

## BALDWIN TOWNSHIP REGULAR MEETING

September 10, 2018

**Present** – Supervisors Jay Swanson, Tom Rush and Larry Handshoe. Supervisor Bryan Lawrence arrived at 7:06 p.m.

**Call to Order** – The September 10, 2018 regular meeting of Baldwin Township was called to order by Chairman Jay Swanson at 7:01 p.m.

**Pledge of Allegiance** – All present recited the Pledge of Allegiance.

### **Additions/Corrections to Agenda**

- Add "Firefighter Resignation" under Fire Department
- Add "Emy Minzel" after Consent Agenda
- Add "Residents of Sandy Lake" after Consent Agenda
- Add " Infringements and Water Shedding, Elk Lake" after Consent Agenda
- Add "Premises Permit Application" after Fire Department Report

**Approval of Regular Meeting Agenda With/Without Additions/Corrections -**  
Rush/Handshoe unanimous to approve the regular meeting agenda as amended.

**August 2018 Final Treasurer's Report** – Receipts of \$3,445.80 and disbursements of \$243,317.00, check numbers 22274 through 22360 and 6 EFT payments leaving an unaudited balance of \$1,359,636.31.

**September 2018 Preliminary Treasurer's Report** - The clerk reported receipts of \$11,388.31 and disbursements of \$9,550.86, check numbers 22361 through 22399 and 2 EFT payments leaving an unaudited balance of \$1,361,403.76.

### **Fire Department Report:**

**Discuss/Approve/Disapprove Utilizing K-Bid for Selling Fire Equipment** – Rush reported that he hadn't had a chance to call K-Bid although it was determined there are other options in selling the fire equipment including running ads. Chief Case has a ballpark dollar figure for the 4 big ticket items. Case said that he would rather give Baldwin residents' first choice at their own equipment. One of the purposes of selling the equipment is to get as much money as possible, and it was determined that K-Bid reaches a wider pool of buyers. Rush/Handshoe unanimous to table action on selling the fire equipment to the September 17, 2018 regular meeting of Baldwin Township in order to obtain more information.

**Firefighter Resignation** – Handshoe/Rush unanimous to accept the resignation of Firefighter Jeremy Smuda.

Chief Case reported that Tender 1 is in service but does not have a radio installed yet. He asked the Town Board to review the sample mutual aid agreement that had been passed out to the Town Board.

**Sheriff's Report** – Sheriff Wilson report there were 201 calls for service in the month of August. The Sheriff's office mediated an animal control situation that was handled appropriately and professionally. Wilson was inquiring if the Baldwin Township Board had any other input or issues with the charges of vandalism at Young Park even though the decision to press charges lies with the county attorney's office. Lawrence felt that the Township should forward a letter of official declaration to the county attorney.

**Premises Permit Application** – Darcee Larson, 305th Avenue, is seeking approval of a Premises Permit for the Santiago Lions Club in order to sell pulltabs at Ridgewood Bay starting October 1, 2018. Lawrence/Handshoe unanimous to approve a Premise Permit for the Santiago Lions Club to sell pulltabs at Ridgewood Bay with the strong encouragement those funds is used locally.

**Road Report:**

**Review/Approve/Disapprove Snow Plowing & Ice Control Policy** – Zac Good drew up snowplowing guidelines that he would like to use in the next newsletter making sure that the guidelines lined up with the Baldwin Township ordinances. Swanson said he would like to review the snowplowing ordinances. Rush/Handshoe unanimous to table the Snow Plowing & Ice Control Policy to the October 1, 2018 regular meeting of Baldwin Township.

**Discuss/Approve/Disapprove Hiring for Maintenance 2 Position** – Action has been tabled to the September 17, 2018 regular meeting of Baldwin Township.

**Approve/Disapprove Posting for Snowplow Operators** – Lawrence/Handshoe unanimous to approve posting in the normal posting spots, newspaper, and newsletter and Indeed for up to four (4) snowplow operators.

**Approval of Consent Agenda** – Handshoe/Rush unanimous to approve the Town Board meeting minutes of August 20, 2018 and to approve the termination of summer employees.

**Emy Minzel** – Emy Minzel introduced herself and briefly spoke about her agenda and intent on running for the Minnesota House of Representatives.

