

BALDWIN TOWNSHIP REGULAR MEETING

May 4, 2015

Present – Supervisors Jay Swanson, Brad Schumacher, Tom Rush and Randy Atwood. Supervisor Jeff Holm absent.

Call to Order – The May 4, 2015 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- 'Approve/Disapprove Emergency Repair on One Ton by Elk River Ford' under New Business
- 'Approve/Disapprove Quotes for Weed Control on Trails' under New Business
- 'Approve/Disapprove Handicap Ramp Quote' under Park Committee
- 'Approve/Disapprove Attending Workshop for Municipal Systems' under New Business

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Atwood/Schumacher unanimous to approve regular meeting agenda as amended.

Treasurer's Report:

April 2015 Final Treasurer's Report – Receipts of \$2,693.90 and disbursements of \$60,598.72, check numbers 19220 through 19287 and 6 EFT payments leaving an unaudited balance of \$481,509.50.

May 2015 Preliminary Treasurer's Report – The clerk reported receipts of \$956.10 and disbursements of \$6,211.00 (not including payroll), check numbers 19288 through 19306 and 1 EFT payment leaving an unaudited balance of \$476,654.60.

Sheriff's Report - Officer Wilson reported there were 181 calls for service and 33 traffic stops in the month of April as well as several miscellaneous calls. No activity has been observed at Young Park, and there are no current issues in the commercial district.

Fire Department Report – Assistant Chief Joe Kiel reported 25 calls for the month of April.

The fire department has taken delivery of the new SBCA packs. FEMA grant has been awarded for \$43,000 for a new fill station, compressor and airbags. Some of the firefighters will be available for Clean Up Day. The Garage Sale is May 14, 15 and 16. Donations are being accepted.

Relief Association Report – Jim Oliver reported there is \$449,245.09 in the Special Fund. May 20th is scholarship fund night at the PAC center. The Relief Association will be presenting a \$500 scholarship award.

Approval of Consent Agenda:

- **Approve Town Board Meeting Minutes of April 16 & April 21, 2015**
- **Approve Planning Commissioners Attending GTS Community Solar Garden Workshop, May 21st, Shoreview**

Rush/Schumacher unanimous to approve the Consent Agenda as presented.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS:

Approve/Disapprove 2-Year Extension of Preliminary Plat, Heinen Addition

Rush/Schumacher unanimous to approve a 2-year extension of the preliminary plat for Heinen Addition.

VARIANCES: None.

OLD BUSINESS:

Approve/Disapprove The Highlands Drainage Project – Township engineer Jon Bogart met with the TEP Panel regarding lowering the water level in the wetlands in Section 33 of Baldwin Township. The intention is to restore the wetland to the previous condition, but it will require drain tile and will add approximately another \$2,000 to the project for a total of \$4,300. A 24-inch HDPE culvert will be placed where the other one is now. The next process is to get quotes, but first elevation levels need to be obtained through TEP. Schumacher/Rush unanimous to table until the May 19, 2015 regular meeting with an accepted friendly amendment made by Swanson that if Bogart gets the 18-inches (elevations) then to go ahead and go out to quote.

Discuss Trail Access Permit for City of Princeton Bike Trail – Swanson stated that West Branch Construction wants to get going on the project and the trail will connect to 313th Avenue which is a township road. West Branch has applied for a permit. Something needs to be done to keep cars from going on the trail off of 313th Avenue. Bogart stated that the plans that the town board has seen are rudimentary plans and are not finalized. WSB is working with West Branch Construction. Bogart has told West Branch that trucks have to load in from the north coming from the city. Maintenance has taken pictures of 313th Avenue and we know what the road condition is in. He has told West Branch that they would be responsible for any damage to the road. Bollards should be placed to keep cars off the trail. Rush stated he wants something in writing from the city. Swanson stated that there needs to be talk about a culvert and 4:1 slopes and the township needs to tell the city that they cannot go forward. This is not about shutting down the trail but it needs to be done right. The ditch on 313th Avenue is the township's responsibility. The board needs to discuss again at the May 19, 2015

regular meeting and a letter should be sent to the city telling them to hold off until after that date. The city needs to be responsible for engineering costs. Schumacher/Atwood unanimous to have the clerk send letter to the city asking them to not connect to 313th Avenue until further notice.

Park Committee Report – Rush reported that the Park Committee had their April meeting at the Young Park. Bids are out for electrical, the boulders and a handicap ramp. The swings are installed. A special meeting with a grant writer is scheduled for May 11 at the town hall.

Approve/Disapprove Boulder Quote – Atwood/Rush unanimous to approve the purchase of a truckload of boulders for the playground area of Young Park from MN Boulder in the amount of \$1,080 to be delivered to Young Park.

