



BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

PLANNING COMMISSION MEETING

November 27, 2019

Call to Order:

On this 27th day of November 2019 the regular monthly meeting of the Baldwin Planning Commission was called to order by Chairman Richard Marshall at 7:00 p.m.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Roll Call:

Commissioners present were Richard Marshall, Richard Harris, Clarence Mattson and Sherry Newman. Baldwin Town Board Liaison Bryan Lawrence was also present. The Claim Forms were filled out and returned.

Approve / Disapprove Agenda:

- Move “Discuss / Update ‘Land Uses’ of Comprehensive Plan to the next Scheduled Special Meeting January 15, 2020.

A motion was made by Commissioner Newman to approve the regular meeting agenda as amended which was seconded by Commissioner Mattson; all in favor; motion carried.

Secretary’s Report:

Special Planning Commission Meeting Minutes of October 16, 2019:

A motion was made by Commissioner Newman to approve the Planning Commission Meeting minutes of October 16, 2019 which was seconded by Commissioner Marshall; all in favor; motion carried.

Planning Commission Meeting Minutes of October 23, 2019:

Hence forth it was requested by the Commissioners to have the minutes reflect all pertinent information relating to an application request to include, but not limited to, the PID and Variance numbers.

A motion was made by Commissioner Harris to approve the Planning Commission Meeting minutes of October 23, 2019 which was seconded by Commissioner Newman; all in favor; motion carried.

Approved and Signed Special Meeting Minutes from September 18, 2019:

The approved Planning Commission Special Meeting minutes from September 18, 2019 were handed out and are to be filed in the commission books.

Approved and Signed Meeting Minutes from September 25, 2019:

The approved Planning Commission Meeting minutes from September 25, 2019 were handed out and are to be filed in the commission books.

Chairman Richard Marshall welcomed the guests present reminding them that the Baldwin Township Planning Commission serves at the pleasure of the Baldwin Township Town Board. The Planning Commission is an advisory board that makes recommendations to the Town Board. It was stressed that the final decisions are made by the Baldwin Township Board of Supervisors.

Reminder: All guests please sign the Sign-In Sheet.

Land Use Requests:

Preliminary and Final Simple Plat / Heinen Addition:

Under Sherburne County Application Number Sub-2019-00900 Randy and Joan Heinen are requesting a residential preliminary and final simple plat approval of the Heinen Addition consisting of two (2) lots with PID #01-021-3202 in Section 21, Range 26 of Baldwin Township. The proposal is to create one (1) 4.77-acre lot from a 9.83-acre parcel.

Sherburne County Public Works Engineering has no concerns with the Plat Application. Lot 1 currently accesses County Road 45. No access changes to Lot 1 will be permitted. Lot 2 does not abut a County road. The Sherburne County Public Works Department will require park dedication fees for the 1 new lot at \$800 per lot. The lot with the existing home will not require a Park Dedication fee. Park fees must be paid prior to the Public Works Department signing the plat mylars.

The Heinen Addition has a long history with Baldwin Township dating back to 2005 because of the extensions that had been granted to the application. Unfortunately, there was a lapse, and the applicant missed the timeline for the last extension. The Heinen's wish to move the plat ahead.

Reviewing the Findings of Fact in supporting (or denying) the variances the Baldwin Planning Commission determined:

- The subdivision is in harmony with the intent of the comprehensive plan and zoning ordinance.
- Without the subdivision the property owner would be deprived of a reasonable use of the property.
- The issuance of the subdivision would maintain the essential character of the locality.

A motion was made by Commissioner Harris to recommend to the Baldwin Town Board to approve the applicant's request for the residential preliminary and final simple plat approval of the Heinen Addition consisting of two (2) lots with PID #01-021-3202 in Section 21, Range 26 of Baldwin Township which was seconded by Commissioner Newman; all in favor; motion carried.

Communications:

Discuss Temporary Driveway Permits:

The commissioner’s opinion is that the township should be aware when a temporary driveway to a different approach to a property is needed for construction purposes for safety and liability purposes as well as assurance to the township that the property has been restored to its original condition.

Old Business:

Discuss / Update ‘Land Uses’ of Comprehensive Plan:

A motion was made by Commissioner Newman to move ‘Discuss / Update ‘Land Uses’ of Comprehensive Plan to the next scheduled Special Meeting of January 15, 2020 which was seconded by Commissioner Mattson; all in favor; motion carried.

New Business:

Planning Commission Meeting Dates 2020:

Commissioner’s Corner:

- Discussion and questions regarding the liability of obstructions in the road right-of-way of a resident’s driveway.
- The Planning Commission meetings must comply with the Open Meeting Laws.
- Discussions and questions regarding a recommending body’s obligation to be more restrictive (rather than less restrictive) than a higher governing body when updating ordinances or similar documents.
- If/and or / when Baldwin Township decides to implement their own planning and zoning, Sherburne County’s planning and zoning can be used as a foundation in order to write its own, but the township must follow the state statute bylaws.
- Lawrence assured the commission that their perspectives on different topics are taken to the county.

Adjourn:

A motion was made by Commissioner Mattson which was seconded by Commissioner Newman to adjourn at 8:39 p.m. with a special Planning Commission meeting to be held on Wednesday, January 15, 2020. Motion carried. Meeting adjourned.



Respectfully submitted:
Cheryl Goetz Dobson
Deputy Clerk



Richard Marshall, Chairman

1-22-20

Date

Attendees: Joan Heinen