**Residents of Sandy Lake** – There were several residents of Sandy Lake in attendance. Jeff Parent, 98-1/2 Street, stated that it is close to crunch time and people want to get their boats off the lake. He is here to push it along and to see where we are at as he needs something to bring back to the people. Swanson stated that it is the consensus of the board to move ahead with the project but he is of the opinion that there is not enough definition of what the project will be. Rush stated that the project was approved for our maintenance crew to do it originally but with summer help leaving

it was not feasible and now we have the Twin Pines Earthworks quote. Several other residents spoke out in favor of having the boat landing repaired.

**Infringements and Water Shedding, Elk Lake** – Blane Ding, 285<sup>th</sup> Avenue, was present to discuss infringements and water shedding around Elk Lake. He stated that in 2002 a septic infringement of the road right-of-way was approved by Jess Hall. He also provided photos of the area around Dave Looney's and suggested the way to solve the water issue is to put in a curb and then the grader will have a guide. Swanson stated that the water was supposed to run into the rain garden. Handshoe and Zac Good will take a look at it along with Nick Anderson. Also to call Nick Anderson and find out where he is at with the survey as we need to find out where the corners are.

**CONDITIONAL & INTERIM USE PERMITS:** None.

**PLATS:**

**Approve/Disapprove Misty Hollow Preliminary Plat, Section 32 – Family One Homes, Inc.** – Greg Wersal, owner of Family One Homes, Inc., is requesting residential preliminary plat approval of Misty Hollow consisting of 10 lots located in Section 32, Range 26 of Baldwin Township PID #01-032-2200. Supervisor Lawrence said that the Baldwin Planning Commission spent a considerable amount of time with this request and recommended approval. Rush/Handshoe unanimous to approve the requested preliminary plat contingent upon getting comments from Nick Anderson.

**VARIANCES:** None.

**OLD BUSINESS:**

**Park Committee Report** – Rush reported that the FunFest is scheduled for September 15. The Park Committee would like to move forward with a 20-year community comprehensive plan. Supervisor Rush said they would like to look at planner resources in order to get started. The next meeting is September 20. Rush is also looking into obtaining quotes for cameras since there is questionable activity going on at Young Park after hours.

**TCI Baldwin Volunteer Corps Update** – Rush reported that there is a meeting on September 11, 2018 to finalize plans for the FunFest. The Fire Relief Association will be furnishing hotdogs and drinks.

**Planning Commission Report** – Lawrence reported that the Planning Commission is still in the process of updating the comprehensive plan. Even though the members recommended approval of Robb Rydmark, Lawrence said that he wasn't quite ready yet to bring the action to the Town Board.

**Approve/Disapprove Robb Rydmark for a 3-Year Term** – Lawrence/Handshoe request to table a 3-year term for a Planning Commission candidate until the September 17, 2018 regular meeting of Baldwin Township.

**Approve/Disapprove Sandy Lake Boat Ramp Plan/Repair** – Swanson stated that the Township ran out of time to do it ourselves. We had asked to have some kind of drawing but have not been provided one. Brian Sandy, Twin Pines Earthworks was present with his updated quote. He stated that they are basically going off DNR specifications. Swanson asked if the Township had the proper permits. Rush stated that Zac has emails and documentation from the DNR and Sherburne County Zoning. Good stated that the first plank is below the OHWL. Swanson stated that part of the quote is removing 10 feet of concrete and he is asking if a Shoreland alteration permit is needed. Good stated that in removing that 10 foot plank we will still have 4 feet of area and it can be removed safely without needing a permit. The residents in attendance stated that water has never come up on the concrete. Swanson stated he is willing to have a conversation with Lynn (Waytashek, Sherburne County Zoning) and move forward contingent on what she says. Good stated he currently has an email from Lynn and also an email from the DNR. We do have documentation to cover us at this point. Lawrence asked Brian Sandy about his timetable. Is he looking at the end of the month or sooner. Mr. Sandy said it is a day project. Lawrence asked if had done several in the area. Mr. Sandy stated he has done one at Blue Lake and Rush lake but it has been 15 years. Lawrence/Handshoe unanimous to approve the proposal of Twin Pines Earthworks (\$6,052.00) to rebuild the boat launch at Sandy Lake given the fact that we don't go past the OHWL and have printed documentation from all entities that Zac mentioned. Rush made a friendly amendment that Swanson also contact Lynn Waytashek tomorrow. The friendly amendment was accepted by both Lawrence and Handshoe. Motion carried. The funds will be taken out of the Park Fund.

**TABLED ITEMS:**

**Approve/Disapprove Resolution #18-09; Resolution Declaring a Vacancy in a Town Office** – Rush/Lawrence unanimous to approve Resolution #18-09: Resolution Declaring a Vacancy in a Town Office.

