

## BALDWIN TOWNSHIP REGULAR MEETING

October 5, 2015

**Present** – Supervisors Jay Swanson, Tom Rush, Randy Atwood and Brad Schumacher. Supervisor Jeff Holm absent.

**Call to Order** – The Baldwin Township regular meeting of October 5, 2015 was called to order by Chairman Jay Swanson at 7:00 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add 'Approve/Disapprove Asphalt Bid' to New Business
- Add 'Discuss Sherburne County Parks Meeting' under Old Business
- Add 'Peter and Debra Jensen Concerns of 136<sup>th</sup> Street' under Road Report
- Add 'Approve/Disapprove Baldwin Salary Payment Schedule' under New Business
- Add 'Discuss Planning Commission Progress' under Old Business

### **Approval of Regular Meeting Agenda With/Without Additions/Corrections**

Schumacher/Rush unanimous to approve the regular meeting agenda as amended.

### **Treasurer's Report:**

**September 2015 Final Treasurer's Report** – Receipts of \$55,280.76 and disbursements of \$100,780.77, check numbers 19577 through 19630 and 7 EFT payments leaving an unaudited balance of \$621,453.59.

**October 2015 Preliminary Treasurer's Report** – The deputy clerk reported receipts of \$0.00 and disbursements of \$45,992.42 leaving an unaudited balance of \$575,461.17.

**Sheriff's Report** – Sergeant Wilson reported there were 188 calls for service in the month of September. Be aware this time of year of car/deer accidents. Rush asked that Young Park continue to be kept under surveillance for vandalism and overnight parking.

### **Fire Department Report:**

**Approve Resolution 15-15; Resolution Accepting Donations** – Rush/Atwood unanimous to approve Resolution 15-15, a Resolution Accepting Donations from the Zimmerman Relief Association in the amount of \$6,500 for tires and rims for the new tender. Schumacher/Atwood unanimous to approve having Chairman Swanson sign the resolution as well as the Minnesota Lawful Gambling Form LG555.

Rademacher reported there were 21 calls for service in the month of September. Baldwin Fire Department finished training with the Princeton firefighters in preparation of potential radiation leaks from the nuclear plant.

**Clarification of Firefighter Wages for Out of Area Calls** – Clarification was made concerning wages for out of area calls. Rademacher said if the event is outside of the mutual aid agreement area, they would have the option to be able to bill for that event at an hourly rate.

**Approve/Disapprove Water Softener at Fire Station** – Schumacher/Rush unanimous to table until more information on price is obtained.

Rademacher said a letter was received from the state fire marshal saying there is a high incident rate of chemicals in the turn out gear of firefighters. Grants are available to help offset the costs of an extractor and dryer to clean the gear. Rademacher will check for more information.

**Road Report –**

**Peter and Debra Jensen Concerns of 136<sup>th</sup> Street** – Because of the recent accident on 136<sup>th</sup> Street, the Jensen's voiced their concerns on the safety of 136<sup>th</sup> Street north of Sherburne County Road 9. They are requesting to have a speed study done. Swanson said the supervisors share his concerns, but the state has already said 'no' to a speed study. Perhaps a solution can be to paint solid lines and fog lines, but it would have to be done quickly since the cold weather is coming on. Bogart will work with both the clerk and Supervisor Schumacher to have some striping done.

Terry Carlile presented the Road Report for September 2015.

- Roadside mowing is complete. 32 hours to complete Baldwin Roads. 11.5 hours to complete Blue Hill roads. Total fuel 164.2 gallons at \$1.99.9 per gallon for a total of \$328.24. Total hours charged to Blue Hill was 11.5 hours at \$100.00 per hour for a total of \$1150.00; total fuel used at Blue Hill \$109.60. Total bill for Blue Hill was \$1,259.60.
- Miscellaneous tree and brush removal.
- Replacement of nine (9) damaged signs.
- Miscellaneous shoulder repair.
- Repairs on New Holland mower; replaced alternator for \$286.14.
- Most of maintenance time went into work at the park and cemetery.

**Approval of Consent Agenda** – Schumacher/Atwood unanimous to approve the Town Board Meeting Minutes of September 8 and September 15, 2015; to Approve Resolution 15-14; a Resolution Accepting Donations; and to Approve Randy's Environmental Services Use of Township Logo on Their Website.

**CONDITIONAL & INTERIM USE PERMITS:**

**Approve/Disapprove Conditional Use Permit Request for a Personal Storage Structure in Shoreland District** – William and Cindy Delkamp were present to request a Conditional Use Permit for a personal storage structure on PID #01-025-3403. Planner Chard explained that the CUP was brought before the Baldwin Planning Commission where the commissioners motioned to bring their comments for approval to

the town board. Schumacher/Atwood unanimous to approve the commissioners' comments which are (1) Baldwin Driveway Permit Required; (2) No plumbing in building; (3) Not to be used for human habitation; (4) Any outside lighting to be downward facing; (5) What houses use the private septic easement?; and (6) Driveway needs to be gravel; with a friendly amendment to add (1) the county to list and attach PID's on easement?; and (2) county to do erosion control.

**PLATS:** None.

**VARIANCES:** None.

**OLD BUSINESS:**

**Discuss Frontier Trails Subordinate Service District** – Bridget Chard an overview of the Frontier Trails Subordinate Service District status. Chard met with Jon Bogart and felt it was a good discussion. There is one unpaid service charge of \$260, and if this charge is not paid it will end up on the tax rolls. Bogart will submit plans by December. The liaison for the project will be Supervisor Swanson. It will need to be determined an interest rate for being delinquent on a utility fee.

