BALDWIN TOWNSHIP
SPECIAL CLOSED EMPLOYEE PERFORMANCE REVIEW MEETINGS

Notice is hereby given that the Town Board of Baldwin Township, Sherburne County, Minnesota, will hold special meetings on Wednesday, May 3, 2017, at 6:00 p.m., 6:30 p.m., 7:00 p.m. and 7:30 p.m. and 8:00 p.m. at the Baldwin Town Hall to conduct closed sessions as required by Minnesota State Statute § 13D.05, subdivision 3(a) to evaluate the performance of an individual(s) who are subject to the board's authority. The person(s) subject to the closed session has the option to request that it be open to the public. The Town Board may also open the meeting after the closed session in order to take action if it determines it may be warranted.

Dated this 27th day of April, 2017. Posted on April 27, 2017.

Present – Supervisors Brad Schumacher, Jay Swanson, Larry Handshoe and Bryan Lawrence. Supervisor Tom Rush arrived at 6:57 p.m. Also present was Paychex representative Rob Dockendorf filling in for Dionne Payne.

Call to Order – The May 3, 2017 special closed employee performance review meetings of Baldwin Township was called to order by Chairman Brad Schumacher at 6:02 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Robin Fischer

The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted. Assistant Fire Chief Robin Fischer requested that the meeting be closed.

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a) – Lawrence/Swanson unanimous to close the meeting.

Motion to Open Meeting – Swanson/Lawrence unanimous to open the meeting at 6:28 p.m.

Scott Case

The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted. Fire Chief Scott Case requested that the meeting be closed.

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a) – Swanson/Lawrence unanimous to close the meeting at 6:30 p.m.

Motion to Open Meeting – Handshoe/Lawrence unanimous to open the meeting at 6:56 p.m.

Chief Case stated that Captain Torborg went through the tender bid and the only difference was the 2017 chassis is now a 2018 chassis.

Terry Carlile

The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted. Terry Carlile, Maintenance, requested that the meeting be closed.

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a) – Handshoe/Lawrence unanimous to close the meeting at 7:00 p.m.

Motion to Open Meeting – Swanson/Handshoe unanimous to open the meeting at 7:34 p.m.

Cheryl Dobson

The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted. Cheryl Dobson, Deputy Clerk, requested that the meeting be closed.

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a) – Lawrence/Handshoe unanimous to close the meeting at 7:38 p.m.

Motion to Open Meeting – Lawrence/Handshoe unanimous to open the meeting at 8:04 p.m.

Gary Kubiszewski

The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted. Gary Kubiszewski, Maintenance, requested that the meeting be closed.

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a) – Lawrence/Handshoe unanimous to close the meeting at 8:06 p.m.

Motion to Open Meeting – Lawrence/Swanson unanimous to open the meeting at 8:30 p.m.

Cathy Stevens

The meeting may be opened at the request of the employee or may be opened by the Town Board to take further action if warranted. Cathy Stevens, Clerk/Treasurer, requested that the meeting be closed.

Motion to Close Meeting Per MN State Statute § 13D.05, subdivision 3(a) – Lawrence/Handshoe unanimous to close the meeting at 8:32 p.m.

Motion to Open Meeting – Swanson/Lawrence unanimous to open the meeting at 9:10 p.m.

Adjourn – Lawrence/Swanson unanimous to adjourn at 9:10 p.m.

Cathy Stevens

Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

6-5-17

Date