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# BALDWIN TOWNSHIP

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30239 128<sup>th</sup> Street, Princeton MN 55371

## PLANNING COMMISSION MEETING

November 30, 2016

### **Call to Order:**

On this 30<sup>th</sup> day of November 2016 the Regular Monthly Meeting of the Baldwin Planning Commission was called to order by Chairman Bryan Lawrence at 7:06 p.m.

### **Pledge of Allegiance:**

The Pledge of Allegiance was recited.

### **Roll Call:**

Commissioners present were Bryan Lawrence, Rich Harris, Deborah Guy, Richard Marshall and Kimberly Good. Also present was Liaison Larry Handshoe. The sign in sheet is attached. The Claim Forms were filled out and returned.

### **Approve/Disapprove Agenda:**

*A motion was made by Commissioner Marshall to approve the regular meeting agenda which was seconded by Commissioner Good; all in favor; motion carried.*

### **Secretary's Report:**

#### **Planning Commission Meeting Minutes of 26.October.16:**

*A motion was made by Commissioner Harris to approve the Planning Commission meeting minutes of October 26, 2016 which was seconded by Commissioner Marshall; all in favor; motion carried.*

#### **Handout Planning Commission Meeting Minutes of September 28, 2016:**

The approved Planning Commission meeting minutes of September 28, 2016 were handed out to be filed in the commission books.

### **Oath of Office for Scotty Harder:**

The Oath of Office was administered to Scotty Harder.

### **Land Use Requests:**

None.

### **Communications:**

- A Public Hearing to address Resolution 16-18 namely a Resolution Electing to be More Stringent than Sherburne County on County Ordinance 180, Section 18.0 will be held at the Baldwin Town Hall on Monday, December 5, 2016 at 7:30 p.m.

- Minutes of the regular meeting of Baldwin Township of November 21, 2016 discussing the status of MS4 and Baldwin Township will be made available to the Planning Commission.

**Old Business:**

None.

**New Business:**

**2017 Planning Commission Meeting Schedule / Move to Approve / Amend /**

**Disapprove:**

*A motion was made by Commissioner Good which was seconded by Commissioner Marshall to approve the 2017 Planning Commission Meeting Schedule as presented. All in favor. Motion carried.*

**Shoreland and Floodplain Variance Guidance:**

It was stressed that the Shoreland and Floodplain Variance Guide is not an official document but could be useful as a worksheet / guide.

**Amendment to the Sherburne County Zoning Map / Ordinance No. 220:**

A filed copy dated October 24, 2016 of Amendment to the Sherburne County Zoning Map; Ord. No. 220 was handed out to be filed in the commission books.

**Building Permits Issued / Information:**

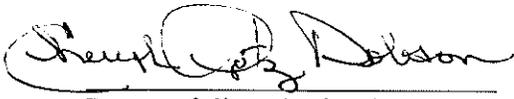
*A motion was made by Commissioner Good which was seconded by Commissioner Harder with both accepting a friendly amendment from Commission Marshall to approve creating a book with all the permits granted by Sherburne County on behalf of Baldwin Township. All in favor. Motion carried.*

**Commissioners Corner:**

- Commissioners Guy and Good attended a GTS workshop titled “Your Role as a Planning Commission Member”. A report will be presented at the January 2017 meeting.
- Commissioner Marshall commented that it was the Planning Commission’s function to continually update the Comprehensive Plan since it is considered a working document. It was decided that the commissioners were to familiarize themselves with Section 1 of the Comprehensive Plan for the January 2017 meeting with the intent of generating discussion and / or updating the plan. All information will be kept on file so that information will be ready at a time that the updated plan may come before the Board of Baldwin Township supervisors.
- There is no scheduled Planning Commission meeting in December unless necessary.

**Adjourn:**

*A motion was made by Commissioner Harris which was seconded by Commissioner Marshall to adjourn at 7:57 p.m. with the next Planning Commission meeting to be held on January 25, 2017. Motion carried. Meeting adjourned.*



Respectfully submitted:  
Cheryl Goetz Dobson  
Deputy Clerk



Bryan Lawrence, Chairman

2/22/17  
Date

Amendments: \_\_\_\_\_