

BALDWIN TOWNSHIP REGULAR MEETING

September 12, 2016

Present – Supervisors Brad Schumacher, Jay Swanson, Tom Rush and Larry Handshoe. Supervisor Jeff Holm arrived at 7:10 p.m.

Call to Order – The September 12, 2016 regular meeting of Baldwin Township was called to order by Chairman Brad Schumacher at 7:02 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Blend 'Baldwin Planning Commission Update' and 'Discuss Fee Schedule & County'.
- Add 'Disapprove/Approve Getting Sign for the Rocks out at Young Park for Safety Concerns' under Park Committee Report.
- Add 'Discuss/Disapprove/Approve Battery Purchase of \$82 for Funfest for Smoke Detector Batteries'.
- Add 'Discussion of the Park and What is Completion of Young Park' under Park Committee Report.
- Add 'Discuss Payment Plans' under Frontier Trails Update.
- Add 'Accept Retirements of Mike Brinwall and Gary Taylor' under Fire Department Report.

Approval of Regular Meeting Agenda With/Without Additions/Corrections – Swanson/Handshoe unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

August 2016 Final Treasurer's Report – Receipts of \$34,736.02 and disbursements of \$176,597.56, check numbers 20386 through 20469 and 8 EFT payments leaving an unaudited balance of \$852,717.93.

September 2016 Preliminary Treasurer's Report – The clerk reported receipts of \$3,988.11 and disbursements of \$21,746.32, check numbers 20470 through 20509 and 5 EFT payments leaving an unaudited balance of \$838,265.46.

Sheriff's Report – Officer Wilson reported 174 calls for service in August. There have been thefts of catalytic converters in the business district along with campaign sign thefts. Rush asked for extra spot checks for ATV's in Young Park.

Fire Department Report:

Update on Water Tender – Swanson reported that the tender is at Swantec right now installing cabinets on both sides of the truck, step platforms and stainless around the

tank. It should be done next week. This will be a donation from Swantec. Schumacher thanked Swanson for his donation.

Status of Equipment Committee – Rush reported that 2 committees have been formed.

Approve/Disapprove Revised Swimming Pool Waiver and Release – Swanson/Handshoe unanimous to table until the October 3rd regular meeting.

Rush reported that the fire department had 20 calls for the month of August.

Approve/Disapprove Retirement of Mike Brinwall Effective September 1 – Swanson/Handshoe unanimous to approve. Schumacher stated that the town board thanks him for his service.

Approve/Disapprove Retirement of Gary Taylor Effective September 1 – Handshoe/Swanson unanimous to approve pending a letter received by the clerk. Schumacher stated that the town board thanks him for his service.

Road Report – Swanson stated that the gravel for 111 – ½ Street is done and the signs are up on 136th Street.

Road Report for August 2016 from Terry C. Carlile, Baldwin Maintenance Department:

- Are we planning any road repairs before the end of Oct. or Nov. Have a few suggestions.
- Frost heave 278th (highlighted in red)
- 2 sink holes 138th North End (highlighted in red)
- 305th sink hole over Battle Brook, and 1 area west, south lane broken up and depressed should be saw cut, raised and leveled (highlighted in red)
- 290th Baldwin Cove sawcut, level, culvert, clear brush on north side, blacktop patch
- 28422 115th St. Cumberland Creek sink hole (highlighted in red)
- Park trail between 1st and 2nd boardwalks gravel has been spread. Took approx. 23 ton
- Split rail fence at park is complete

Swanson stated that he agrees with everything on this list. The township engineer should look at the frost heave portion of this. Carlile stated that the ones marked in red are the oldest ones we have. Discussion on the Baldwin Cove issue. Swanson directed Carlile to find out if West Branch has time to do any of these. Carlile will obtain quotes for the next meeting. Swanson/Handshoe unanimous to approve going forward with the items in red and 290th.

Approval of Consent Agenda – Swanson/Handshoe unanimous to approve the consent agenda as follows:

- a. Approve Town Board Meeting Minutes of August 15 and August 23, 2016

- b. Approve Pace Analytical Invoice Dated April 27, 2016
- c. Approve Resolution #16-09; Resolution Accepting Donations, A.J.'s Bark Avenue Pet Grooming
- d. Approve Resolution #16-10; Resolution Accepting Donations, Rum River Creations
- e. Approve Resolution #16-11; Resolution Accepting Donations, United States Distilled Products
- f. Approve Resolution #16-12; Resolution Accepting Donations, PYSBA
- g. Approve Resolution #16-13; Resolution Accepting Donations, Zimmerman Fire Department
- h. Approve Resolution #16-15; Resolution Accepting Donations, Galligher Consulting Inc.
- i. Approve Sherburne County Enhanced Remote Access Agreement
- j. Approve Sherburne County Mounted Patrol for Funfest
- k. Approve House Rescuers, LLC Invoice Dated September 2016

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

Park Committee Report – Rush reported that West Branch is working on the ballfield and he has been talking with the fencing guy. Terry and Gary did a great job with the split rail fence and the trail has been finished. It is looking good out there.