**Update on Planning Commission** – Planner Chard said the commission was a little disjointed during the summer months. Although with the recent work on the CUP there was an engaged and energetic dialogue. The team is gaining good background information in order to effectively deal with planning and zoning issues. There is a commission position open, and a posting will be made for that position.

Rush said he made a motion in March to extend Chard's monthly involvement by 6 months. Chard responded that she would like to have an extension to the end of the year. Commissioner Thorson spoke that Chard is very valuable to the commission especially since there are so many details involved with planning and zoning to consider. Schumacher and Swanson said they are in favor of having Baldwin do their own planning and zoning, and suggested that a feasibility study be done.

**Park Committee Report** – There was good newspaper coverage for the FunFest. Plans for another light by the rain garden and monument as well as installing a flag pole are in the works. Signs are needed to enforce no 'overnight' parking.

**Review/Approve/Disapprove Driveway Approach/Parking Lot for Goose Lake Park**  
The access into Goose Lake Park is in the middle of the curve of the county road and not safe. Bogart feels an easement is needed from the Anderson property. Either the county should fix the access issue, or take the land back. Schumacher will draft a letter to Rachel Leonard for approval at the next meeting.

**TCI Baldwin Volunteer Corps Update** – There will be no Baldwin Volunteer Corps meetings until January 2016 although the committee will host the Planning

Commission's community agricultural meeting. Yearly election was held with Philippi remaining as chair of the committee.

**Legacy Grant Committee Update** – Rush/Schumacher unanimous to appoint Dylan Howard, Andy Schreder, Dale Hurni and Kim Good to the Legacy Grant Committee. Schumacher will be the liaison to the town board. A meeting is planned for the first part of November.

**SBA Update** – On October 7, 2015 there will be a closed meeting with the township attorney.

**Discuss Building Permit Process for PID 01-404-0440** – Schumacher is still working on enforcement.

**Approve Resolution 15-13; Resolution Accepting Donation** – Atwood/Rush motion to approve Resolution 15-13; a Resolution Accepting Donation. With a voice vote Atwood, Rush and Schumacher in favor; Swanson abstains. Motion carried.

**Discuss/Approve/Disapprove Letter to Rhonda Lewis, Sherburne County Public Works** – After discussion, the town board again determined that a 4-way stop sign is the cure for the cross roads of County Roads 38 and 19. Rush/Schumacher unanimous to send the letter from Chairman Swanson with an approved friendly amendment that the letter be put on Baldwin letterhead.

**Sherburne County Parks Meeting** – Schumacher attended the Sherburne County Parks meeting on October 1<sup>st</sup> at the Sherburne County Government Center. The purpose of the meeting was how to improve and generate ideas for parks.

**TABLED ITEMS:**

**Approve/Disapprove Legacy Grant Committee Applicants** – See above.

**NEW BUSINESS:**

**Approve/Disapprove Purchase of New Election Equipment** – Atwood/Schumacher unanimous to table until input from the clerk can be considered.

**Approve/Disapprove Newsletter** – Atwood/Schumacher unanimous to table until October 7 for additions and corrections to the newsletter.

**Approve/Disapprove Cemetery Rules Update** – Atwood/Rush unanimous to approve to the Baldwin Township Cemetery Rules under "Monuments and Foundations" number 7 to read "Monuments and foundations placed after October 5, 2015 must be placed on owner's lot not in township right of walkway".

**Approve/Disapprove Asphalt Bid** – Atwood/Schumacher unanimous to approve the bid from Erickson Asphalt for infrared repair to 100<sup>th</sup> Street for a cost of \$2180.00.

**Approve/Disapprove Baldwin Salary Payment Schedule** – A resolution and affidavit would be required to revise the Baldwin Salary Payment Schedule. No further action was taken at this time.

**Delinquent Utility Fee** – Schumacher/Atwood unanimous to approve a delinquent utility fee of \$25 for late fee and 7% on delinquent fees as of October 5, 2015.

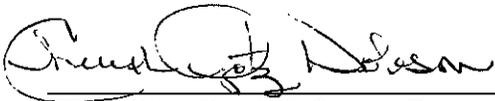
**Announcements:**

- Fall Maintenance Expo, Wednesday, October 7<sup>th</sup> and Thursday, October 8<sup>th</sup>, St Cloud.
- Sherburne County Association of Townships Meeting, Wednesday, October 21<sup>st</sup>, 6:30 p.m., Sherburne History Center

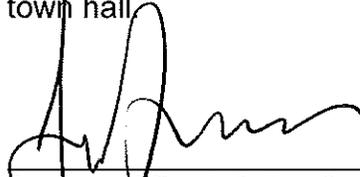
**Any Other Business:** None.

**Motion to Approve Bills for Payment** – Atwood/Rush unanimous to approve for payment check numbers 19631 through 19672 and 1 EFT payment totaling \$47,404.55.

**Recess** – Rush/Schumacher unanimous to recess at 10:41 p.m. with the meeting to continue on October 7, 2015 at 7:00p.m. at the town hall



Submitted By: (s/) Cheryl Dobson  
Deputy Clerk  
Baldwin Township



Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

10-20-2015  
Date

Attendees: Lester Kriesel, Julia Jensen, Pete Jensen, Dale Mach, Judy Thorson, Bridget Chard, Dan Plude, Elaine Philippi