

## BALDWIN TOWNSHIP REGULAR MEETING

May 20, 2019

**Present** – Supervisors Jay Swanson, Patrick Hudson, Tom Rush and Larry Handshoe. Supervisor Bryan Lawrence absent.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add 'Approve/Disapprove Firefighter Resignation' to Fire Department Report
- Add 'Discuss Clean-Up Day for Future Events' to New Business

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** - Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

### **Preliminary May 2019 Treasurer's Report**

The clerk/treasurer reported receipts of \$12,060.42 and disbursements of \$61,472.46 (not including payroll), check numbers 22928 through 22999 and 5 EFT payments leaving an unaudited balance of \$1,306,613.08.

**Fire Department Report** – Chief Case reported there were 27 calls for service in the month of April 2019.

**Discuss Signage for Town Hall/Fire Department** – Case said that he would like the supervisors to consider purchasing a rotating LED sign to install on the town hall property to advertise not only township events but firefighter activities and recruiting. He said the cost would be between \$3,000 to \$8,000. Case was asked to collect more information and examples.

**Discuss New Fire Department Sign at Highway 169** – Case is requesting that the town board make a request with MnDot to install a flashing sign on Highway 169 in order to allow the fire vehicles to trip an emergency signal to safely cross the highway. Case said he is not sure what the costs would be nor what MnDot regulations are. It was suggested that the clerk send MnDot a letter asking what would be required to install such signs

**Approve/Disapprove Firefighter Resignation** – With regrets Handshoe/Rush unanimous to approve Jonathon Corrigan's resignation from the Baldwin Township Fire Department.

### **Road Report:**

**Confirmation of Logs in Road Right-of-Way Removed, Section 24** –The logs have been removed that were in the road right-of-way in Section 24.

Handshoe reported that the culvert has been installed on 305<sup>th</sup> Avenue and is done except for the bituminous. Good suggested considering more of an overlay with 200 feet on each side and would not hold the contractor responsible. Handshoe stated that prices will be available at the next meeting.

**Approval of Consent Agenda** – Rush/Handshoe unanimous to approve the Town Board regular meeting minutes of May 6, 2019.

**Approve Sherburne County Ordinance 236, Amend Mississippi and Rum Scenic & Recreational River Ordinance** – Rush/Handshoe unanimous to approve Sherburne County Ordinance #236; Amend Mississippi and Rum Scenic and Recreational River Ordinance.

**Approve Sherburne County Ordinance 237, Update the Definition of Recreational Vehicle** – Rush/Handshoe unanimous to approve Sherburne County Ordinance #237; Update the Definition of Recreational Vehicle.

**Approve Renewal of USPS Permit #30, Newsletter, at a Cost of \$235.00** – Rush/Handshoe unanimous to renew Baldwin Township's USPS newsletter Permit #30 at a cost of \$235.00.

**Approve Tobacco License Renewal, Ridgewood Bay Resort** – Handshoe/Rush unanimous to renew Ridgewood Bay Resort's tobacco license.

**Approve Clerk Vacation Days, June 10-June 14** – Rush/Handshoe unanimous to approve clerk vacation days of June 10 through June 14, 2019.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**County Planning & Zoning Report** – No report.

**Park Committee Report** – Rush reported that the Park Committee met at Goose Lake. The trails are cut, and the trees and stumps removed. Zac is getting estimates for the driveway approach. The baseball field is being used every day at Young Park. We are waiting for brackets for the backstop, and netting should be installed by the end of the week.

**Approve/Disapprove Sherburne County Proposed Reimbursement of \$2,000 for County Road 38 Project** – Hudson recommended that the Park Committee discuss at their next meeting. Andrew Witter, Sherburne County Public Works, stated that there is

no deadline. After discussion, Handshoe/Rush unanimous to table until the June 17<sup>th</sup> regular meeting.

**Baldwin Volunteer Corps Update** – Rush reported that the Baldwin Volunteer Corps is still discussing details for the upcoming FunFest. A softball/baseball game is in the process of being organized. A car show is also being planned. The games and popcorn machine have been reserved through Marv's True Value. Hudson asked if any car clubs have been invited. Work of mouth and flyers have been effective advertising.

**City of Princeton Council Report** – Handshoe said that the city engineer is leaving. Handshoe would appreciate receiving information on construction meetings.

**Airport Advisory Board Report** – No report.

**Discuss Newsletter** – Swanson asked if the Town Board wants to put opinion pieces in our newsletter moving forward. Handshoe replied 'no'. Swanson stated that the deputy clerk is hard pressed to put things in the newsletter. He has no problem with opinion pieces but he doesn't want to see our newsletter get political. Hudson stated that there is no author listed so the board is making this statement. (The section entitled "Damage to Wildlife Caused by Domestic Cats"). Swanson stated that the only policy we have on cats is that we don't have a policy on cats. Moving forward if we do put an opinion piece in then we need to clarify that it does not reflect the ordinances of Baldwin Township.

