

**BALDWIN TOWNSHIP  
SHERBURNE COUNTY  
STATE OF MINNESOTA**

**RESOLUTION NO. 17-18**

**UNPAID SERVICE CHARGE POLICY  
FRONTIER TRAILS**

WHEREAS, Baldwin Township has established a Subordinate Service District (“SSD”) over certain properties within the Plat of Frontier Trails for the purpose of facilitating the installation and financing improvements to the community sewage treatment system for the benefit of properties within the SSD; and

WHEREAS, Ordinance No. 2016-0001 governing the Frontier Trails SSD waste water treatment and collection system provides that costs associated with the repair and maintenance of the system within the private portion of the system is the responsibility of the individual property owners; and

WHEREAS, the Township has determined that the high cost of unexpected repair and maintenance activities may present an economic hardship on individual property owners if they had to reimburse the Township in full within 30 days.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF  
BALDWIN TOWNSHIP AS FOLLOWS:**

1. Property owners will be billed individually for any repairs and/or replacement of portions of their private systems when found to be failing through maintenance operations. Property owners receiving an invoice for such services from the Township shall have the following two payment options:
  - **Option #1 - Full payment of invoice within 30 days, with no interest.** The Town Board is granting property owners the right to pay the entire amount of any invoice to the Township (without interest) if paid within 30 days of the date of the invoice.
  - **Option #2: For invoices over \$1,000 pay over the standard term, which is 3 years, with interest.** If the invoice is not paid within 30 days of the date of the invoice, the Town Board will certify the invoice amount to be included in the property owners’ property taxes over a 3 year period along with interest at a rate of 6% per year. Property owners wishing to take advantage of Option #2 would not pay the invoice but would pay their property taxes when due.

2. This policy only applies to cost incurred when property owners are billed individually for any repairs and/or replacement of portions of their private systems when found to be failing through maintenance operations in an amount over \$1,000. This policy does not apply to invoices in an amount less than \$1,000 nor does it apply to the monthly service charge submitted to individual property owners to cover the costs incurred by the Township in maintaining the common portion of the system which if unpaid shall be certified onto the property owners' property taxes over a 1-year period along with interest at a rate of 7%.
3. The Town Board reserves the right to terminate and/or modify this policy at any time.

Approved by the Town Board of the Town of Baldwin this 18th day of December 2017.

**BALDWIN TOWNSHIP**



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Brad Schumacher, Chairman

Attest:

  
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Cathy Stevens, Clerk-Treasurer