

BALDWIN TOWNSHIP REGULAR MEETING

May 4, 2020

Present – Supervisors Jay Swanson Patrick Hudson, Tom Rush, Larry Handshoe. Supervisor Bryan Lawrence arrived at 7:12 p.m. Because of COVID-19 health concerns, social distancing was observed.

Call to Order – The May 4, 2020 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add 'Approve/Disapprove Sending Xcel Billing' under New Business
- Add 'Welcome New Deputy Clerk/Treasurer' after Fire Department Report
- Add 'Discuss Shipwreck IUP' before Road Report
- Add 'Approve/Disapprove Quote for Sealcoating the Young Park Parking Lot' under the Park Committee Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Handshoe/Rush unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

April 2020 Final Treasurer's Report – Receipts of \$22,497.27 and disbursements of \$73,857.58, check numbers 23739 through 23809 and 10 EFT payments leaving an unaudited balance of \$1,554,787.94.

May 2020 Preliminary Treasurer's Report - The Clerk/Treasurer reported receipts of \$13,067.25 and disbursements of \$18,353.79, check numbers 23810 through 23835 and 0 EFT payments leaving an unaudited balance of \$1,555, 688.38.

Sheriff's Report - Officer Wilson reported that in March there were 162 calls for service and 153 calls in April. There is an issue with the corner of 125th St. and 313 Ave. There were no issues in the park. Still working on North Metro animal control. Swanson asked if there was any vandalism in the industrial park and Officer Wilson was not aware of anything that had been reported. Finish Line had a window broken out in February, so they are still doing security checks in the area.

Fire Department Report:

Discuss/Approve/Disapprove Northeast Sherburne Fire & Rescue Handbook

Captain Brian Torborg present. Hudson/Rush unanimous to approve the handbook with a change in assistant chief stipend from \$100/month to \$75/month.

Discuss/Approve/Disapprove Fire Department Credit Card – As Lawrence was not in attendance, Handshoe/Rush unanimous to table the credit card request until the May 18 meeting. Supervisor Lawrence arrived at 7:12 PM. Rush/Hudson unanimous to approve bringing back up the credit card request. Rush explained to Lawrence they were trying to streamline the process. Lawrence was glad for clarification but likes the way it is now with good checks and balances. He likes that the clerk/treasurer is watching the accounts and transaction and wants to stay the way it is. Swanson suggested Fire Dept add to cart and then let the clerk know and she could check out purchases. Lawrence asked for clarification on purchases. Are they \$2,000 a day or a month? Swanson stated he understood it was a month. Handshoe/Rush unanimous to disapprove credit card.

Welcome New Deputy Clerk/Treasurer – The Town Board welcomed Marlene Nelson as the new Clerk/Treasurer which she started the week prior. Lawrence/Rush unanimous to approve on verbal request from Clerk to move retirement of Deputy Clerk/Treasurer Cheryl Dobson to June 1st, 2020.

Discuss Shipwreck IUP – Scott McGinnis was present explaining he was not able to attend the last meeting. He has been working with Mitch Glines with Sherburne County. The last violations were the fact that they had a short list of boats that were not registered. They will not store boats at this new location. Swanson asked if he was aware that the board did not approve. McGinnis replied 'yes'. Swanson stated that the last property became a disaster with boats that were on fire. Then they moved to Princeton Township and now they are operating out of a new facility without a permit. A mess was made and left in the original lot. Both taxpayers of Baldwin and Sherburne County used money to enforce compliance and he does not want to see that continue to happen in Baldwin. He has a MO that leaves a mess.

Lawrence stated that, as a board, we have been pro-business. Now they are renting a location. Most of the decision has been on historical and concern for the future. What is the relationship between Brainerd and this location? McGinnis replied that he lives in Brainerd. Swanson stated that this has been on the agenda a couple of times and he has not come in. IUP's are revocable and he could see almost monthly inspections. Part of the CUP was the screening fence which came down when they moved to Princeton Township. The county worked with you for well over a year to clean it up. McGinnis replied that they had moved to Princeton Township with a partner that was buying the business. That fell apart. He had to go to court to get everything back. We moved back into the old building temporarily and was trying to salvage the business. We are not going to do any storage at the new location. One boat is in litigation at the old property. We have an extra storage trailer on the back corner that is being emptied and going to Wisconsin. The boats that are on the property are boats that are being worked on. They have 2 semi's that are being used for parts inventory. They intend to paint those to look like the side of the building and put up a sign on one trailer. He could not attend the last meeting as he was dealing with elderly parents and the previous one before that he had 2 knees replaced and could not attend.

