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# BALDWIN TOWNSHIP

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30239 123<sup>rd</sup> Street, Princeton MN 55371

## **PLANNING COMMISSION MEETING**

October 9, 2014

### **Call to Order:**

The October 9, 2014 Baldwin Planning Commission meeting was called to order by Chairman Judy Thorson at 7:00 p.m. All present recited the Pledge of Allegiance.

### **Commissioners Present:**

Commissioners Ross Perry, Terry Carlile, Rich Harris, Peggy Patten and Judy Thorson. Planner Bridget Chard was in attendance as well as Town Board Supervisor Liaison Randy Atwood. Deputy Clerk Cheryl Goetz Dobson took the minutes. The audience sign-in sheet is attached.

### **Claim Forms:**

The Claim Forms were passed out and returned to the Deputy Clerk.

### **Move to Approve/Disapprove Agenda:**

Add to Old Business

- Sherburne County Zoning Ordinance Accessory Structure

*Commissioners Patten/Perry unanimous to approve agenda as amended.*

### **Secretary's Report:**

**Planning Commission Meeting Minutes of 11.September.14/Move to Approve /Disapprove:**

*Commissioners Patten/Perry to approve the Planning Commission minutes of September 11, 2014.*

### **Handout Signed Planning Commission Meeting Minutes from August 12, 2014 to Planning Commissioners:**

The signed and approved minutes of August 12, 2014 was distributed in order to be added to the commission books.

### **Communication: Liaison:**

#### **Agenda Packets/Status:**

The Town Board, according to Liaison Atwood, tabled the status of the agenda packets until policy can be reviewed.

**Community Meetings:**

Even though the Town Board thinks that community meetings are a valuable tool to connect to the community, in the past they have not been well attended. Ideas need to be brought forward to make them more effective.

**EPA Rules:**

There was a change in the rules regarding the Clean Water Act. Thus far it has not been approved, and the period of public comment has been extended to November 14.

**Public Input:**

The Commissioners were thanked for their participation at the Baldwin FunFest.

**Old Business and Reports****Motion List/Finalize:**

The approved and signed Baldwin Township Planning Commission Parliamentary Procedure Rules were distributed in order to be added to the commission books.

**Ordinance Review; Finalize Ordinance Review:**

Sections 16 through the end of the Sherburne County Land Use Ordinance were reviewed.

**Sherburne County Zoning Ordinance Accessory Structure:**

The Zoning Ordinance Amendment Accessory Structures Regulations were distributed in order to be added to the Sherburne County Land Use Ordinance books.

**Go Over Different Permit Procedures:**

A PowerPoint presentation was reviewed regarding variances, CUPs, and IUPs. Planner Chard also reviewed a Zoning Request Tracking Form explaining that it would be a valuable resource outlining the whole history of an applicant's file.

**Comprehensive Plan/Timeline/Goals:**

Scheduled for the next meeting the commissioners will review and discuss the Comprehensive Plan Policy (Action Plans) Timelines and what action plan the Commissioners may want to start working on.

**New Business****4R Board:**

Planning Commission liaison was not in attendance. Commissioner Harris will obtain the minutes and send them to the Planning Commission Secretary who will send them out to the Planning Commission.

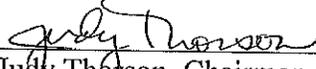
**Agenda Items for Next Month:**

- Term of Commissioner – Commission Carlile
- Review/Test Variances, CUP's and IUP's
- Work Plan / Budget for 2015

**Adjourn:**

*Commissioners Perry/Carlile unanimous to adjourn at 8:39 p.m. with the next  
Planning Commission meeting to be held on November 9, 2014.*

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Respectfully submitted:  
Cheryl Goetz Dobson  
Deputy Clerk

  
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Judy Thorson, Chairman

Amendments: \_\_\_\_\_