

BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

PLANNING COMMISSION MEETING

April 26, 2017

Call to Order:

On this 26th day of April 2017 the Regular Monthly Meeting of the Baldwin Planning Commission was called to order by Chairman Richard Marshall at 7:01 p.m.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Roll Call:

Commissioners present were Richard Marshall, Richard Harris and Scotty Harder. Absent were Commissioners Deborah Guy and Kimberly Good. The sign in sheet is attached. The Claim Forms were filled out and returned.

Approve/Disapprove Agenda:

Added to the Agenda under New Business is 'Reviewing Bylaws for Change of Quorum'.

A motion was made by Commissioner Harder to approve the regular meeting agenda as amended which was seconded by Commissioner Harris; all in favor; motion carried.

Secretary's Report:

Planning Commission Meeting Minutes of March 29, 2017:

After correcting the date of the next meeting to April 26, 2017 under Adjournment a motion was made by Commissioner Harder to approve the Planning Commission meeting minutes of March 29, 2017 as amended which was seconded by Commissioner Harris; all in favor; motion carried.

Handout Planning Commission Meeting Minutes of February 22, 2017:

The approved Planning Commission meeting minutes of February 22, 2017 were handed out to be filed in the commission books.

Land Use Requests:

Petition to Vacate a Town Road / Rudy Wicklander:

A petition was presented by Rudy Wicklander to vacate a town road known as Lake Lane in the Elk Point area of Baldwin Township. The purpose of vacating the town road is to enable the owner to use the area of vacation in a legal manner to access a residence. After discussion it was determined that the township has never utilized the road. *A motion was made by Commissioner Harris to approve recommending to the Baldwin*

Town Board to approve vacating the town road known as Lake Lane which was seconded by Commissioner Harder; all in favor; motion carried.

Communications:

Compensation:

Liaison Lawrence said that his proposal to the Baldwin Town Board to approve compensation of \$30 per meeting for the commissioners was tabled until the May 1, 2017 regular meeting of Baldwin Township.

A motion was made by Commissioner Marshall to change the agenda order so as to discuss the items under New Business before the items under Old Business which was seconded by Commissioner Harris; all in favor; motion carried.

Old Business:

Discussion / Update Section 3 of Comprehensive Plan / Demographics:

See below.

Review / Update Section 1 of Comprehensive Plan / Natural History / For Final

Approval:

See below.

Review / Update Section 2 of Comprehensive Plan / Cultural History / For Final

Approval:

See below.

Review / Update Section 3 of Comprehensive Plan / Preservation Sites / For Final

Approval:

See below.

New Business:

Review Developers Agreement for Deer Trails; Review 169 Task Force Findings; Review P.U.D.:

Liaison Lawrence requested the commissioners review and to get an understanding of the Developers Agreement for Deer Trails, review the 169 Task Force findings, and review the Deer Trails P.U.D. Lawrence feels it's important for the commissioners to envision how the corner of State Highway 169 and Baldwin County Road 9 can benefit Baldwin Township with not only possible businesses, but the aesthetics of the buildings. There are five outlots that are marked as 'general rural' and have been designated as a highway P.U.D. (Planned Unit Development). Lawrence stressed that it would be a good idea to have solid ideas for the outlots before any development is planned. He also felt that it may be a good idea to invite county representatives to a Baldwin planning commission meeting in order to gain as much information as possible regarding the future use of this property.

2017 Land Use Training & Education Program / Information:

A special three-part Land Use training is being offered by the St. Croix River Association.

Reviewing Bylaws for Change of Quorum:

After pointing out the lack of attendance at the February meeting of the Planning Commission Article VI: Meetings; Section 2 of the Baldwin Planning Commission By-Laws was reviewed which states:

Section 2. A Planning Commissioner quorum shall consist of a majority of the members in attendance of the full Planning Commission which are already appointed and sworn in, to conduct the business of the Commission.^{rev.03.13.14} Voting shall be by voice call unless requested otherwise. A record of the roll call vote shall be kept as a part of the minutes.

Commissioner Harris recommended that it be taken into consideration to rewrite Section 2 of the Baldwin Planning Commission By-Laws to read

Section 2. A Planning Commissioner quorum shall consist of a minimum of the three (3) members in attendance of the full Planning Commission which are already appointed and sworn in, to conduct the business of the Commission. Voting shall be by voice call unless requested otherwise. A record of the roll call vote shall be kept as a part of the minutes.

Approval/Disapproval of change to Section 2 of the By-Laws will be added to the May agenda of the Planning Commission.

Old Business:

Discussion / Update Section 3 of Comprehensive Plan / Demographics:

A motion was made by Commissioner Harder to table to the next meeting the Discussion / Update of the Demographics portion of the Comprehensive Plan which was seconded by Commissioner Harris; all in favor; motion carried.

Review / Update Section 1 of Comprehensive Plan / Natural History / For Final Approval ; Review / Update Section 2 of Comprehensive Plan / Cultural History / For Final Approval; and Review / Update Section 3 of Comprehensive Plan / Preservation Sites / For Final Approval:

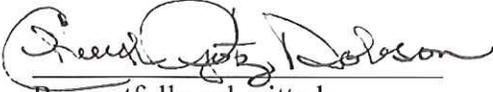
A motion was made by Commissioner Harder to table to the next meeting the Review / Update / Approval of the Section 1, Section 2 and Section 3 portions of the Comprehensive Plan which was seconded by Commissioner Harris; all in favor; motion carried.

Commissioner's Corner:

- Commissioner Harder requested the opportunity to review the IUP for Bell Auto and the CUP for Shipwreck Boat Repair. The deputy clerk will make those documents available.

Adjourn:

A motion was made by Commissioner Harder which was seconded by Commissioner Harris to adjourn at 8:35 p.m. with the next Planning Commission meeting to be held on May 31, 2017. Motion carried. Meeting adjourned.



Respectfully submitted:
Cheryl Goetz Dobson
Deputy Clerk


Richard Marshall, Chairman

6-28-17
Date

Amendments: _____