

BALDWIN TOWNSHIP REGULAR MEETING

October 15, 2018

Present – Supervisors Jay Swanson, Tom Rush and Larry Handshoe. Supervisor Bryan Lawrence arrived at 7:50 p.m.

Call to Order – The October 15, 2018 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add "Approve/Disapprove Hiring Chris Decker" to Fire Department Report
- Add "Approve/Disapprove Purchasing Extractor Dryer" to Fire Department Report
- Add "Approve/Disapprove Appointment Who Will Certify Town Road Mileage" to Road Report
- Add "Table Check #22367 to Couri and Ruppe" to Old Business
- Move "Discuss Animal Impounding for Stray Dogs" from Old Business to Under Fire Department Report
- Add "Review/Approve/Disapprove Tree Quote" to under Road Report
- Add "Public Comment/Kent Titcomb" to under Treasurers Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections -
Rush/Handshoe unanimous to approve regular meeting agenda as amended.

October 2018 Preliminary Treasurer's Report - The clerk reported receipts of \$9,511.97 and disbursements of \$106,441.76, check numbers 22421 through 22468 and 6 EFT payments leaving an unaudited balance of \$1,276,302.03.

Public Comment/Kent Titcomb – Mr. Titcomb stated that him and his son own Sherburne Village and has never heard of a township. He is from Florida and San Diego. He would like to expand but the county told him it was a non-conforming use. Bob Barbian told him the city could give water at a cost of \$1.5 million. He had been told that there is bad blood between the township and the city. He wants to get along and do what he wants to do. He owns 50 acres. Swanson stated that the county does our zoning and we do know that the sewer system was done by Bogart, Pederson & Associates and believes it was built to allow for expansion. He does not know how the county could turn you off. Mr. Titcomb stated that he wanted to introduce himself and he does not want to be a problem. Swanson stated that he would like to sit down with him and have a discussion.

Fire Department Report:

Discuss/Approve/Disapprove Mutual Aid Agreement with City of Princeton & Mille Lacs County – Since the county chief's meeting is on Wednesday, October 17 and that the tentative draft Mutual Aid Agreement with the City of Princeton and Mille Lacs

County has not been approved, Handshoe/Rush unanimous to table action until the regular November 13 regular meeting of Baldwin Township.

Review/Approve/Disapprove Changing Pool Fill Fees & Revise Waiver & Release Form – Addressing the possibility of changing pool fill fees Fire Chief Scott Case reported that the tenders hold 3000 gallons of water rather than 2200 gallons. When buying city water the City of Princeton charges by the gallon. There was discussion on raising well water to \$100 per load; and city water to \$130 per load. Handshoe/Rush unanimous to table action for approval to the November 19, 2018 regular meeting.

Approve/Disapprove Hiring Chris Decker – Handshoe/Rush unanimous to approve hiring Chris Decker to the Baldwin Township Fire Department.

Approve/Disapprove Purchasing Extractor Dryer – The Baldwin Township Fire Department has been researching grant monies to purchase an extractor dryer for the station. An extractor dryer pulls carcinogens out of the fire gear, and would be a very beneficial piece of equipment. The total price of the equipment is \$16,000 with a 10% match of \$1,600 from the Baldwin Township Fire Department. Chief Case said he was hoping the Baldwin Township Supervisors would approve a letter of intent to be sent to the state fire marshal's office. Handshoe/Rush unanimous to approve a letter of intent be sent to the state fire marshal's office for the purchase of an extractor dryer; and also acknowledging that by approving the letter of intent the township is also approving the quotes of \$16,000 with Baldwin Township's share of \$1,600 match.

Chief Case reported there were 16 calls for service in the month of September which included 8 medical calls, 2 HazMat gas leaks, 3 motor vehicle collisions and 3 alarm calls.

Rush will follow up with information on the sale of equipment through K-Bid. The Baldwin Township Fire Department Open House was a success with over 200 people attending. Thank you to everyone involved. Fire Department Relief and Business Meeting minutes have not been forwarded to the town hall clerk.

Discuss Animal Impounding for Stray Dogs – Rush stated that the state did some mandate for Princeton Vet Clinic insisting that dogs impounded must be separate from paying customers. Craig Hilburn has nowhere to take them. Most of the cases are resolved by Craig before the dog becomes impounded. What does the Township want to do? Is it our objective not to take strays anymore? If so, then we need to update our ordinance. The vet clinic is working to get this resolved. Craig Hilburn stated that they don't want the dogs breathing the same air but there are all kinds of other vet clinics in the state that take them. Our whole question is why is this vet clinic getting picked on? He has a job and no way to do it. He is telling all of the residents that there is no place to bring stray dogs. Big Lake and Orrock Township are no longer utilizing Craig Hilburn for animal control. Consequently there is not enough money in it for him especially with the high insurance he has to purchase. We are at a crossroads and we need to re-evaluate animal control. Swanson stated that the rumor was Zimmerman and Princeton