Lawrence asked if this was his only business location nationwide. McGinnis replied 'yes'. Lawrence asked what the scope of the work performed will be. McGinnis replied that they will be doing fiberglass repair, floor repair, rock, and dock damage repair. They have a canvas shop in Brainerd. They are training a local woman to do some of the upholstery here. They will have 3-4 boats at the location at one time. We replace windshields, seats, do some insurance work and restoration. We do very little mechanical. Swanson asked if it was his intention to grow the business here or to fit into that location. McGinnis replied that they will fit into that location with 3 guys working. Swanson stated that he is concerned. He has had people walk into his office asking what the board would do with Shipwreck. To get his approval he would have to ensure that it would not happen again.

Hudson questioned if hazardous waste was generated. McGinnis replied that they have a contract for oil and grease and have a drum for that. We have no room to collect old boats and have cleaned to the county's satisfaction. We have a contract with Jim's Mille Lacs Disposal. They cannot put up a fence as variances were needed just to install a driveway. Lawrence stated that the Planning Commission did not see a problem but wanted to be as strict as possible with regular reviews. Handshoe questioned if there was a limit of boats. Swanson replied that the drawing shows 16. He is being stern at this point as he does not want to see that happen again. He will give one last chance with an IP that is as stringent as can be. He would like to see your business prosper. McGinnis stated that he cannot turn away customers. The county is calling hazardous waste boats that do not have a current license. Hudson asked if enamels were used in the painting process. McGinnis replied they are using polyester or urethane. Hudson stated that he has serious reservations with the hazardous waste. In the review process he would like to see the PCA brought in for review of the disposal process. Lawrence stated that it is usually part of an IUP to follow the rules of hazardous waste of pollution control. McGinnis stated that they do not do as much as an auto body shop.

Lawrence/Hudson unanimous if the county chooses to grant an IUP to Shipwreck that there is a yearly review, stringent rules, especially with hazardous waste. This is the criteria we want to see included on stipulations.

Aaron Snow, Sandy Lake Road Safety Issues – Mr. Snow is concerned about 284th Avenue by the beach area. His wife runs a daycare on that corner. There are approximately 14 kids in the area daily. He is concerned about how fast people are driving and was wondering if there was anything that can slow the people down. Swanson stated that we can have the sheriff patrol for a start. We are talking about making the road surface better. Snow asked if there was any signage that could help such as a stop sign on the corner or children at play signs. There is no speed posted there now. The clerk stated that a speed study would be needed to lower the speed limit. Snow stated that 30 mph is fast for the dirt corner. Hudson stated that the township can ask the sheriff to put radar out there. If a yellow speed sign were installed would we need a speed study? Nick Anderson, Bogart, Pederson & Associates, stated

'no, as those are advisory'. Snow asked if the township was paving the road. Swanson replied that the road will be triple chip sealed.

Road Report:

Approve/Disapprove Execution of 125th Street Road Repair Contract with Helmin Construction - Rush/Handshoe unanimous to approve signature on 125th Road Repair Contract.

Discuss/Approve/Disapprove Adding 313th Avenue to the 125th Street Contract
Nick Anderson stated that on 313th Avenue a culvert was found in approach that will impact some wetland. Not known if culvert is in ROW and that parcel is for sale. Quote of \$10,865.62 (actual number) to repair road did not include culvert, culvert needs to be addressed separately. Hudson asked if damage was done from detour and Good believed it was. Swanson/Lawrence unanimous to approve adding the culvert.

Discuss/Approve/Disapprove Adding 287th Cul-De-Sac to the 125th Street Contract
Swanson/Lawrence unanimous to approve per Anderson the addition of \$32,000 to the \$329,000 (with 313th Avenue) for the 287th Cul-De-Sac.

Review/Approve/Disapprove Triple Chip Seal Quotes - Hudson/Rush unanimous to approve quote of \$79,450.80 from Allied Blacktop Company.

Approve/Disapprove Princeton Township Grading 111-1/2 Street at a Cost of \$125/Time Graded - When triple chip sealed done, notify Princeton Township to discontinue grading. Handshoe/Rush unanimous to approve.

Approve/Disapprove Hiring Bob Sromek for Grounds Mowing –Hudson/Handshoe unanimous to approve hiring Bob Sromek for grounds mowing.

Approval of Consent Agenda – Rush/Handshoe unanimous to approve the Town Board regular meeting minutes of April 20, 2020 and the renewal of the USPS Marketing Mail permit, which is used for newsletters, at a cost of \$240.00.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report:

Approve/Disapprove Quote for Sealcoating the Young Park Parking Lot -

Handshoe/Rush unanimous to approve the sealcoat/cracksealing bid of \$3,422 from Erickson Asphalt.

Rush stated that he walked Young Park and had the maintenance department anchor the bench down in the back and cut falling trees. Regarding the 3rd access he would like to see work done on getting something across by the brown building. It was determined that the area is currently marked.

Park benches are being placed at Goose Lake. Discussion on what to put on the parking lot, i.e., crushed granite or asphalt. Rush thanked the maintenance crew for their work.

