

## BALDWIN TOWNSHIP REGULAR MEETING

May 21, 2013

**Present** – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe and Randy Atwood. Supervisor Tom Rush arrived at 7:05 p.m.

**Call to Order** – The May 21, 2013 Baldwin Township regular meeting was called to order by Chairman Jay Swanson at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Move Tabled Items “a”, Approve/Disapprove Utilizing Grant Money for 142<sup>nd</sup> Street and “b”, Approve/Disapprove Applying Calcium or Magnesium to Gravel Roads to Road Report
- Under New Business add “Approve/Disapprove Running an Ad for Summer Help”
- Remove “County Planning & Zoning Report” under Old Business as a meeting was not held
- Under New Business add “Approve/Disapprove Moving Forward with Cell Tower Situation

**Approval of Regular Meeting Agenda With/Without Additions/Corrections** – Atwood/Good unanimous to approve the regular meeting agenda as amended.

### **Treasurer’s Report:**

**May 2013 Preliminary Treasurer’s Report** – The clerk reported receipts of \$48,302.33 and disbursements of \$26,955.61, check numbers 17454 through 17489 and 4 EFT payments leaving an unaudited balance of \$329,336.46.

**Road Report** – Handshoe reported 3 plow session in April. Minor graveling has been done on corners and some patching. The cemetery clean-up has been done. Swanson requested that the township engineer look at the 100<sup>th</sup> Street sinkhole and report back to the board as to what is needed.

**Approve/Disapprove Utilizing Grant Money for 142<sup>nd</sup> Street** – Jon Bogart, township engineer, provided a drawing that was done 8 years ago. He has updated the estimate with conventional pavement costing about \$40,500 and impervious pavement almost \$47,000. He has another alternative which could end up costing roughly \$24,000. He would like to come up with numbers and submit it back to the town board. The grant may be as high as \$23,000. Good/Handshoe unanimous to table until the June 3, 2013 regular meeting.

**Approve/Disapprove Applying Calcium or Magnesium to Gravel Roads** – Good reported that the quotes came in an Envirotech is the least expensive, however they did

not split out Elk Lake and Sandy Lake. Good/Handshoe unanimous to table until the June 3, 2013 regular meeting.

**Approval of Consent Agenda** – Good/Rush unanimous to approve the Town Board meeting minutes of May 6, 2013

**Open Forum for Citizens** – Rick Dahlman, Sherburne Water Plan Advisory Committee member, was present requesting support for workshop meeting on water quality goals for Sherburne County. The workshop is scheduled for October and is a training program put on by the Extension Department. Asking the town board to preregister at a cost of \$100.00 with no limit as to how many people can attend. Good stated that it had been disapproved at the last town board meeting. Swanson stated that the township has a non-written policy for no donations. Mr. Dahlman stated that it is really an advance registration fee. The item will be placed on the June 3, 2013 regular meeting as “Approve/Disapprove Attendance at Workshop at a Fee of \$100.00”.

#### **CONDITIONAL & INTERIM USE PERMITS:**

**Request for an I.U.P. for a Business Selling Vehicles, Boats, or Farm Implements and Automobile Mechanical and/or Body Repair Shop** – Pat Fitzpatrick (Wholesale Auto, Inc.) was present. The business will be selling vehicles and performing auto mechanical work. They may sell trailers at one time in the future. There will be no body work done at this time. Good motioned to approve with Rush making a friendly amendment that no auto body at this time. Good accepted Rush’s friendly amendment. Atwood seconded the motion. Upon voice vote, the motion carried.

**PLATS:** None.

**VARIANCES:** None.

#### **OLD BUSINESS:**

**County Planning & Zoning Report** – Taken off the agenda as a meeting had not been held.

**Baldwin Planning Commission Update** – Randy Atwood reported that the last meeting was a recap of the community meetings. One applicant for the commission was received for the two resignations that were turned in. Bridget Chard has suggested purchasing 2-3 copies of a book that references welcome to the planning commission at a cost of \$20.00 each. Rich Harris was sworn in for a 3 year term. Many of the Planning Commission members attended the business luncheon.

