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# BALDWIN TOWNSHIP

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30239 128<sup>th</sup> Street, Princeton MN 55371

## **PLANNING COMMISSION MEETING**

**November 29, 2017**

### **Call to Order:**

On this 29th day of November 2017 the Regular Monthly Meeting of the Baldwin Planning Commission was called to order by Chairman Richard Marshall at 7:00 p.m.

### **Pledge of Allegiance:**

The Pledge of Allegiance was recited.

### **Roll Call:**

Commissioners present were Richard Marshall, Richard Harris, Scotty Harder, Kimberly Good and Deborah Guy. Baldwin Town Board Liaison Bryan Lawrence is present. The sign in sheet is attached. The Claim Forms were filled out and returned.

### **Approve/Disapprove Agenda:**

- Add "Correction to Planning Commission Terms of Office"
- Add "Two-Year Extension of the Preliminary Plat of Baldwin Estates Consisting of 8 Lots PID # 01-023-4200"
- Add "Information – Mostad Variances"
- Add "Information – Order of Approval of Application #57395; CUP for Personal Storage" / James and Lynn Burns

*A motion was made by Commissioner Good to approve the regular meeting agenda as amended which was seconded by Commissioner Harder; all in favor; motion carried.*

Chairman Richard Marshall welcomed the guests present reminding them that the Baldwin Township Planning Commission serves at the pleasure of the Baldwin Township Town Board. The Planning Commission is an advisory board that makes recommendations to the Town Board. It was stressed that the final decisions are made by the Baldwin Township Board of Supervisors.

### **Secretary's Report:**

#### **Planning Commission Meeting Minutes of October 25, 2017:**

*A motion was made by Commissioner Good to approve the Planning Commission meeting minutes of September 27, 2017 which was seconded by Commissioner Guy; all in favor; motion carried.*

#### **Handout Planning Commission Meeting Minutes of September 27, 2017:**

The approved Planning Commission meeting minutes of August 30, 2017 were handed out and are to be filed in the commission books.

**Land Use Requests:**

**Vacation of Drainage and Utility Easement / Matt Leech:**

A 2 ½ acre parcel of property was purchased from adjoining neighbors by Anna Thompson unaware that a burned building was on the property line. The Thompsons' started to rebuild the garage on the same foundation without a building permit before they were told that the easement is too close to the building. The garage is encroaching on the township easement. The county is requesting the property owner re-plot the property. The easement cannot be adjusted without vacating the property. After discussion *Commissioner Harder made a motion to allow the vacating of the current easement located on Lots 2 and 3, Block 2 of the Jones Addition with the understanding that it will be replaced by a properly engineered drainage and utility easement which was seconded by Commissioner Good. All in favor. Motion carried.*

**Two-Year Extension of the Preliminary Plat of Baldwin Estates Consisting of 8 Lots  
PID # 01-023-4200**

A request for a 2-year preliminary plat extension of Baldwin Estates consisting of 8 lots was granted by the Sherburne County Planning and Zoning on November 22, 2017.

**Communications**

**Information / Scott County Zoning re: Wedding Barns**

Nancy Riddle of Sherburne County Planning and Zoning has done research finding that hosting wedding events in a barn appears to have no 'fit' in the county. It was discussed that perhaps the Mertz' could submit an amended request to have the ordinance changed for Baldwin to consider. Commissioner Harris quoting from the Sherburne County Zoning Ordinance wondered if Section 8 (General Rural District), Subdivision 4 (Interim Uses), Item 12 (Occasional Special Event). There was discussion on the definition of 'occasional'. The clerk will check whether there are city or county ordinances in the State of Minnesota in regards to holding event venues in barns.

**Old Business:**

**Discuss / Update 'Land Uses' of Comprehensive Plan**

*A motion was made by Commissioner Harris to table discussion on the Comprehensive Plan Land Uses until the January 2018 meeting which was seconded by Commissioner Good; all in favor; motion carried.*

**Discuss County Fees Generated by Baldwin Township**

Nancy Riddle, Sherburne County Planning and Zoning Administrator, generated a report that showed county fees generated on behalf of Baldwin Township for the years 2015 through 2017. These fees included variances, conditional use permits, interim use permits and building permits. The informational value was used for discussion on whether it would be feasible for Baldwin Township to do its own planning and zoning in order to collect the fees to sustain the extra cost of administration. It was discussed that if the town board were comfortable with hiring additional administration that it would certainly be their prerogative to pursue another level of government.

**New Business:**

**Information / 2018 Planning Commission Meeting Schedule**

For informational value.

**Information / Planning Commission Terms of Office**

For informational value. Needs to be corrected and updated.

**Information / Approval Variance in OHWL of Little Elk Lake / Sean and Sarah Hary**

For informational value.

**Information / Approval Variance / Donald and Sharon Fischer**

For informational value.

**Information / Approval Variance / Edward and Lynnsey Mostad**

For informational value.

**Information / Amendment to the Sherburne County Zoning Map / Ord. No. 224**

For informational value.

**Information / Acceptable Final Plat re. Bogart / North Country Acres**

For informational value.

**Information / Amendment to the Sherburne County Zoning Ordinance No. 002 / Ordinance No. 225**

For informational value.

**Information / Additional Approval Variance / Edward and Lynnsey Mostad**

For informational value.

**Information / Order of Approval of Application #57395; CUP for Personal Storage / James and Lynn Burns**

For informational value.

**Commissioner's Corner:**

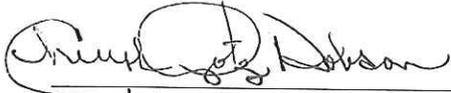
Even though it's difficult for Commissioner Harder to attend Planning Commission meetings in the summer because of his employment, the commission encouraged him to maintain his position on the commission.

According to By-laws, new officers will be elected at the January 24, 2018 meeting of the Baldwin Township Planning Commission.

There will be no Baldwin Township Planning Commission meeting in the month of December 2017 unless needed.

**Adjourn:**

*A motion was made by Commissioner Harder which was seconded by Commissioner Guy to adjourn at 8:15 p.m. with the next Planning Commission meeting to be held on January 24, 2018. Motion carried. Meeting adjourned.*



Respectfully submitted:  
Cheryl Goetz Dobson  
Deputy Clerk



Richard Marshall, Chairman

12-27-17

Date

Amendments: \_\_\_\_\_