TCI Baldwin Volunteer Corps Update – Rush reported that a meeting was not held.

Planning Commission Report – Lawrence reported that the township has not had a meeting yet. The county will have the Board of Adjustment and Planning Commission this month.

City of Princeton Council Report – Handshoe did not have a report. Their meeting was held using Zoom.

Airport Advisory Board Report – Handshoe reported that their meeting was held tonight using Zoom.

TABLED ITEMS:

Approve/Disapprove Sherburne County 38 Right-of-Way Claim & Reconstruction (From December 2nd, 2019 Meeting) -

Good reported sign straightened but has now rusted. Two park boundary signs have not been installed yet. No standing water but low areas have no/dead vegetation and very muddy. Swanson said to send list back to them. Lawrence asked if park boundary signs are Baldwin Township responsibility. Rush/Swanson thought county would reinstall them. The clerk will send the county a letter.

Discuss/Approve/Disapprove Who Will Take Animal Control Duties - Hudson reported there are no tools at our disposal and nothing a person can do to resolve any issues but to call the sheriff. Swanson said, then that is the tool we have, and Hudson said he would call the sheriff as needed.

Discuss/Approve/Disapprove Second Amendment Sanctuary Letter – Hudson/Rush unanimous to table until the June 15th meeting.

Approve/Disapprove Main Septic System Pumping at Frontier Trails – Swanson wanted to confirm with Jon Bogart and to table approval/disapproval main system

pumping, at cost of \$5,442.10, at Frontier Trails until the May 18th meeting. Rush/Handshoe unanimous to table.

Approve/Disapprove Support Letter for County on US169 and CSAH4 -

Rush/Handshoe unanimous to approve, to table until May 18th meeting to approve/disapprove support letter for county on US169 and CSAH4.

Discuss/Approve Disapprove Holding One Regular Meeting a Month & Resuming Committee/Commission Meetings –Rush/Handshoe unanimous to approve, to wait on discuss/approve/disapprove holding one regular meeting a month and resuming committee/commission meetings until the May 18th, 2020 meeting.

NEW BUSINESS:

Review/Approve/Disapprove 2nd Driveway Request, Heather Ridge, Jay Johnson -

Handshoe moved to table the second driveway request until the Planning Commission looks at it. Handshoe then rescinds motion. Lawrence/Hudson unanimous to approve second driveway request in Heather Ridge for Jay Johnson.

Approve/Disapprove Resolution #20-09; Resolution Authorizing Contract with Interested Officer - Rush/Handshoe motion to approve Resolution 20-09; Resolution Authorizing Contract with Interested Officer. Upon voice vote, the motion carried with Swanson abstaining.

Approve/Disapprove Resolution #20-10; Resolution Authorizing Contract with Interested Officer - Rush/Handshoe motion to approve Resolution 20-10; Resolution Authorizing Contract with Interested Officer. Upon voice vote, the motion carried with Swanson abstaining.

Schedule Employee Reviews – The employee reviews will be held as follows:

June 1, 2020: Scott Case and Cathy Stevens

June 15, 2020: Zachary Good and Phillip Fadden

Meetings will begin at 6:00 p.m.

Review Monthly Building Permits – The March 2020 building permit list was reviewed.

Approve/Disapprove Sending Xcel Billing – Handshoe/Rush unanimous to send Xcel Energy a bill for road ROW repair.

ANNOUNCEMENTS:

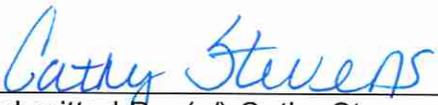
- a. Preconstruction Conference, Wednesday, May 6, 10:00 a.m., Baldwin Townhall. Swanson will attend.
- b. Household Hazardous Waste Event, Monday May 11, 11:00 a.m.-1:00 p.m., Baldwin Townhall Parking Lot. Has been cancelled.

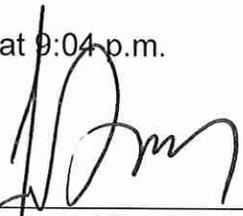
ANY OTHER BUSINESS:

Discussion on fence purported to be hit by a township snowplow. The fence is shown to be outside of the ROW on the county website. Swanson/Hudson unanimous to disapprove doing anything with the fence. Hudson made a friendly amendment expressing sympathy to the homeowner. Swanson accepted the friendly amendment. Handshoe will call the property owner.

Motion to Approve Bills for Payment - Hudson/Rush unanimous to approve check numbers 23810 – 23835 totaling \$18,353.79

Adjourn - Rush/Handshoe unanimous to adjourn at 9:04 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township
5-18-2020
Date

Attendees: Tim Henninger, Nick Anderson, Zac Good, Marlene Nelson, Aaron Snow, Scott McGinnis