reminded the board about speaking with MnDOT and the striping and they suggested an engineer go out and determine where the striping should go and signage. Swanson stated that if the road is reconstructed it may go back to 55 mph and would like to see the township engineer involved. We can post the speed limit immediately. We are going to have a "curve ahead", "reduced speed ahead" and actual 45 mph signs. The town needs to find out from the township engineer just how far ahead we have to place the reduce speed ahead then flag. Rush suggested notifying Deputy Wilson and have his presence there. Swanson stated that, from the south, end the 45 mph speed zone. Rush/Handshoe unanimous to approve. Resident Dale Mark asked if the town can post

45 mph on both sides of the road for 30 days and then take it down. Swanson stated that was a good idea.

**Discuss/Approve/Disapprove Erickson Quote for Parking Lot** – Rush/Handshoe unanimous to approve 64 heats for \$8,000 from Erickson Asphalt to start in mid-June to repair the parking lot at the town hall.

**Approval of Consent Agenda** – Swanson/Handshoe unanimous to approve the Town Board Meeting Minutes of April 11, 2016 and May 2, 2016; to approve Cost Share Agreement Between Township of Baldwin and County of Sherburne for Election Hardware, Software and Related Services; to approve Attendance at Township Legal Seminar, Thursday, June 2<sup>nd</sup>, Albertville City Hall; to approve Deputy Clerk Vacation Days, June 27-July 13, 2016; and to approve Joel Kiel Wage Claim, December 2, 2015 – April 18, 2016 with clarification of the wage claim.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**County Planning & Zoning Report** – Bryan Lawrence reported there are three items on the agenda this month although none pertain to Baldwin Township. Swanson will attend the Thursday night meeting since Lawrence is unable to be there. Lawrence also asked for support for his bid running for county commissioner.

**Park Committee Report** – It's been determined that the ballfield may cost up to \$90,000 with a 10% contingency. Red lime is quite expensive and the cost of fencing has gone up. Rush said he would follow up on the grant from Burlington Northern, and would like to go out for some fundraising. Question on whether to have a sign, or do an in-kind donation. The Park Committee meets again on May 19.

Swanson/Handshoe unanimous to recess at 7:30 p.m.

Swanson/Handshoe unanimous to open sealed proposals for dust suppression.

Envirotech Services dated May 11, 2016 for \$17,096.40 for dust suppression.  
Envirotech Services quoted \$21,896.83 for the Lake Diann addition.

Rush/Handshoe unanimous to approve Envirotech Services quote for \$21,896.83 for the Lake Diann addition.

Swanson/Handshoe unanimous to reconvene the meeting at 7:37 p.m.

**Park Committee (Continued)** – Bogart donated over \$2,000 for in-kind donation. Brainstorming for fundraising will be done at the next park board meeting. Swantec will donate a lock box. After gathering information on costs of fencing, dirt work, etc. Rush will be the contact person to give the data to.

**Discuss Well at Young Park** – Questions need to be answered on what is wanted for a well at Young Park. Traut Well, McAlpine and Able Well can be contacted to provide information. Put on the agenda for the June 6, 2016 regular meeting of Baldwin Township. Put out for quotes.

Rush also mentioned renting costs of the ball field. He said the fee is about \$5.00 per child. The baseball or softball association will be invited to the regular meeting for more information. Add to the June 6, 2016 agenda pending Rush's ability on getting back to the clerk.

**Review Conceptual Price for Young Park Ballfield and Approve/Disapprove Going Out for Quotes** - See above.

**Baldwin Planning Commission Update** – The next meeting is May 25, 2016. Lawrence is requesting an update on the status of the planner and her future involvement. Schumacher said she still will be a resource if need be.

**Baldwin Volunteer Corps Update** – No update as the meeting is scheduled for next Monday.

**OSHA Update** – The board reviewed the common OSHA fire department violations across the state. Weight is not listed. Swanson stated that we need a complete AWAIR program for the entire town. Handshoe suggested having someone come in and to it for the town. Swanson stated that he could recommend somebody that his company uses. Swanson stated that we need to give this list of 15 things to our fire chief and ask what is in place and, if not, we need to start immediately and should be something that is signed. Rush will follow up with the chief on this.