Discuss Discarded Wooden Platforms in Young Park – Gregory Haugen, Baugh Street, was present. Schumacher stated that he had contacted him during the week and asked what the board planned to do with the leftover platforms. Rush stated that there are 12 leftover from the boardwalks. Swanson stated that there are a couple that were mangled completely. Carlile stated that they are here (town hall property). Schumacher asked if we were able to use any of the parts when we broke some of the boardwalks. Carlile replied 'some'. Rush asked Mr. Haugen if he had a price set in mind. Mr. Haugen replied no. If they were discarded he could use and make a donation of some kind. Carlile stated that 6 of them are here now. Rush stated that there is a Park Committee meeting this Thursday. There was talk of an overlook. Holm stated that they were supposed to come up with a place to use them. The board needs to look at how to release town property. They were donated to us from a grant and we need to look at that. We need to try to use them at the park. If they are damaged scrap then dispose of them. Rush stated he will ask the Park Committee if they want to use. Schumacher stated that he will get back to Mr. Haugen on October 4th with a definitive answer.

Approve/Disapprove Selling Leftover Boardwalks – Swanson/Rush unanimous to table until October 3rd. Carlile stated that there are also fasteners. Swanson stated he was under the impression they could be returned. Carlile stated he will check on it.

Approve/Disapprove Electrical Quotes – Rush/Swanson unanimous to table until the September 19th meeting.

Approve/Disapprove Sign for Rocks – Rush stated that this would protect children and adults. There are numerous kids jumping on the rocks. Swanson asked if the parents were out there when they are jumping with Rush replying 'yes'. Swanson stated that, from a liability standpoint, we will be held harmless and covered by our insurance policy. Holm stated that the rocks are tight together and suggested taking the middle ones out. Swanson stated that he likes that idea better than signs. Swanson/Holm unanimous to disapprove the sign for the rocks.

7:30 p.m. Open/Review/Award Well Quote(s) for Frontier Trails – Handshoe/Swanson unanimous to recess the meeting at 7:30 p.m.

One quote was received. Bogart sent the request for quote to four companies (Renner, Traut, McAlpine and Able Well). Traut Companies quote was delivered at 4:00 p.m. to Bogart, Pederson. Two wells within Frontier Trails need to be replaced. Traut's quote was \$24,840. Bogart stated that it is roughly what he thought it would be. Holm stated that cost per well seems to be in line with the marketplace. Discussion on guarantees that the state won't come up with other criteria for these wells. Swanson/Holm unanimous to approve Traut Wells quote of \$24,840. Holm stated that it is a responsible bid.

Reopen Meeting – Handshoe/Swanson unanimous to reopen the meeting at 7:39 p.m.

7:35 p.m. Open/Review/Award Sprinkler Quote(s) for Young Park – Handshoe/Swanson unanimous to recess the meeting at 7:39 p.m.

Two quotes were received. Mr. Sprinkler Irrigation and Rocky Mountain Construction. Rocky Mountain Construction's quote: \$8,950. Mr. Sprinkler Irrigation's quote: \$6,995. Rush explained some differences and told the board that they both have done ballfields. Swanson/Holm unanimous to approve Mr. Sprinkler Irrigation's quote of \$6,995.

Reopen Meeting – Handshoe/Swanson unanimous to reopen the meeting at 7:47 p.m.

Discuss Future Plans for Park – Swanson asked what the board considers complete for this park. According to Russ Mann we need 400 amps of electrical if we have lights. We need a 500 or 600 amp service out there. We need an electrical plan for the whole park. Bathrooms, drinking water. Hate to put it in the wrong place. Well and septic system. A pavilion closer to the baseball field. Something to think about. Need to think about parking issues. Carlile suggested going east of the field and put in more parking.

Do you think the county would allow us another inlet? Schumacher stated that this would be a discussion for the Park Committee. Holm asked where the light thing come from and questioned why lights were needed. Rush stated that his goal for further down the road are the lights and looking at possible concession stands. Get the field down now and used by the association and the public. Then address parking issues. For right now we need the well for irrigation and drinking purposes. Swanson stated that he thinks the septic would go behind the brown building and south. We would need a plan for the electrical. Rush stated that the only electrical right now is for the well to get the sprinklers going. Holm questioned if the proposed well site going to work for the drain field. Handshoe replied 'yes'. Discussion on the need for lights. Swanson stated that the well has to have some kind of pressure tank on it. Handshoe stated that somebody needs to come in and plumb it in.

