

BALDWIN TOWNSHIP REGULAR MEETING

October 16, 2017

Present – Supervisors Brad Schumacher, Larry Handshoe, Jay Swanson and Tom Rush. Supervisor Bryan Lawrence arrived at 7:11 p.m.

Call to Order – The October 16, 2017 Baldwin Township regular meeting was called to order by Chairman Brad Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda:

- Add "Public Comment" to after Road Report
- Add "Discuss/Approve/Disapprove Grant Opportunities for Young Park" to under Old Business
- Add "Discuss Broken Mower/Tractor (Rented)" to under Road Report

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Rush/Swanson unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

October 2017 Preliminary Treasurer's Report – The clerk reported receipts of \$23,695.74 and disbursements of \$803,299.87, check numbers 21483 through 21548 and 5 EFT payments leaving an unaudited balance of \$2,009,591.09.

Fire Department Report – No report.

Road Report:

Discuss/Approve/Disapprove Going Out for Quotes on Road Striping – Rush/Handshoe unanimous to table to the next regular meeting of Baldwin Township.

Discuss/Approve/Disapprove Submitting 2018 Road Project List to Township Engineer for Review – Handshoe/Rush unanimous to table submitting a 2018 road project list to the township engineer for review until the next regular meeting of Baldwin Township.

Discuss/Approve/Disapprove Options for Joining County with Co. Rd. 38 Project & 100th Street – Rush/Handshoe unanimous to discuss options with the county engineer for the County Road 38 project and 100th Street project projected for 2019. According to Bogart, the 100th Street survey is done. The question to pursue is how much money could be saved if Baldwin joined with the county. Swanson commented that Baldwin needs to decide once and for all on how to if the debt service fund will be used for at least part of 136th Street since that would help the plan to move forward. He also said that it would be valuable to have all information prior to the budget meeting. Rush said a special meeting could be planned ahead of the budget meeting to discuss

chip sealing and crack sealing. Discussion on the 2016-2020 Capital Improvement Plan.

Discuss Sander for Truck – Swanson reported that it cost about \$2,000 to replace the bottom of the sander since it was rotted out and remodel the mounts for compatibility but the sander that was on the truck will go back on the truck.

Approve/Disapprove Partial Payment to Sherburne County Public Works in the Amount of \$293,750.69 for 136th Street Project – Rush/Swanson unanimous to approve the partial payment to Sherburne County Public Works in the amount of \$293,750.69 for the 136th Street project with an accepted friendly amendment that the monies are funded from the Road and Bridge Fund. Bogart said that the 1st lift for 136th Street will begin in the last week of October 2017 with the 2nd lift scheduled for next year.

Discuss Broken Mower/Tractor – The mower that was rented from Ziegler is broken. The tires are not in good repair, and a noise is noticeable when mowing. Keep track of the hours that the mower is stored in the Baldwin maintenance shop as Baldwin will not fund Zeigler's repair processes when this is all done. Lawrence commended the Road and Bridge Department for their attention to detail, and taking photos.

Public Comment – Carla Mertz, 136th Street, was present with questions on permits for wedding events on her farm for 2018 and ongoing. Ms. Mertz stated that they have run a farm for about 5 years and are producing for local area restaurants for 1-1/2 year. Rockwoods in Otsego is looking for offsite wedding events and she is investigating logistically what is needed with insurance, permits, etc. There will parking on site as there is 10 acres on the front part of the property. She is working getting the right lighting and talking with neighbors. There is no wedding venue in Sherburne County. The problem is the county has no set area for permitting. She is trying to figure out a way to work with the township and county in order to see this move forward. They own a 10 acre homestead, 23 acres behind them and a 30 acre parcel that hooks up to County Road 1. She has talked with neighbors and they have been supportive. There would be no music after 10:00 p.m. and would be utilizing a sober cab. They would set up food from their off-site catering. Licensing for alcohol would need to be determined as to who would be responsible. Bryan Lawrence stated that they are coming to your place because it is a farm and there should be an opening on that end of it. Ms. Mertz stated that she met with Marc Schneider (Sherburne County Zoning) and wanted to know how the township felt about it. Lawrence stated that we can propose a change to the ordinance and create an event center or farm event center. Ms. Mertz stated that Rockwoods is estimating 10-20 events a year and it would be seasonal from April to mid-October. She said she called a couple of local venues and they commented that they fall under their township ordinances and not the county. Lawrence stated that this item can be added to the next Planning Commission meeting. Lawrence also stated that there is a church in Livonia that holds several events during the year and may be able to gain some knowledge with their experience. The reason is the barn, it is a farm and it is the atmosphere. Schumacher stated that they need to figure out the liquor

license going from Wright County to Sherburne County. Both Schumacher and Swanson stated that it sounds like a great idea and look forward to hearing more. She will attend the Planning Commission meeting October 26th at 7:00 p.m.