has business as usual with the Princeton vet clinic. Discussion regarding Hilburn willing to look at being the county guy for Sherburne County. Hilburn asked if the Township has to offer animal control with Swanson responding 'no'. Hilburn stated that if he can't get this resolved then he will force his resignation as it is broken and broken pretty bad. Swanson responded that if he wanted to back away that would be his prerogative however we have a dog ordinance on the books. Swanson suggests sending a letter to the sheriff and find out why the vet clinic cannot take these animals and see if Supervisor Lawrence has had a chance to contract the vet clinic. That will dictate what our next move is. Rush stated that he invited Hilburn to the SCAT meeting however Hilburn stated that he will not be able to attend but please let everyone know he could take it to the county level. Please see continuation of the discussion on page 5 under "Discuss Animal Impounding for Stray Dogs".

Road Report:

October 2018 Road Report

Roads:

- Roadside ditch mowing finished with Ziegler Cat rental cost of \$2,492.40
- West side of Elk Lake 285th Project set for October 16, 2018 / Reshaping the crown to the valley to allow watershed drainage away from residents driveway
- Roadside Brushing Quotes

Hanson Tree Service

1. East Elk Lake Road - \$5000
2. 301st Avenue - \$3500
3. 305th Avenue - \$2000
4. 100th Street - \$3000
5. 289th Avenue - \$750
6. 120th Street - \$2250

Hanson Tree Service Total - \$16,500

Carr's Tree Service - \$17,500 for same 6 roads

- Seasonal Plow Drivers (All drivers have class B or better license) / Pending background / drug testing
 1. Phil Fadden
 2. Mark Otis
 3. Scotty Harder
 4. Lou Christen
 5. Jake Oviatt
 6. Alan Walker
 7. Joseph E. ZabillaNeeding two alternate drivers

Truck

- #3 radiator needs to be replaced ... / Discussion
- V-Plow replacement / Discussion
- #6 new truck bed replacement needs to be sealed / undercoating / Discussion / Ray's Auto Body under \$500

Park

- Planning end of season clean-up this month
Submitted by Zac Good, Baldwin Township Maintenance Supervisor

Approve/Disapprove Hiring Seasonal Snowplow Operators – Handshoe/Rush unanimous to approve the snowplow drivers as listed above.

Discuss/Approve/Disapprove Joint Project with Sherburne County to Place 6” Edgeline Stripes on Township Major Roadways – Handshoe and Good will determine if the Township would like to join the joint project with Sherburne County. Handshoe/Lawrence unanimous to table action until the November 13, 2018 regular meeting.

Approve/Disapprove Appointment Who Will Certify Town Road Mileage – Handshoe was appointed to certify the town road mileage.

Review/Approve/Disapprove Tree Quote – Lawrence/Handshoe unanimous to approve Hanson Tree Service’s tree quote of \$16,500 for the six (6) roads listed in the maintenance supervisor’s Road Report.

The maintenance supervisor reported that the ditch mover rental cost less than expected. He also said that the V-plow is in bad shape and asked if it were time for a replacement, or perhaps discuss replacing trucks as a unit. There is approximately \$122,470 in the Capital Fund. A motion was made by Handshoe to schedule a workshop. Rush said that he would like to schedule a different workshop also. Handshoe withdraws his motion. The maintenance supervisor said there are 38 EMS signs to install.

Approval of Consent Agenda – Rush/Handshoe unanimous to approve the Town Board Meeting Minutes from October 1, 2018; and to approve Resolution #18-10; Resolution Accepting Donations.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Lawrence reported that the IUP for Carla and Dave Mertz is on the County Planning and Zoning agenda for October 18, 2018 as well as a preliminary plat development south of Goose Lake.

Park Committee Report – Rush reported that the Park Committee discussed a comprehensive plan at the last meeting. The next meeting is scheduled for October 18. He said he would like to see a joint meeting scheduled between the Park Committee

and the Planning Commission as well as the town board. Perhaps it can be arranged to schedule a meeting to coincide with one of the other committee meeting dates so that everyone can attend. It was discussed installing a gate at Young Park leaving it open in the summer and closing it during the winter. Swantec will submit a quote for a gate.

Baldwin Volunteer Corps Update – There will be no Baldwin Volunteer Corps meeting until January 2019.

City of Princeton Council Report – Handshoe said he's heard nothing on the proposed development. Public Utilities is passing a resolution to add non-payment of utility bills to tax statements.

Airport Advisory Board Report – Handshoe reported that the Airport Advisory Board is looking into trying to open underwing camping. A few of the hangers are being repaired. Racing on the runway was turned down. They are still working on property disputes.

