

## BALDWIN TOWNSHIP REGULAR MEETING

May 19, 2015

**Present** – Supervisors Jay Swanson, Brad Schumacher, Tom Rush and Randy Atwood. Supervisor Jeff Holm absent.

**Call to Order** – The May 19, 2015 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- 'Resident to Volunteer Community Service' under New Business
- 'Discuss Noise Ordinance' under New Business
- 'Discuss Fire Department Filling Swimming Pools' under New Business

### **Approval of Regular Meeting Agenda With/Without Additions/Corrections**

Schumacher/Rush unanimous to approve the regular meeting agenda as amended.

**Introduction to Town Board, Karen Michels, Executive Director Princeton Chamber & Jolene Foss, Community Development Director** – Karen Michels and Jolene Foss were present to introduce themselves to the town board.

### **Treasurer's Report:**

**May 2015 Preliminary Treasurer's Report** – The clerk reported receipts of \$7,494.30 and disbursements of \$30,915.48 (not including payroll), leaving an unaudited final balance of \$454,239.13.

**Road Report** – There was discussion regarding how much time was spend sweeping the streets in Nordwall Estates.

Road Report for May 2015 from Terry Carlile, Baldwin Maintenance Department reads:

- Repaired various areas patching with cold pack on 136<sup>th</sup> – 3 spots.
- Repaired various areas with Class 5.
- Asphalt Plant opened May 7. Have not started a patching account yet because of wet weather and working on boulder bed at the park as well as mowing the park, town hall and cleaning up, mowing and vacuuming cemetery.
- We have repaired driveway backside of park off County Road 19
- Reinstalled EMS sign at 31240 – 166<sup>th</sup> Street.
- Cleaned up 4 downed trees on 120<sup>th</sup> Street.
- Issued warning letter to resident on 184 ½ Street – Parked Semi.
- Power swept roads in Nordwall Estates per resident request.
- Cleanup and put away cleanup materials signs and stuff.
- Clean Up Day Friday night – 15 kids, 2 adults and 3 adult drivers.

- Cleaned up 100<sup>th</sup> Street on east side and 136<sup>th</sup> from County Road 9 north on west side.
- Saturday we had 10 kids and 3 adult drivers. Cleaned up 125<sup>th</sup> Street, 108<sup>th</sup> Street, 116<sup>th</sup> Street and 285<sup>th</sup> Avenue. We had 1 adult and 3 kids working the town hall area.

**Approve/Disapprove Keeping 120<sup>th</sup> Street & 283<sup>rd</sup> Avenue a 5 Ton Limit Road**  
 Rush/Schumacher unanimous to approve having the clerk write a resolution to keep 120<sup>th</sup> Street and 283<sup>rd</sup> Avenue a 5-ton road with an accepted friendly amendment by Rush to have the resolution ready by the next regular meeting along with including 136<sup>th</sup> Street north of County Road 42.

Swanson stated that MnDOT approved a 35 mph speed limit on East Elk Lake Road. Schumacher/Atwood unanimous to change the speed to 35 mph speed on East Elk Lake Road.

**Approval of Consent Agenda:**

**Approve Town Board Regular Meeting Minutes of May 4, 2015** – Rush/Schumacher unanimous to approve the regular town board meeting minutes of May 4, 2015.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**Park Committee Report** – Rush reported that the boulders have been delivered and maintenance will place them with the loader and forms. Carlile reported that they will need about 3 ton of granite. The swings are done. The town board approved the grant writer for the baseball field. There have been horses and ATV's close to the boardwalks. This will be addressed at the next Park Committee meeting. Several graduations next month at the pavilion.

**Baldwin Planning Commission Update** – Atwood reported that the Planning Commission met with the business sector last evening with 12 people in attendance. Diane Arnold and Dan Weber from the county were both here. The BVC assisted. The next meeting planned will be with the lake area people and they plan on having soil and water county people here. The business people in attendance stated that they would like to see this happen semiannually.

