BALDWIN TOWNSHIP

30239 128th Street, Princeton MN 55371

PLANNING COMMISSION MEETING

March 27, 2019

Call to Order:
On this 27th day of March, 2019 the regular monthly meeting of the Baldwin Planning Commission was called to order by Chairman Richard Marshall at 7:01 p.m.

Organizational:
The Deputy Clerk asked for nominations for the position of Chairman of the Baldwin Planning Commission. ***A motion was made by Commissioner Harris; seconded by Commissioner Newman to nominate Commissioner Marshall as chairman of the Baldwin Planning Commission.*** Commissioner Marshall accepts the nomination. By acclamation Commissioner Marshall is Chairman of the Baldwin Planning Commissioner.

Chairman Marshall asked for nominations for the position of Vice-Chairman of the Baldwin Planning Commission. ***A motion was made by Commissioner Mattson; seconded by Commissioner Newman to nominate Commissioner Harris as vice-chairman of the Baldwin Planning Commission.*** Commissioner Harris accepts the nomination. By acclamation Commissioner Harris is Vice-Chairman of the Baldwin Planning Commission.

Pledge of Allegiance:
The Pledge of Allegiance was recited.

Roll Call:
Commissioners present were Richard Marshall, Richard Harris, Sherry Newman and Clarence Mattson. Baldwin Town Board Liaison Bryan Lawrence arrived at 7:15 p.m. The Claim Forms were filled out and returned.

Approve / Disapprove Agenda:
Changes to the agenda:

- ***A motion was made by Commissioner Newman; seconded by Commissioner Mattson to remove "'Discuss / Update 'Land Uses' of Comprehensive Plan' from Old Business and postpone the item to a special meeting. All in favor; motion carries.***
- Add 'Discuss / Approve Date for Special Meeting' under New Business
- Add 'Violet Grammond's Letter' to after Move to Approve / Amend Agenda
- ***A motion was made by Commissioner Marshall; seconded by Commissioner Mattson to add 'Approval / Disapproval of Access to Township Road' to Land Use Requests.***

A motion was made by Commissioner Newman to approve the regular meeting agenda as amended which was seconded by Commissioner Mattson; all in favor; motion carried.

Chairman Richard Marshall welcomed the guests present reminding them that the Baldwin Township Planning Commission serves at the pleasure of the Baldwin Township Town Board. The Planning Commission is an advisory board that makes recommendations to the Town Board. It was stressed that the final decisions are made by the Baldwin Township Board of Supervisors.

Reminder: All guests please sign the Sign-In Sheet.

Violet Grammond's Letter:
Violet Grammond along with her parents were present to further discuss a request for sidewalks in the Kingsmon Addition of Baldwin Township so that she could safely skateboard and ride her bike. In order to maintain the rural atmosphere of Baldwin Township the likelihood, at this time, of installing sidewalks is not conducive to Baldwin's developments. Keeping safety in mind, though, the Commission discussed 'Children at Play' signs, bike paths, looking into fixing potholes and ruts in the road, and the usefulness of a skate ramp at Young Park. ***A motion was made by Commissioner Newman to recommend to the Baldwin Township Board to consider bike paths, a 'Children at Play' sign, and looking into fixing any potholes on 119th Circle in Kingsmon Addition which was seconded by Commissioner Mattson; all in favor; motion carried.*** Commissioner Marshall conveyed to Ms. Grammond how touched and impressed the commission was by her letter; and thanked her for her interest in township government.

Secretary's Report:
Planning Commission Meeting Minutes of February 27, 2019:
A motion was made by Commissioner Harris to approve the Planning Commission meeting minutes of February 27, 2019 which was seconded by Commissioner Marshall; all in favor; motion carried.

Planning Commission Meeting Minutes of January 23, 2019:
The approved Planning Commission meeting minutes of January 23, 2019 were handed out and are to be filed in the commission books.

Land Use Requests:
Review Sketch Plan to be Known as Sumser Farms / Howard Triggs:
The developer, Howard Triggs, presented a Sketch Plan to be known as Sumner Farms which is on the corner of County Road 1 and County Road 9; PID No. 01-019-3300 proposing 16 lots with a possible 2 commercial lots. Mr. Triggs stated that they are promoting phase 1 of the first 5 lots; then are open to phase 2 which would include discussion on the possible commercial lots. It was the consensus of the commission that they aren't necessarily against the commercial lots, but the placement of the lots. It was decided that the commission needs more information, and that the official process with the county be begun.

Approval / Disapproval of Access to Township Road; Thomas C. Guimont:
A Permit Application for a Second Access to a Township Road was submitted by Thomas Guimont for property located at Parcel ID No. 01-027-4300. The proposed access location is 285th Avenue;

1000 feet east of intersecting 116th Street NW. The applicant leases out 20 acres of the property with the current sole access to the agricultural property being the primary driveway. The access is being requested in order to gain entrance into the agricultural property without using the main entrance through the property. ***A motion was made by Commissioner Mattson to recommend approval to the Baldwin Township Board to allow a second access to property located at 28527 – 116th Street NW; Parcel ID No. 01-027-4300 contingent that all Engineer Standards are met which was seconded by Commissioner Newman; all in favor; motion carried.***

Communications:
None.

Old Business:
Discuss / Update 'Land Uses' of Comprehensive Plan:
See above. Postponed to a special meeting.

New Business:
Discuss / Approve Date for Special Meeting:
A motion was made by Commissioner Harris; seconded by Commissioner Mattson to hold a Special Meeting to discuss Land Uses on April 17, 2019. All in favor; motion carries.

Commissioner's Corner:

- Commissioner Harris submitted an Application for Re-Appointment to the Baldwin Planning Commission for a 3-year term.

Adjourn:
A motion was made by Commissioner Harris which was seconded by Commissioner Newman to adjourn at 8:38 p.m. with a special Planning Commission meeting to be held on April 17, 2019. Motion carried. Meeting adjourned.

Respectfully submitted:
Cheryl Goetz Dobson
Deputy Clerk

Richard Marshall, Chairman

APRIL 24, 2019
Date

Attendees: Tom Guimont, Howard Triggs, Violet Grammond, Jay Grammond, Carrie Torgerson-Grammond