**Discuss/Approve/Disapprove Mutual Aid Agreement with City of Princeton & Mille Lacs County** – Rush/Handshoe unanimous to table action on the Mutual Aid Agreement with the City of Princeton and Mille Lacs County to the October 15, 2018 regular meeting of Baldwin Township.

**Discuss/Approve/Disapprove Septic Check Contract Termination Language**  
Swanson/Handshoe unanimous to disapprove the Septic Check termination language.

**Approve/Disapprove Pumping 50% of Homeowner's Tanks at Frontier Trails SSD**  
Handshoe/Rush unanimous to approve pumping 50% of the homeowner's tanks at Frontier Trails SSD.

**Approve/Disapprove Check #22147, Payable to Septic Check, in the Amount of \$3,466.71** – Swanson stated that when they pumped the main tank they found a foot of sludge on the bottom. What portion of that \$3,466.71 of Micro C was necessary to replenish the new tank of water is no more than one would expect. Another surprise bill from Septic Check for \$3800 came in today. He sent that to Mr. Bogart. The first payment should be made but not today's bill. Someone needs to sit down with Mr. Bogart and help us write our proposal when we go out for quotes. This board needs to think if a University of Minnesota extension course would be good and then we could send Mr. Good to that course and become our manager. The invoice today included a disposal fee for wastewater at Becker. Why not Princeton or Zimmerman? It needs to be somewhere closer. Lawrence/Handshoe unanimous to send Septic Check a notice that no payment will be made without a purchase order and no further bills paid unless approved. Handshoe/Rush unanimous to approve check #22147 payable to Septic Check in the amount of \$3,466.71.

**NEW BUSINESS:**

**Approve/Disapprove Purchasing 2 Additional Pollpads at \$1,280 Each (\$2,560) -** Lawrence/Rush unanimous to approve purchasing two (2) additional Pollpads at \$1,280 each.

**Discuss/Review Couri & Ruppe Invoice Dated August 30, 2018** – Swanson stated that the invoice is for \$105.00 for work done on Nordwall Estates SSD. Lawrence questioned if Bridget Chard is authorized to contact our attorney and have them bill us. Lawrence stated that they know better and they need a list of who is authorized. We need to talk to our legal counsel and our engineers to ensure they are not taking calls from anyone. It would be worthwhile to send it back saying Bridget Chard is not authorized to incur charges. Swanson stated that, until we have a petition signed, then we can have conversations with fees. He had told Mr. Howard that any fees generated would be their responsibility. A reminder to them that only representatives are the Chair, Vice-Chair and any Supervisor authorized to contact and the Clerk when directed by the board. A letter will be sent to Couri & Ruppe.

**Discuss/Approve/Disapprove MATIT Insurance Review and Renewal** – After discussion about raising the insurance on park buildings and baseball fence; it was decided to table action until the October 1, 2018 regular meeting of Baldwin Township in order to do more research.

**Review Monthly Building Permits** – The Baldwin Town Board supervisors reviewed the July 2018 building permit list.

**Announcements:**

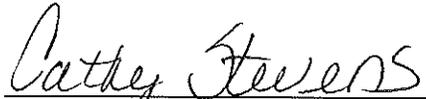
- Baldwin Funfest, Saturday, September 15<sup>th</sup>, Noon-4:00 p.m., Young Park

**Any Other Business:**

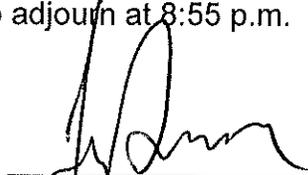
Lawrence/Handshoe unanimous to approve the wording a letter to the county attorney's office to say in effect that 'Baldwin Township supports the county attorney's action to pursue legal action for the damages at Young Park".

**Motion to Approve Bills for Payment** – Handshoe/Rush unanimous to approve for payment check numbers 22361 through 22399 and 2 EFT payments totaling \$16,457.08 minus check #22367 in the amount of \$105.00 payable to Couri & Ruppe.

**Adjournment** – Rush/Handshoe unanimous to adjourn at 8:55 p.m.



Submitted By: (s/) Cathy Stevens  
Clerk/Treasurer  
Baldwin Township



Approved By: (s/) Jay Swanson  
Chairman, Board of Supervisors  
Baldwin Township

10-1-2018  
Date

Attendees: Rich Leininger, Vince Cruz, Lester Kriesel, Greg Wersal, Emy Minzel, Blane Ding, David Horn, Zac Good