Approval of Consent Agenda – Swanson/Lawrence unanimous to approve the Town Board Meeting Minutes of October 2, 2017 and Resolution 17-14 (Rev 1); Resolution Certifying Delinquent Community Sewer Treatment Service Fees, Construction Costs and Related Interest.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Bryan Lawrence gave the Sherburne County Planning and Zoning report. He said that since the Fischer's were able to produce a water management plan and reduce the impervious surface they were granted approval to build. All but one of the Mostad's variances was approved. Rum River Bluffs pulled their plat. Other action was taken in Big Lake Township. An amendment to the County Zoning Ordinance is on the agenda.

Park Committee Report – Tom Rush reported that the shed to house the water pump is nearly completed. There seems to be a problem with animals on the ballfield. A sign is on order for "No Animals" and it was discussed to perhaps install 3-foot gates on each side of the field. The maintenance crew will blow out the sprinklers. Reimbursement from the PYSBA has still not arrived. There was discussion on drafting a fee schedule. Rush will have a draft fee schedule available for the next meeting.

Baldwin Volunteer Corps Update – Jay Swanson reported that the next scheduled meeting is January 22, 2018.

Discuss Fee/Rate Schedule; Joint Powers Agreement Regarding Zoning – Schumacher asked where we were at with the letter from the county and the county attorney. Lawrence stated that we should have input for all fees that our residents pay at the county as we are 50% involved in the process. The board needs to determine if this is important to us and if we are content with what the fees are. Swanson stated that if we were doing our own planning and zoning then the county would not be involved at all. The clerk will obtain a copy of Livonia's joint powers agreement for the board to review. Swanson stated that there is a cost with our Planning Commission and the board started this so this may be the only door people go through. Rush stated that he would like to see the grand total of what the county has charged Baldwin residents for variances, cup's, iup's and building permits for the last few years. The clerk was instructed to find out the county fees generated for Baldwin for the years 2015, 2016

and 2017. Swanson stated he is opposed to adding fees for Baldwin Township at this time if it increases what people are going to be charged at the county.

Discuss/Approve/Disapprove Grant Opportunities for Young Park – Rush spoke with Shelli Urness regarding doing all the research for grant opportunities at Young Park. She will send Baldwin Township a proposal. There was discussion on the age of the playground equipment. It was determined that the project should first be defined, then seek grants for what was needed. Rush/Swanson unanimous to table.

TABLED ITEMS:

Approve/Disapprove Renewal of Septic Check Contract for Frontier Trails & Define Maintenance Plan for Individual Tanks – Schumacher stated that we had approved, as a town board, the list of all individual inspections for all 41 homes to bring homes to par. It did not get done. \$11,362.60 was to be rolled into the initial system cost. Discussion on different pump prices. Swanson stated that we are a public utility and we need to pick pumps we want to use, purchase them and keep out there or here at the town hall and send a maintenance employee to sewer school. That way we can set a fee. Schumacher stated that the board needs to figure out where billing starts and stops. Everything on the \$11,362.60 list is charged to the group otherwise charged to the homeowner. Swanson asked when the people have problems with the system, who do they call? Septic Check or the town hall? Swanson suggested that the resident call the town hall and the town hall can call Septic Check in order to keep a record of repairs at the clerk's office. Handshoe/Rush unanimous to table the renewal of the Septic Check contract for Frontier Trails and define the maintenance plan for the individual tanks.

Review/Approve/Disapprove Changes to Employee Handbook – Swanson/Handshoe unanimous to table the changes to the Employee Handshoe.

Review/Approve/Disapprove Newsletter – Rush/Swanson unanimous to approve the Baldwin Township newsletter pending changes to the dog article and the tournament update.

NEW BUSINESS:

Approve/Disapprove Hiring Seasonal Snowplow Operators – Handshoe/Swanson unanimous to table hiring seasonal snowplow operators.

Schedule Date for Special Meeting with Relief Association – Scheduling a date for a special meeting with the Relief Association will be placed on the next agenda.

Discuss/Approve/Disapprove Internet Service at Frontier Trails Control Panels - Rush/Handshoe unanimous to table until further information is obtained on how much money would be saved from the monitoring services bill.

Discuss/Approve/Disapprove Submitting Application to CenterPoint Energy - Handshoe/Rush unanimous to table submitting an application to CenterPoint Energy.

Discuss Changing Policy to Add Sick Time for Full Time Employees – Swanson motions to change the policy to add sick time for full time employees. Motion dies for lack of a second. It is only approved for the one individual to have 64 hours sick time allowed to December 31st. It was decided to discuss again at the next meeting.

Discuss Additional Deputy Clerk Position – The clerk will speak with her deputy clerk to see if she would be willing to add additional hours to her work week. The deputy clerk is approved to up to 24 hours a week.

ANNOUNCEMENTS:

- SCAT Quarterly Meeting, Wednesday, October 18, 6:30 p.m., Becker History Center.

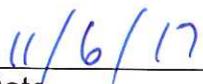
ANY OTHER BUSINESS:

Discuss Camera Repairs – Zac Good will look to repair the town hall camera.

Motion to Approve Bills for Payment – Swanson/Handshoe unanimous to approve check numbers 21514 through 21550 and 5 EFT payments totaling \$376,092.69.

Adjourn – Swanson/Rush unanimous to adjourn at 9:39 p.m.


Submitted/By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township

Date

Attendees: Lester Kriesel, Carla Mertz, Jon Bogart, Nick Anderson