**Approve/Disapprove Independent Contractor Agreement, Planning Administrator**  
 Swanson reported that Bridget Chard's insurance agent is asking for this agreement. He would like to table any action on it until the town board can reschedule the May 20<sup>th</sup>

meeting. Rush/Schumacher unanimous to table until the June 15, 2015 regular meeting.

**Reschedule May 20<sup>th</sup> Joint Meeting with Planning Commission to July** – As there already is a joint meeting scheduled in July with the Planning Commission the May 20<sup>th</sup> meeting was cancelled.

**TCI Baldwin Volunteer Corps Update** – Rush reported that there will be no TCI Baldwin Volunteer Corps meeting in May because of Memorial Day.

**SBA Update** – No update.

#### **TABLED ITEMS:**

**Approve/Disapprove The Highlands Drainage Project** – Schumacher stated that he would like to put it on the homeowner that if another driveway is needed for the undeveloped lot it would need to be a shared driveway. Township engineer Jon Bogart stated that the town board has the authority to require that be his fear is that things get lost and it would be difficult to track. Atwood stated that a bigger issue would be the need for an easement and he feels there is not enough room. Swanson stated that there is also a transformer in the way. Atwood stated that the township may need some type of sign off by the homeowner. Rush agreed and would like homeowner to acknowledge that the township did what we could but is tied by the TEP Panel. Swanson stated that the agreement would need to be signed by the homeowner prior to any bid being awarded. Atwood/Rush unanimous to go out for bids on the project.

**Discuss Trail Access Permit for City of Princeton Bike Trail** – Swanson read a draft letter that he would like to have sent to Mark Karnowski, Jolene Foss, Karen Michels, all city council members and the Mayor. City of Princeton Community Development Director Jolene Foss stated that construction is supposed to be done by June 30<sup>th</sup> or the grant expires. The contractor has started on the north side of the trail. Bogart stated that a 15" minimum culvert is required as it has been a township policy for a long time. Ms. Foss questioned if the land on the west side of the trail will be residential or commercial. Swanson stated that there are cars that come out of a housing development and are using the trail. The crux of the problem is the township does not know how long Princeton has grant dollars and the city is telling Baldwin to get the hell out of the way. Ms. Foss referenced the 4R Board meeting minutes from last March. Swanson stated that the City of Princeton has not said one thing to Baldwin and we have legitimate concerns. Schumacher stated that the township intends to grow businesses in that area. Ms. Foss questioned if the township has a comprehensive plan in place. Swanson stated that the township does know for a fact is that the property owner to the south of 313<sup>th</sup> Avenue has no intention of selling. Someone else has put a building in the middle of the trail. Ms. Foss questioned if Baldwin have any connective plan for a trail. Rush stated that, as the park liaison, we are looking at that and wished this was communicated better to the township. He does not want to see grant dollars go to waste. We have not heard from Mayor Whitcomb. Ms. Foss stated that she had

no idea that Baldwin was not approached for approval. Mike from WSB (city engineer) feels it does not need a culvert and it is a high spot. It is too late for us to do it on construction. The council did say they will stop the trail 20 feet from 313<sup>th</sup> Avenue.

Swanson questioned that once they get to 313<sup>th</sup> Avenue, then what? It is going to connect to our road. We have not had an opportunity to discuss. All of this is in our commercial district and this drainage is very important to us. We were never allowed to be a part of the conversation. Mayor Whitcomb did call him. We think this is unfortunate. Ms. Michels stated that she believes the letter will elevate tensions between the two. Swanson disagreed and stated that he has been trying to develop communication with the City of Princeton for the last 6 years. Rush stated that, regardless of the past, he thinks this grant is a good opportunity. However, it is the lack of communication. Atwood stated that the township reached out to the city with our concerns. Ms. Foss stated that did not fall on deaf ears as the city engineer came with options. Rush stated that he feels the engineers need to work together. Ms. Foss stated the grant was approved in 2013. Atwood questioned why the plans were dated April 30 of this year.

