



## BALDWIN TOWNSHIP

30239 128<sup>th</sup> Street, Princeton MN 55371

Telephone: (763) 389-8931

Fax: (763) 389-2751

Email: [baldwintwp2@westoffice.net](mailto:baldwintwp2@westoffice.net)

Website: <http://baldwintownship.govoffice.com>

### BALDWIN PLANNING COMMISSION

November ~~12~~, 2012

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**Call to Order** – The November ~~12~~, 2012 Baldwin Planning Commission meeting was called to order by Chairman Peggy Patten at 7:00 p.m. The Pledge of Allegiance was recited by everyone present.

**Commissioners Present:** Scott Case, Terry Carlile, Richard Harris, Peggy Patten, Ross Perry, Eleanor Rittenour. Planner Bridge Chard was in attendance as well as Town Board Liaison Randy Atwood. Deputy Clerk Cheryl Goetz Dobson took the minutes. The audience and sign-in sheet is attached.

**Move to Approve/Amend Agenda** – Added to New Business is '4-R Board Parks & Trails'.  
**Commissioners Carlile/Rittenour unanimous to approve agenda.**

**Claim Forms** – The Claim Forms were passed out and returned to the Deputy Clerk.

#### Secretary's Report

**Planning Commission Meeting Minutes of 11.October.12 / Move to approve (amend) – Commissioners Carlile/Case unanimous to approve the Planning Commission meeting minutes of October 11, 2012.**

#### Public Input

After a citizen asking for consideration to post the Planning Commission agenda on the website, the consensus of the Commissioners was to table the discussion upon further deliberation.

#### Communications: From Town Board / Liaison

**Written Communications regarding Mapping** – Liaison Atwood talked about the different styles of map holders. Planner Chard and Commissioner Ross will research the cost of lamination of the maps and bring estimates for the next meeting.

#### Old Business & Reports

**2013 Meeting Schedule** – Commissioners Harris/Perry unanimous to approve the 2013 Regular Meeting Schedule of the Baldwin Planning Commission. Discussion ensued regarding having the Planning Commission Chair and the clerk pick alternate dates in the event of conflicting dates for the commissioners. Commissioner Harris called the question. With a voice date taken Commissioners Perry, Rittenour, Harris, Carlile and Patten in favor of to approve the meeting schedule for 2012. Commissioner Case abstained. Motion carried.



**Research – Comments on First Assignments/Plat Books** – Planner Chard met with all the commissioners on a one-on-one basis at a prior date, and commended them on how well they are doing with their areas of research. Each commissioner gave a brief summary of their progress with their research components.

**New Assignments – Questions?** – Each Commissioner spoke about the new assignments they had chosen to research in the next two months. Depending on their progress, materials will be turned in at the December meeting.

**4-R Board Parks & Trails** – Planner Chard had been invited to attend the meetings of the 4-R Board. Commissioner Carlile will also attend their next meeting on November 28<sup>th</sup>.

**New Business** – Due to the great discussions above, the rest of the agenda was as followed:  
**Handout regarding Parcels - Cheat Sheet** – *Commissioners Case/Perry unanimous to table until the next meeting.*

**Community Meetings** - *Commissioners Case/Perry unanimous to table until the next meeting.*

**Books** – Books were turned in for tabbing and final documents.

**Draft Budget/ Review** – *Commissioners Case/Perry unanimous to table until the next meeting.*

**Adjourn** - *Commissioners Carlile/Perry motioned to adjourn at 9:21 p.m.*

**Other Notices:**

- Next Meeting date: December 13, 2012 at 7:00 p.m.
- January 10, 2013; Joint Meeting with Town Board

Respectfully submitted:  
Cheryl Goetz Dobson  
Deputy Clerk

Peggy Patten, Chair