Approve/Disapprove West Branch Quote – Schumacher/Rush unanimous to table all the dirt work portion of all the quotes until the regular township meeting of May 19th for a chance to meet with the contractors. Along with West Branch a quote was received by JTO Services.

Approve/Disapprove Electrical Quote for Locking Outlet & LED Lights
Schumacher/Rush unanimous to table until the regular township meeting of May 19th for clarification of quotes on a locking outlet and LED lights. Schumacher will meet with the electric companies.

Approve/Disapprove Handicap Ramp Quote – Schumacher/Rush unanimous to approve the quote of \$3,650.00 from JTO Services for constructing a handicap ramp with a friendly amendment from Rush to approve up to \$4,000.

Approve/Disapprove Portable Toilet Quote for Young Park – Schumacher/Atwood unanimous to approve a portable toilet for Young Park from Jim's Mille Lacs Disposal.

TCI Baldwin Volunteer Corps Update – Swanson reported that the Baldwin Volunteer Corps is helping host the public meetings as well as preparing for the FunFest in September. Swanson substituted for Rush at the last meeting.

SBA Update – The Township is still waiting on a response from the SBA attorneys.

TABLED ITEMS: None.

NEW BUSINESS:

Approve/Disapprove Resolution #15-06; Resolution to Support Princeton Youth Hockey Recreational Programs – Rush/Atwood unanimous to approve Resolution #15-06; a Resolution to Support Princeton Youth Hockey Recreational Programs.

Schedule Employee Reviews – Tentatively employee interviews are scheduled for June 8th starting at 7:00 p.m. and conducted at ½ hour intervals. An alternate date is June 9th.

Approve/Disapprove Attending Township Legal Seminar, Thursday, June 4th, Albertville – Rush/Schumacher unanimous to approve the Supervisors and the clerk to attend the Township Legal Seminar on Thursday, June 4, 2015 in Albertville.

Approve/Disapprove Presorted Mail Permit Renewal – Rush/Schumacher unanimous to approve the renewal for the presorted mail permit.

Approve/Disapprove Rescheduling June 16th Regular Meeting to June 15th
Rush/Schumacher unanimous to approve rescheduling the regular meeting of June 16 to June 15.

Approve/Disapprove Maintenance Department Employee & Fire Department Representative Attending Emergency Response Meeting, Wednesday, May 20th, 9:30 a.m.-12:30 p.m., Elk River Maintenance Facility – Rush/Schumacher unanimous to approve sending Terry Carlile from the maintenance department and a representative from the fire department to the Emergency Response Meeting being held Wednesday, May 20th at the Elk River maintenance facility. Swanson said he would like to go also.

Approve/Disapprove Emergency Repair on One Ton - Atwood/Rush unanimous to approve an invoice from Cornerstone Auto in the amount of \$1,485.96 for emergency repair on the one-ton truck. Schumacher will find out exactly what truck was repaired and report back at the next meeting.

Approve/Disapprove Quotes for Weed Control on Trails - Rush/Schumacher unanimous to approve up to \$445 for weed control upon confirmation of what \$75 encompasses.

Approve/Disapprove Workshop for Municipal Systems – Swanson reported that he had spoken to the MPCA and told Swanson 2 things: the seminar that will be happening and the township \$400 fee to the MPCA may be put off until after this seminar. Rush/Schumacher motion to approve attendance at the workshop for new municipal separate storm sewer systems is being held on June 18 in Elk River.

Announcements:

- Georgetown Pre-Construction Conference, Wednesday, May 6th, 11:00 a.m., Baldwin Town Hall
- Household Hazardous Waste Event, Monday, May 11th, 11 a.m.-1 p.m., Baldwin Town Hall Parking Lot
- Special Meeting with Shelli Urness Consulting, Monday, May 11th, 7:00 p.m.
- Road Tour, Thursday, May 14th, 5:30 p.m.
- Clean Up Day, Saturday, May 16th, 8 a.m.-Noon
- Nick Swanz, Eagle Scout Party, June 6th. All supervisors are invited.

Any Other Business: None.

Motion to Approve Bills for Payment – Schumacher/Atwood unanimous to approve for payment check numbers 19273 and 19288 through 19306 and 1 EFT payment totaling \$7,693.21.

Adjournment – Schumacher/Rush unanimous to adjourn at 8:58 p.m.

Cathy Stevens
Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township

Jay Swanson
Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township
5-19-2015
Date

Attendees: Lester W. Kriesel, Judy Thorson, Joan Heinen, Joe Kiel, Chuck Nagle