

BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

PLANNING COMMISSION MEETING

December 12, 2013

Call to Order:

The December 12, 2013 Baldwin Planning Commission meeting was called to order by Vice Chairman Ross Perry at 7:01 p.m. All present recited the Pledge of Allegiance.

Commissioners Present:

Commissioners Richard Harris, Ross Perry, Terry Carlile and Judy Thorson were present. Commissioner Peggy Patten was excused. Planner Bridget Chard was in attendance as well as Town Board Liaison Randy Atwood. Deputy Clerk Cheryl Goetz Dobson took the minutes. The audience sign-in sheet is attached.

Move to Approve/Amend Agenda:

Commissioners Carlile/Harris unanimous to approve agenda as amended.

Claim Forms:

The Claim Forms were passed out by Commissioner Perry and returned to the Deputy Clerk.

Secretary's Report:

Planning Commission Meeting Minutes of 14.November.13/Move to Approve/Amend:

Commissioners Carlile/Thorson unanimous to approve the Planning Commission minutes of November 14, 2013.

Handout Signed 10.October.13 Approved Minutes to Planning Commission:

The signed and approved minutes of October 10, 2013 were distributed in order to be added to the commission books.

Public Input:

The Commissioners were informed that the Baldwin Volunteer Corps is planning on utilizing opportunities offered by the University of Minnesota Extension for Business Retention and Expansion (BR&E) as well as apply for available grants to offset the cost.

Communications from Town Board/Liaison:

Planning Commission Position; Open/Status:

Liaison Atwood informed the commissioners that there still are openings available to persons who may be interested. It was suggested that an announcement be made at the Annual Meeting in the hope of generating interest.

Survey Cost to Date:

The cost of the survey has not changed. A final cost will be presented when all data is collated.

Driveway Regulations/Changes:

The workshop scheduled to discuss changes in the driveway regulations was canceled due to weather. Another date has not yet been determined. Planner Chard and Commissioner Carlile have been suggesting changes to help simplify and clarify distinctions to the driveway regulations.

Old Business and Reports

2014 Schedule:

A tentative second date of January 23, 2014 was added to the 2014 Planning Commission Schedule. *Commissioners Thorson/Carlile unanimous to submit for approval to the Town Board the proposed 2014 schedule to include a tentative January 23, 2014 meeting.*

Front Page Ideas from Open House for Artist/Finalize:

Planner Chard made additional suggestions to Ms. Wolff concerning the cover page for the comprehensive plan. Wolff will attend the January meeting with the changes.

Bylaw Changes/Review and Finalize:

The Bylaw Changes will be made available at the January 2014 meeting.

Driveway Materials/Review and Go Over/Prepare for Applications/Other Permitting:

See above.

Possible Future Road Linkages /Finish:

The Future Road Linkages Map was viewed and discussed. It needs to be made clear that the road linkages are only a possibility and proposed to simplify access.

New Business

Survey/Review:

The survey has not been completely collated. Planner Chard reviewed with the commissioners the results thus far. All of survey will be made public.

4R Board Update:

There will be no 4R Board meeting in the month of December.

Agenda Items for Next Month:

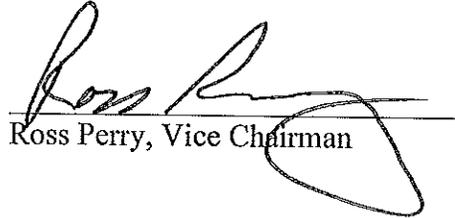
- Work Plan for 2014
- Final Survey Work

- **Schedule for Comp Plan/Open Houses/Public Hearings**

Adjourn – Commissioners Carlile/Harris unanimous to adjourn at 8:25 p.m. with the next Planning Commission meeting to be held on January 9, 2014 at 7:00 p.m. at the Baldwin Town Hall.



Respectfully submitted:
Cheryl Goetz Dobson
Deputy Clerk



Ross Perry, Vice Chairman