TCI Baldwin Volunteer Corps Update – Rush reported that 2 ads have been run about the Funfest. One had to be corrected. The meeting tomorrow night will go over the final details. Discussion on needing hay bales.

Frontier Trails Update – Township engineer Jon Bogart reported that he has contacted Brian Fitzpatrick and it does not sound like he has gotten far with his review. The new permit has not been written yet and will not get written for another 30 days. It is not likely the system will get built this year and he will bid in February. Swanson stated that he wants to go on record that it is absolutely unbelievable that this whole situation is caused by the MPCA and we are ready to do something about it and they are the very reason we can't do anything because of them. Schumacher stated that received an email from Bridget Chard and there are 6 people left to get signed up. Bogart stated that he spoke with Bridget and she wants to send out another letter. Swanson stated that if we are not going to start construction until next year he is not sure we need to send out strong letters at this time. Schumacher stated that the issue is that we don't have access to pump their tanks and not maintain their stuff. Swanson asked if pumping will happen to the ones that have signed with Bogart replying that Septic Check plans on pumping. Swanson asked if it would need to be done again before construction. Bogart stated that with a 4500 gallon tank it buys us enough time to connect the pipes. Rush agreed that a letter does need to be sent out. Swanson stated that he did have a resident call stating they were having financial troubles and were wondering if there was a payment plan. It could be a Pandora's box if we decide to do this and there would need to be interest attached to the dollars. Schumacher replied 'no way. It is a Pandora's box. If not paid it goes to taxes. The township is not a bank.' Swanson stated that the difference here is that all of this is new, it is a subordinate service district and not the entire township. We just can't forgive it and it is a way to help somebody.

Baldwin Planning Commission Update & Discuss Fee Schedule with County – Baldwin resident and Planning Commission member Kim Good was present to discuss the Joint Powers Agreement Regarding Zoning that the town has with Sherburne County. She stated that she feels that the board is not exercising this agreement and Exhibit A is missing. Essentially the county is working for the board. We are putting an

onus on our residents on attending both governments. This agreement says we can do our own zoning and they will do the work. We have made a few recommendations and the county doesn't like our recommendations. It makes the Planning Commission feel like it's a waste of time. The clerk stated that the county attorney is reviewing the agreement. Schumacher instructed the clerk to contact Nancy Riddle to determine where the county attorney is at with it. Swanson stated that we have never gone as a board that we want full control of this and have never demanded that this document be followed. Rush questioned where the money would come from if we take over planning and zoning. Holm stated that it would come from permitting. Schumacher stated that the clerk will find out where Nancy Riddle is at with the review of the joint powers agreement then go to step 2 and review information and, if necessary, get our attorney's opinion. Discussion on whether or not the Planning Commission should attend a meeting with the board and Nancy Riddle.

TABLED ITEMS:

Approve/Disapprove Town Board Meeting Minutes of August 1, 2016 –
Rush/Handshoe unanimous to approve.

Approve/Disapprove Batting Cage at Young Park – Rush/Swanson unanimous to table until October 3rd.

Approve/Disapprove Employee Handbook Revisions Per Attorney –
Rush/Swanson unanimous to approve.

NEW BUSINESS:

Approve/Disapprove Transfer of Legal Files from Clifford C. Lundberg, Attorney At Law, and Determine Where to Transfer the Files To – Swanson/Handshoe unanimous to approve and have the files transferred to the town hall.

Approve/Disapprove Resolution 16-16; Resolution Accepting Donations, Swantec, Inc. – Rush/Handshoe motion to approve. Upon voice vote, the motion carried with Swanson abstaining.

Approve/Disapprove Sale of Tax Forfeited Land – Swanson/Handshoe unanimous to approve the sale of tax forfeited land.

Approve/Disapprove Purchasing Batteries and Shipped Here Free – Rush stated that the BVC would like to purchase \$82.00 for 9 volt batteries to be installed into fire alarms with the fire department passing them out. Schumacher questioned if the batteries would actually be used by the people for fire alarms. Holm/Handshoe unanimous to disapprove.

Announcements:

a. Baldwin Funfest, Saturday, September 17th, Young Park

b. MS4 Meeting, Thursday, September 22nd, 9:00 a.m., East Bethel City Hall

Any Other Business:

Both Holm and Rush discussed large crowds at Young Park without renting the pavilion.

Motion to Approve Bills for Payment – Swanson/Handshoe unanimous to approve check numbers 20470 – 20509 and 5 EFT payments totaling \$21,746.21.

Adjourn – Holm/Swanson unanimous to adjourn at 8:56 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township
10-3-16
Date

Attendees: Lester W. Kriesel, Terry Carlile, Jon Bogart, Kim Good