**Joint Committee with City of Princeton Status** – Jay Swanson informed the board that the committee has not met.

**Review Draft Agreement with City of Princeton** – Jay Swanson informed the board that nothing has been done with the agreement yet.

**Approve/Disapprove Waiver of Liability, Birch Acres Property (Variances Granted by Township on September 18, 2012)** – Swanson stated that he would like to see the waiver follow the property and would like legal advice. Good stated that the waiver should take responsibility for the road also. The document should be recorded with the county recorder. The board instructed the clerk to obtain an estimate from attorney Bob Ruppe for cost prior to contacting the property owner. Good/Handshoe unanimous to table until the June 3, 2013 town board meeting.

**TABLED ITEMS:**

**Approve/Disapprove Utilizing Grant Money for 142<sup>nd</sup> Street** – See above under Road Report.

**Approve/Disapprove Applying Calcium or Magnesium to Gravel Roads** – See above under Road Report.

**Approve/Disapprove Planning Commission Resignations** – Good/Handshoe unanimous to approve both resignations. The clerk was instructed to send out a thank you letter to both.

**NEW BUSINESS:**

**Approve/Disapprove Setting Date & Time to Interview New Planning Commission Applicant** – The interview was set for June 20, 2013 at 6:30 p.m. prior to the Planning Commission meeting.

**Approve/Disapprove Purchasing Tax Forfeited Land** – Good/Handshoe unanimous to table until the June 3, 2013 town board meeting. The board will have the township engineer check out the feasibility for septic or drainage needs and the town board will make a note to drive by the properties during their road tour.

**Approve/Disapprove Attending Township Legal Seminar, Thursday, June 13th** – Swanson/Good unanimous to approve attending the Township Legal Seminar on Thursday, June 13 for anyone that wants to attend.

**Approve/Disapprove Attending MAT Summer Short Course, Monday, June 17th** – Rush/Handshoe unanimous to disapprove.

**Approve/Disapprove Ad for Summer Help** – Good stated that an ad for summer help needs to be placed and would like the ad to include “mechanical skills a plus” and leave the wage contingent on qualifications. Swanson suggested calling it part-time maintenance help. Good added “Class B license with air brake endorsement preferred”

to the ad. Starting wage will be \$10.00-\$12.00 depending on qualifications. Rush/Good unanimous to approve. The ad will be placed for two weeks.

**Approve/Disapprove Moving Forward with Cell Tower Situation** – Good/Handshoe unanimous to have the attorney contact the company and move forward with termination of the contract. Atwood made a friendly amendment that the attorney also investigates whether or not the attorney fees can be billed to the company. Both Good and Handshoe accepted the friendly amendment.

**ANNOUNCEMENTS:**

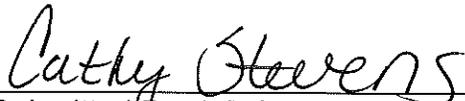
- a. Household Hazardous Waste Collection Event, Wednesday, May 22<sup>nd</sup>, 3 – 6 pm
- b. Office Closed for Memorial Day, Monday, May 27<sup>th</sup>

**ANY OTHER BUSINESS:**

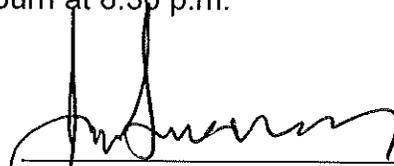
Handshoe stated that he has received 3 quotes for a trailer. Quotes were from B&L Trailers (\$2,676.80), Federated Co-Ops (\$2,939.40) and Absolute Trailer (\$2,350.00). The board has approved up to \$2,500.00 earlier. Handshoe/Atwood unanimous to approve the Absolute Trailer at \$2,350.00 plus license fees.

**Motion to Approve Bills for Payment** – Atwood/Good unanimous to approve check numbers 17454 – 17489 And 4 EFT Payments totaling \$26,955.61 plus check number 17490 for the trailer up to \$2,500.00.

**Adjourn** – Handshoe/Rush unanimous to adjourn at 8:30 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

6-3-2013

Date

Attendees: Lester Kriesel, Audrey Misiura, Brian Bumgarner, Jon Bogart, Chuck Nagle, Rick Dahlman, Pat Fitzpatrick, Danny Misiura