

BALDWIN TOWNSHIP REGULAR MEETING

January 15, 2013

Present – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, and Tom Rush. Supervisor Randy Atwood absent.

Call to Order – The January 15, 2013 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:02 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda – To add to Old Business under Planning Commission Update:

- Approve/Disapprove Claims
- Approve/Disapprove Sending Member to 4R Board
- Approve/Disapprove Planning Commission 2013 Preliminary Budget for \$6000.

To add to New Business:

- Hours of Operation
- Approve/Disapprove 2013 Pay Equity Report
- Discuss Speed Study 303rd Avenue.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Handshoe/Good unanimous to approve the regular meeting agenda as revised.

Treasurer's Report:

January 2013 Preliminary Treasurer's Report – The clerk reported receipts of \$4,056.72 and disbursements of \$71,270.17, check numbers 17138 through 17185 and 3 EFT payments leaving an audited balance of \$390,233.64.

Presentation from Anderson Passe & Associates Regarding Road Sign Management – Anderson Passe & Associated offered a presentation explaining the essential components of an effective sign assessment strategy. Since 2008, they have partnered with over 100 agencies to assess their existing sign inventory, establish a maintenance program, achieve compliance with the federal mandate, and develop a consistent system of signage that meets the requirements of the MUTCD.

Fire Department Report – Heard at the January 7, 2013 regular town board meeting.

Road Report – Larry Handshoe reported that the quota will be met with one more load of salt, and that there have been a couple of sand sessions on the gravel roads.

112th Street Update – Township engineer Jon Bogart was present and reported that the plans and specs are ready to be sent out. There is a joint meeting scheduled with Livonia on February 25, 2013 at which time the final project will be approved. He is

working on obtaining the easements for Baldwin. Rush/Handshoe unanimous to approve the First Amendment to Joint Powers Agreement Between the Baldwin Township and Livonia Township Joint 112th Street NW Improvement Project changing the warranty period from three years to one year.

Discuss/Approve/Disapprove Applying Calcium Chloride to Gravel Roads (Tabled 7/2/12) - After discussion, Rush/Handshoe unanimous to table until the February 19th meeting in order to obtain more information.

Elk Lake Estates Speed Study – The Clerk reported that the speed study came back Stating that MnDOT “generally does not recommend posted limits on gravel roadways...”. The Clerk will send a copy of the letter to the resident who had requested the lower speed.

Review Draft Haul Road Agreement – The draft Haul Road Agreement will be sent to Planner Bridget Chard for review.

Approval of Consent Agenda – Rush/Good unanimous to approve the Town Board Meeting Minutes of January 7, 2013.

Open Forum for Citizens – Brad Schumacher, 127th Street, stated that his questions regarding 112th Street were answered by the township engineer. Chuck Nagle, 131st Street, asked for 112th Street updates. Elaine Philipp, 127th Street, asked about the township hours of operation and the comprehensive plan.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Bryan Lawrence was present to report that there was no County Planning & Zoning meeting for the month of January although at the last meeting there was discussion concerning feedlots. A motion was made for every platted lot under 5 acres would not be allowed to have any animals except for cats and dogs. The county commissioners have chosen to table, and send the issue back to the planning and zoning office. Comments are welcomed to be given to Nancy Riddle by the Baldwin Board. The County will be voting again on March 28. It was recommended by Rush to add ‘Feedlots’ to the Baldwin Planning Commission agenda for discussion.

Baldwin Planning Commission Update – Swanson reported that Planner Chard will begin to collate all the information that the commissioners have brought to her. Community meetings are being planned to obtain public input.

Approve/Disapprove Planning Commission Claims – Good/Handshoe unanimous to approve up to \$800.00 to pay for the claims submitted by the planning commissioners.

Approve/Disapprove Sending Member to 4R Board – The Planning Commission is asking the Township Board to allow them to elect one member to the 4R Board with stipend pay plus mileage. Good made a motion to approve. Rush commented that he represents the township at the 4R Board, and feels that is sufficient representation. Handshoe seconded the motion. With a voice vote taken Good, Handshoe, and Swanson voted in favor; Rush opposed. Motion carried.

Approve/Disapprove Planning Commission 2013 Preliminary Budget for \$6000 – Good/Handshoe unanimous to approve the Planning Commission 2013 Preliminary Budget for \$6000 that was submitted by Planner Chard.

Princeton Planning Commission Update – No report.

TABLED ITEMS:

Approve/Disapprove Letter from Twin Pines Regarding Elk Point Property – Good/Handshoe unanimous to approve the letter signed by Brian Sandy, Jeff Bengel and Scott Schmidt regarding the Elk Point property.

NEW BUSINESS:

Determine Annual Meeting Location – The annual meeting will be held in the Baldwin Township's old shop.

Approve/Disapprove DOTSTOP Renewal – Good/Handshoe unanimous to approve DOTSTOP renewal for a cost of \$395.00.

Schedule Closed Employee Meeting – A closed employee meeting is scheduled for January 29th at 6:30 p.m.

Hours of Operation - Handshoe/Good unanimous to approve the hours for operation for Monday through Wednesday and Friday from 8:00 a.m. to 4:30 p.m. and Thursday from 8:00 a.m. to 6:30 p.m. along with a ½ hour unpaid lunch from noon-12:30 p.m. beginning February 4, 2013

Approve/Disapprove 2013 Pay Equity Report – Swanson/Rush unanimous to approve the 2013 Pay Equity Report.

Discuss Speed Study 303rd Avenue – Handshoe asked the clerk to follow up with the 303rd Avenue speed study.

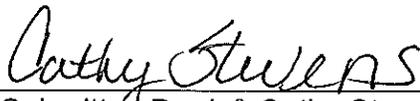
ANNOUNCEMENTS:

- Scharber & Sons in Rogers holding an event on January 23rd and Supervisor Handshoe would like to take the maintenance employees with him.
- Township quarterly meeting at Big Lake Township on January 16th.

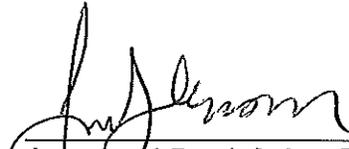
ANY OTHER BUSINESS: None.

Motion to Approve Bills for Payment – Handshoe/Good unanimous to approve for payment check numbers 17138 through 17185 and 3 EFT payments totaling \$71,270.17.

Adjournment – Rush/Handshoe unanimous to adjourn at 9:19 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

Attendees: Brad Schumacher, Scott Schmidt, Elaine Byker, Lester Kriesel, Elaine Philippi, Kyle Roddy, Audrey Misiura, Timmy Misiura, Bryan Lawrence, Jon Bogart, Chuck Nagle