In the mailbox drawing in the newsletter, Swanson stated that the township does not have that policy. Handshoe stated that the post office has that policy. Swanson stated that it says we are adopting this. It now says that in cul-de-sacs that they have to move their mailboxes. This needs a retraction. Hudson stated that he does not think the township should be commenting at all. Rush stated that it should have a disclaimer that it is post office regulations. Swanson would like to see a clarification on mailboxes and cul-de-sacs.

Swanson stated that in the "public Road Right-of-Way" section it states that the outer boundary of the right-of-way extends approximately 15 feet from the edge of the pavement. We need to have a clarification in our next newsletter. Road rights-of-way vary by the road. Retractions for both the mailbox and road right-of-way portions in this newsletter need to be made and included in the next newsletter.

**Approve/Disapprove Comments to County Regarding Solar Moratorium** – Rush/ Handshoe unanimous to table comments regarding the solar moratorium to the June 3, 2019 regular meeting of Baldwin Township.

**TABLED ITEMS:**

**Approve/Disapprove Sale of Tax Forfeited Land** – Rush/Handshoe unanimous to approve the sale of tax forfeited land.

**Discuss/Approve/Disapprove Rectification for Damaged Mailboxes (Tabled Until After Road Tour at March 18, 2019 Meeting)** – Good stated that this was brought up mainly for the numerous hours put in last winter identifying mailboxes. Livonia Township has a policy of paying \$50 for a replacement mailbox provided photos of the damaged mailbox are brought in beforehand. After further discussion, a motion was made by Swanson and seconded by Handshoe to disapprove rectification for damaged mailboxes. Upon voice vote, the motion carried.

#### **NEW BUSINESS:**

**Approve/Disapprove Final Pay Request, \$7,928.35, to Sherburne County for 136<sup>th</sup> Street Project** – The letter to Knife River has been mailed. Swanson would like to hold off until we talk with them. The road is cracking and, because we used their bidding process and management it has mitigated us from warranty. He would also like a conversation with the county. Andrew Witter stated that when the county does joint projects they are just letting the projects and paying the contractor. The county used township specs, plans and testing. The used everything the township engineer provided to them. If the township wanted a warranty the specs from the township engineer should have included that. Swanson stated that all of the road projects we do normally we ask for a warranty and was unaware that we would negate that by jumping in with the county. Witter stated that the township engineer should be providing plans that would include the warranty. Rush stated that the onus falls on the township engineer. Rush/Handshoe unanimous to table until the June 3 regular meeting.

**Approve/Disapprove Cost Share Agreement for Improvements to the CR 45, 125<sup>th</sup> Street and 9<sup>th</sup> Circle Intersection** – Andrew Witter said there is a slight change with the cost participation for improvements to CR45, 125<sup>th</sup> Street and 9<sup>th</sup> Circle intersection. The county is requesting a lump sum dollar value of \$125,000 with the county taking on the risk with any overages. Witter said the actual cost is closer to \$138,000. Rush/Handshoe unanimous to approve \$125,000 for the cost share agreement for improvements to CR45, 125<sup>th</sup> Street and the 9<sup>th</sup> Circle intersection.

**Approve/Disapprove 2019 Loop the Lake Event** – Rush/Swanson unanimous to approve the 2019 Loop the Lake event.

**Discuss Clean Up Day Future Events** – Supervisor Rush thinks the township should sit down with Jim's Mille Lacs Disposal to discuss what we can do better, and to find out what we are actually being charged for. He feels that the residents should also be aware of what is being subsidized. Is there a way to expedite the lines? Signs for the Nitrate Water Testing should be visible, and the testing should be brought into the town hall rather than in the shop.

#### **Announcements:**

- Township Office Closed Monday, May 27, Memorial Day
- Sherburne County Coalition of Lake Associations Annual Event, Thursday, May 30, 6:00 p.m.- 8:00 p.m. Lions Community Park, Big Lake
- Sherburne County 2019 Multi-Hazard Mitigation Plan Update Meeting, Friday, May 31, 10 a.m.- Noon, Sherburne County Sheriff's Office

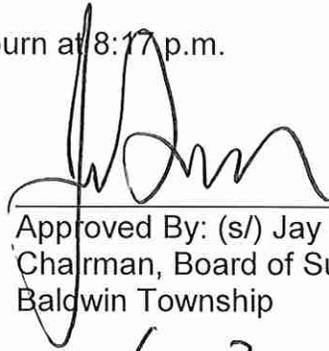
**Any Other Business:** None.

**Motion to Approve Bills for Payment** – Handshoe/Rush unanimous to approve for payment check numbers 22966 through 22999 and 3 EFT payments totaling \$51,151.04 minus check number 22988 in the amount of \$7,928.35 for a new total of \$43,222.69.

**Adjourn** – Rush/Handshoe unanimous to adjourn at 8:17 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

6-3-2019

Date

**Attendees:** Lester Kriesel, Andrew Witter, Madyson Shafer, Scott Case, Zac Good