Schumacher stated that the board needs to make a decision tonight on whether or pay the fine or oppose the fine. Rush questioned if the town pays it does it mean we are in the wrong. We already have attorney fees. Schumacher doesn't think so. He believes it comes down to the point that we are being targeted and reduces the power of protecting rights within the township. Rush stated that this is a cost factor. Swanson questioned where this stops. We are contesting. The garage doors and the eye wash, they got us. Overweight on the trucks? That is a big problem. We have been living with this department for 12, almost 13, years. We have a neighboring fire department with less rating and heavier. They came here because of a complaint. Schumacher stated that we can contest hoping it goes to a different desk. Swanson stated that we have been told for years that we are exempt from weight. Rush asked what the consequences were if we contest. Swanson replied whatever the portion is of the truck fine. We give up 30% reduction if we contest. This water truck we are building is a

tandem axle fire truck. He has never seen tandem axle fire trucks. Go to rural departments and you will not see that. Handshoe stated that it is the principal of it. Swanson stated that every last one is overweight. Swanson/Handshoe unanimous to contest the overweight truck portion of the OSHA citation. We will take the 30% reduction in eye wash and garage doors. Swanson stated that we don't have to contest all of it and we need to find out the uncontested portion. Swanson/Rush unanimous to have the clerk call OSHA and find out what the uncontested portion and authorize the Chairman to sign the check.

**Water Tender Update** – The fire department has concerns regarding driving the trucks down there (to get weighed) but they will do it. The assistant chief and Captains. Rush reported that the tender will be done the end of this month or the first part of June. There are minor technicalities. He will follow up with the chief. Schumacher reported that Wayne Pike Auction would like the old tender there by June 4<sup>th</sup> or 5<sup>th</sup>. He would like to see the pumpers weighed also and wants a paid slip.

**Open Sealed Proposals for Dust Suppression & Award to Lowest Responsible Bidder** - See above.

#### **TABLED ITEMS:**

**Review/Approve/Disapprove Letter to Businesses on 125-1/2, 314<sup>th</sup> & 316<sup>th</sup>** – Swanson reported that during the preconstruction conference it was determined that the project will start on June 6<sup>th</sup>. He will write a letter with the clerk to have sent out to the affected property owners. Schumacher reported that Lake Diann is finished and suggested the board drive by and review the project.

**Approve/Disapprove Amendment to MPCA Permit for Frontier Trails** – Swanson/Handshoe unanimous to table approve/disapprove amendment to MPCA Permit for Frontier Trails to the June 6, 2016 regular meeting.

**Approve/Disapprove Town Hall Parking Lot Repair** – Rush/Handshoe unanimous to disapprove the town hall parking lot repair.

**Approve/Disapprove Young Park Port-a-Potty** – Handshoe/Rush unanimous to approve the port a potty rental from Jim's Mille Lacs Disposal at a cost of \$123.39/month. Jim's also will be donating a wash station for the Funfest.

#### **NEW BUSINESS:**

**Discuss/Approve/Disapprove All Fire Department and Relief Association Meeting Minutes be Forwarded to the Clerk** – Handshoe stated that the State Auditor recommends that all Fire Department and Relief Association meeting notices. He would also like to have all meeting minutes forwarded to the clerk. An updated roster is also needed. The clerk will confirm with Rush as to when the last meeting minutes were received.

**Announcements:**

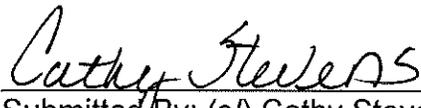
- Clean-Up Day, Saturday, May 21, 2016, 8:00 a.m.-Noon
- Office Closed Monday, May 30, 2016 for Memorial Day

**Any Other Business:**

- Swanson and Handshoe plan on attending the Township Legal Seminar presented by Couri & Ruppe Law Office on June 2, 2016.
- Swanson/Handshoe unanimous to approve having the Park Committee and the Planning Commission look at the possibility of the county installing a trail along County Road 45 and 313<sup>th</sup> Avenue.
- Another letter will be sent to Mr. Holm recommending that he attends to his commitment as a supervisor in June and July. A person is interested in filling out the rest of Mr. Holm's term.

**Motion to Approve Bills for Payment** – Swanson/Handshoe unanimous to approve for payment check number 20194 through 20225 and 5 EFT payments totaling \$32,966.28.

**Adjournment** – Handshoe/Swanson unanimous to adjourn at 8:37 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Brad Schumacher  
Chairman, Board of Supervisors  
Baldwin Township

6-6-16

Date

Attendees: Dale Mark, Lester Kriesel, Miranda Hanson, Bryan Lawrence, Peter Jensen