

# BALDWIN TOWNSHIP

30239 128<sup>th</sup> Street, Princeton MN 55371

## PLANNING COMMISSION MEETING

May 31, 2017

### **Call to Order:**

On this 31<sup>th</sup> day of May 2017 the Regular Monthly Meeting of the Baldwin Planning Commission was called to order by Chairman Richard Marshall at 7:00 p.m.

### **Pledge of Allegiance:**

The Pledge of Allegiance was recited.

### **Roll Call:**

Commissioners present were Richard Marshall, Richard Harris, Deborah Guy and Scotty Harder. Absent was Commissioner Kimberly Good. The sign in sheet is attached. The Claim Forms were filled out and returned.

### **Approve/Disapprove Agenda:**

Added to the Agenda under New Business is 'Driveway at Young Park for Overflow' and under Communications is "Discuss PUD County Ordinance Change".

*A motion was made by Commissioner Harder to approve the regular meeting agenda as amended which was seconded by Commissioner Guy; all in favor; motion carried.*

### **Secretary's Report:**

#### **Planning Commission Meeting Minutes of April 26, 2017:**

*A motion was made by Commissioner Harder to approve the Planning Commission meeting minutes of April 26, 2017 which was seconded by Commissioner Guy; all in favor; motion carried.*

#### **Handout Planning Commission Meeting Minutes of March 29, 2017:**

The approved Planning Commission meeting minutes of March 29, 2017 were handed out to be filed in the commission books.

### **Land Use Requests:**

#### **Petition to Vacate a Town Road / Brian Bumgarner:**

A petition was presented by Brian Bumgarner to vacate a town road located in the Fourth Elk Lake Estates labeled as Elk Avenue on the Plat as Exhibit B from the point where the existing actual road ends continuing North to the point where it terminates at Little Elk Lake. The purpose of vacating the town road is to enable the owner to assume ownership since he has lived and maintained the area since 2003 therefore looking into making improvements. *A motion was made by Commissioner Harris to approve*

*recommending to the Baldwin Town Board to grant vacating the town road labeled as Elk Avenue provided an easement can be embedded in the provision with language that would facilitate snow removal which was seconded by Commissioner Harder; all in favor; motion carried.*

**Communications:**

**Discuss PUC County Ordinance Change:**

According to Liaison Lawrence the county is requesting an amendment to County Subdivision Section 10.1 with language that would help the county free itself from community septic systems.

**Old Business:**

**Discuss / Approve/ Disapprove Change in Bylaw:**

*A motion was made by Commissioner Harder to approve the change in Section 2 of the Baldwin Planning Commission By-Laws to read*

*Section 2. A Planning Commissioner quorum shall consist of a minimum of the three (3) members in attendance of the full Planning Commission which are already appointed and sworn in, to conduct the business of the Commission. Voting shall be by voice call unless requested otherwise. A record of the roll call vote shall be kept as a part of the minutes.*

*which was seconded by Commissioner Harris; all in favor; motion carried.*

**Discussion / Update Section 3 of Comprehensive Plan / Demographics:**

*A motion was made by Commissioner Harder to eliminate part 2 of Goal 1 under Goals/Objectives (page 8) in the Demographics portion of the Comprehensive Plan since the information is also covered in the Transportation System of the Comprehensive Plan which was seconded by Commissioner Guy; all in favor; motion carried.*

Obtain from the clerk the most recent numbers on population growth, population projections, Baldwin Township ancestry, housing ages, and rental rates as well as housing value and median household income,

*A motion was made by Commissioner Harder to regard reducing, combining or condensing action items into a shorter statement which was seconded by Commissioner Harris; all in favor; motion carried. Commissioner Marshall agreed to work on the above motion.*

**Review / Update Section 1 of Comprehensive Plan / Natural History / For Final Approval:**

Commissioner Marshall agreed to work on creating shorter statements. He'll have the results ready for the June meeting.

**Review / Update Section 2 of Comprehensive Plan / Cultural History / For Final Approval:**

Commissioner Marshall agreed to work on creating shorter statements. He'll have the results ready for the June meeting.

**Review / Update Section 3 of Comprehensive Plan / Preservation Sites / For Final Approval:**

Commissioner Marshall agreed to work on creating shorter statements. He'll have the results ready for the June meeting.

**New Business:**

**Information – Township Letter to Shipwreck:**

A letter from the Township has been sent to the County for requesting enforcement.

**Information – Revised Site Plan for Ted Bell:**

Liaison Lawrence will discuss with the town board on whether the Planning Commission should be viewed as a complaint driven commission. It was stressed that Baldwin Township wants businesses; therefore if they are out of compliance, we need to do all we can to help them succeed in their business.

**Information – Order of Approval Variance Application / Vernen McDonald:**

For informational value.

**Information – Private Kennel Renewals:**

For informational value.

**Information – Plat Listings for Baldwin Township:**

For informational value.

**Driveway at Young Park for Overflow:**

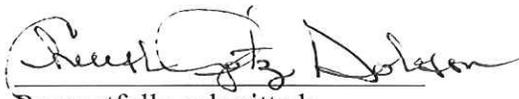
It was determined that this is a topic that should be directed to Baldwin Township Park Committee.

**Commissioner's Corner:**

- There was question on how many animals are allowed on a 2 ½ acre piece of property.
- Baldwin Township sent a letter to the county on behalf of its residents requesting that undue burdensome in the aftermath of the tornado be considered. There are grant monies available.
- The binder holding the building permits issued is available at each meeting,

**Adjourn:**

*A motion was made by Commissioner Harder which was seconded by Commissioner Guy to adjourn at 8:47 p.m. with the next Planning Commission meeting to be held on June 28, 2017. Motion carried. Meeting adjourned.*



Respectfully submitted:  
Cheryl Goetz Dobson  
Deputy Clerk

  
Richard Marshall, Chairman

7-26-17  
Date

Amendments: \_\_\_\_\_