Swanson stated that if the town board approves this letter the issues are: safety at the end of the trail and our engineer said we need a culvert and the town board agrees. Ms. Foss asked if there was any room to compromise on the 5 points brought up by Mike (WSB) in his memo. Swanson stated that wasting the grant dollars would be a travesty. How come it took 2 years as the drawings are dated April 2015? He would like assurances from Princeton that it will be policed. The township received concerns from our business owners last evening. Rush asked about the cost of our engineer as he feels the grant dollars could have covered it. Ms. Foss stated that she will look into it. Rush stated that we need to hammer out these issues and get it done. Maybe representatives meet and not the entire board. Swanson stated that he feels it should be more formal than that. He would like the letter to be approved and sent to all council members with meeting the 26<sup>th</sup>, 27<sup>th</sup> or 28<sup>th</sup> of next week. There are engineering fees, safety concerns and who is going to police?

Atwood/Schumacher unanimous to send the letter to the City of Princeton, namely Mark Karnowski, Michael Nielson, Jolene Foss, Karen Michels, the mayor and all city council members along with Jon Bogart.

**County Planning & Zoning Report** – Bryan Lawrence congratulated Brad Schumacher on his election. The county meeting scheduled for this Thursday has Heinen Addition plat extension to be discussed as well as a stormwater public hearing. He suggested that the town board read it in depth and give commentary to it if they are able. Discussion was held regarding MS4.

**Approve/Disapprove Dirt Work at Young Park Quote** – Rush/Schumacher unanimous to table dirt work at Young Park quote until the June 15, 2015 meeting.

**Approve/Disapprove Electrical Quote for Locking Outlet & LED Lights**

Rush/Schumacher unanimous to table the electrical quote for a locking outlet and LED lights until the June 1, 2015 meeting.

**NEW BUSINESS:**

**Approve/Disapprove Resolution 15-07; Resolution Accepting Donations**

Atwood/Rush unanimous to approve Resolution 15-07; a Resolution Accepting Donations.

**Resident to Volunteer Community Service** – A resident has been required to perform 12 hours of community service. Rush/Schumacher unanimous to approve.

**Discuss Noise Ordinance** – Depending if it is one individual or multiple people, Rush recommends that the township follows up with the Sheriff's department to see how many calls have been placed. The clerk will contact the sheriff to find out the number calls.

**Discuss Fire Department Filling Swimming Pools under New Business** – Potential fees were discussed as well as payment of city fees if the water would come from the city. The attorney has provided the township with the proper paperwork. To be added to the June 1, 2015 meeting.

**Announcements:**

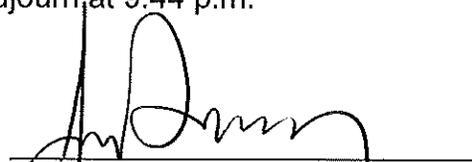
- Joint Meeting with Planning Commission & Sherburne County Zoning Administrator, Wednesday, May 20<sup>th</sup>, 7:00 p.m.- cancelled
- Town Office Closed Monday, May 25, 2015 for Memorial Day
- Debbie Griffin has started at the Princeton Union Eagle.

**Any Other Business:** None.

**Motion to Approve Bills for Payment** – Atwood/Rush unanimous to approve for payment check numbers 19308 through 19342 and 5 EFT payments totaling \$27,186.54 plus check number 19343 in the amount of \$363.58 for a total of \$27,550.12.

**Adjournment** – Atwood/Rush unanimous to adjourn at 9:44 p.m.

  
Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township

  
Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

6-1-2015  
Date

Attendees: Lester Kriesel, Karen Michels, Bryan Lawrence, Jolene Foss, Debbie Griffin, Chuck Nagle, Terry Carlile, Jon Bogart