Discuss Animal Impounding for Stray Dogs – Lawrence questioned if the dog catcher (Craig Hilburn) comment on what the Princeton police chief is doing with animal control? Lawrence spoke with Zimmerman and business is normal. He called the Princeton Vet Clinic and it is not. They could take it or leave it. The Princeton police chief is revamping the basement of the vet clinic and will be impounding dogs caught in the city. If there is no other investment by other entities it can only be used by the city. If we join in to help then we can use the facility. Rush suggested contacting Barrington Oaks. Lawrence stated that the Princeton Vet Clinic is waiting to hear from the state and we don't have to offer animal control although it has been a service we have been providing. Lawrence will check with Barrington Oaks. Swanson stated that since the city is putting dollars into the vet clinic he finds it sad that our neighbor to the north is doing that and will dictate what the Princeton Animal Clinic can provide as services.

Approve/Disapprove Table Check #22367 to Couri and Ruppe – Rush/Handshoe unanimous to table check #22367 to Couri and Ruppe to the November 13, 2018 regular meeting of Baldwin Township.

TABLED ITEMS:

Approve/Disapprove New Cell Phone/iPad Service/Contract Through Sprint - Rush/Handshoe unanimous to table until the November 13, 2018 regular meeting of Baldwin Township. Rush has had no luck in contacting Sprint.

Discuss/Approve/Disapprove Hiring for Maintenance 2 Position – After preparing a spreadsheet, Rush said there is no question that the maintenance department needs two or more persons from April through October. For the months of November through March a second person would only be needed for 25 to 28 hours per week. Livonia has one full time and one part time person as well in the maintenance department. It was suggested to add discussion regarding the Maintenance 2 position to the special

meeting agenda to include pay, part-time or full time and benefits. Swanson/Lawrence unanimous to call a special meeting on November 26, 2018 at 7:00 p.m. and to also discuss maintenance department equipment needs.

Approve/Disapprove Septic Check Invoice Dated 9/1/2018 in the Amount of \$3,797.26 – Handshoe/Rush unanimous to table action on the Septic Check invoice dated September 1, 2018 in the amount of \$3,797.26 until the November 13, 2018 regular meeting of Baldwin Township.

Discuss/Approve/Disapprove Gate at Sandy Lake Access – Good stated that he did discuss with the lake association president and they wish to have it closed from ice in to ice out. The clerk suggested verifying that with the lake association meeting minutes. Swanson agreed. Currently the Town Board motion is to keep the gate locked from Memorial Day to Labor Day. Handshoe stated he would like to see the meeting minutes also however the Township did a lot of work restoring and growing the area. Swanson stated that he can see the merit of seeing it closed to eliminate destruction but all persons should have access to the lake. Even if we get the meeting minutes we have to change the hours by motion. Lawrence questioned that isn't it up to us what happens at that access in the best interest of our residents? He appreciates their commentary but the bottom line is we invested a lot of money and it is our judgement to do what is best. Handshoe/Rush unanimous to table until the meeting minutes are received or November 13, 2018.

NEW BUSINESS:

Approve/Disapprove Office Being Closed Wednesday, October 31st, Public Accuracy Test for General Election, Sherburne County & Closed Wednesday, November 7th Morning – Lawrence/Handshoe unanimous to approve closing the Baldwin Township office on October 31, 2018 in order for staff to attend the Public Accuracy Test for the General Election at the Sherburne County Courthouse as well as the morning of November 7, 2018 in order to return election material to the county.

Announcements:

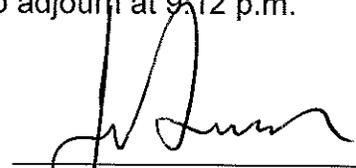
- SCAT Meeting, Wednesday, October 17th, 6:30 p.m., Becker History Center
- Sherburne County Roadway Safety Plan Workshop, Tuesday, October 30th, 8:15 a.m., Sherburne History Center, Becker
- General Election, Tuesday, November 6, 2018. Polls Open at 7:00 a.m. & Close at 8:00 p.m.
- Office Closed, Monday, November 12th, Veterans Day
- First Monthly Meeting in November, TUESDAY, November 13, 2018
- Frontier Trails Public Hearing to Certify Delinquent Community Sewer Treatment Fees and Review Budget, November 13th, 7:30 p.m.

Any Other Business: None.

Motion to Approve Bills for Payment – Lawrence/Rush unanimous to approve for payment check numbers 22447 through 22469 and 6 EFT payments totaling \$36,057.41.

Adjournment – Rush/Handshoe unanimous to adjourn at 9:12 p.m.


Submitted/By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

11-13-2018
Date

Attendees: Lester Kriesel, Scott Case, Kent Titcomb, Zac Good, Scott Case, Chad Miller