

BALDWIN TOWNSHIP REGULAR MEETING

September 17, 2013

Present – Supervisors Jay Swanson, Kimberly Good, Larry Handshoe, and Randy Atwood. Supervisor Tom Rush arrived at 7:35 p.m.

Call to Order – The September 17, 2013 Baldwin Township regular meeting was called to order by Chairman Jay Swanson at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda –

Under New Business add:

- Discuss Meeting Preparation
- Approve/Disapprove Petty Cash for FunFest
- Approve/Disapprove Sending Incoming Issues to Planning Commission

Under Plats add:

- Approve/Disapproval Renewal of Letter of Credit; Belmont Ridge

After Tabled Items add:

- Approve/Disapprove Request from Astech

Approval of Regular Meeting Agenda With/Without Additions/Corrections –
Handshoe/Good unanimous to approve regular meeting agenda as amended.

Treasurer's Report:

September 2013 Final Treasurer's Report – The clerk reported receipts of \$10,929.89 and disbursements of \$159,514.93, check numbers 17764 through 17779 and 1 EFT payment leaving an unaudited balance of \$485,415.88.

Road Report – Handshoe reported that 5 ton of patching has been put down already for this season; and that from now on they will concentrate on cold patch. The west side mowing is done, and hopefully in the near future maintenance will be blacktopping on the sinkholes. The plow trucks will be on display at the FunFest.

Approval of Consent Agenda:

Approve Town Board Meeting Minutes of September 9, 2013 – Good/Handshoe unanimous to table the town board meeting minutes of September 9, 2013 for further clarification/additions under "Sinkholes and Calcium Chloride Update".

Open Forum for Citizens – None.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS:

Approve/Disapprove Releasing Letter of Credit & Begin 2-Year Warranty, Belmont Ridge – Swanson/Handshoe unanimous to disapprove releasing a Letter of Credit and begin a 2-year warranty for Belmont Ridge.

Approve/Disapprove Renewing a 1-Year Letter of Credit for Belmont Ridge – Handshoe/Good unanimous to approve renewing a 1-year Letter of Credit for Belmont Ridge.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Bryan Lawrence was not present.

Baldwin Planning Commission Update – Randy Atwood reported that the Planning Commission meeting was cancelled due to lack of a required quorum. Prior to the meeting a public hearing was held to review the comprehensive plan.

Approve/Disapprove \$700.00 for Planning Commission Survey Labor – Handshoe/Good unanimous to approve \$700.00 for the Planning Commission survey labor.

Approve/Disapprove Running Ad for 3 Snowplow Drivers – Handshoe/Atwood unanimous to approve running an ad for 3 snowplow drivers. This will be a total of 6 drivers due to 3 approved at the last regular town board meeting.

TABLED ITEMS:

Approve/Disapprove Sandy Lake Storm Sewer Quote – Jon Bogart reported that, with the help of the fire department, the culvert was cleaned out. The 100 foot pipe is working; however, it appears to have a belly in it. The culvert did not fail. Good questioned if the township had the money to complete the project as the 142nd Street project quote came in so high. The severity, in her mind, is 142nd Street and would be a higher priority. The catch basins are completely full of sand. Terry Carlile reported that there is water running down every angle of the road. There has been two times this summer they had had to fill both sides of 100th Street, even without rain. Looking at the cement wall before the landing water has run down through that washing off to the east side of the storm drain. The one across the street appears to be just as full. Both have to be dug out. 99 ½ Street is washing out filling in one storm drain. The other side is washing into the landing. It is more of a grading issue on a lot of it as it is not being graded the way it was set up. There was discussion on eliminating a portion of the 100 foot culvert and the township did have the permission from the man we owned the house on the east side of 99 ½ Street to take a portion of his property and make a swale. Bogart stated that there is aggregate moving with the water and once it starts moving and gets into the storm drains there is not enough water to keep it moving through the pipe. There is a need for more water (or cleaner water) getting into those

and moving the aggregate away. Swanson questioned if this project would do that. Bogart replied that there has been talk about eliminating the 100 foot culvert altogether and put in a more traditional culvert. That may entail obtaining temporary or permanent easements. The house on the east side of 99 ½ Street would have the most significant impact on their yard. Carlile suggested installing a retaining wall of some type. Handshoe suggested waiting until next year and look at it again. Redo the grading for now. Carlile reported a snowplow issue off of 99 ½ Street, as plows can only go so far and the road hollows out every time they go through there. They cannot get the big trucks through and must use the one ton trucks. In the spring, the roads turn to mush. Swanson questioned if the pipe was plugged. Carlile replied that it was open with the fire department blowing foam first and then pumped 400-500 gallons of water. There was no blockage or problem and it was good clean water. The culvert is fine, it what was put in last year that is the problem. Bogart reported that replacing the open lid with a solid lid at a cost of approximately \$100 would prevent the water from backing up. Carlile reported that it would need to be cleaned out before putting a solid lid on it. Handshoe/Good unanimous to disapprove.

Approve/Disapprove Request for Mercy from Astech – After discussion it was decided that the contract with Astech prevails which says the penalty is \$150/day; therefore, a motion was made by Good; seconded by Handshoe to disapprove mercy as requested. With a voice vote taken Good, Handshoe, Atwood and Rush in favor; Swanson opposed. Motion to disapprove carries.

NEW BUSINESS:

Review/Approve/Disapprove PAVC & City of Princeton Application for the DNR Parks & Trails Legacy Grant Program – Atwood/Good motion to approve the PAVC and the City of Princeton's Application for the DNR Parks and Trails Legacy Grant Program. With a voice vote taken Good, Atwood, Rush and Handshoe voted aye; Swanson abstains. Motion carried.

Approve/Disapprove Final Payment to Hardrives, Inc. for 104th Street – Good/Handshoe unanimous to approve final payment to Hardrives, Inc. for 104th Street. Final payment amount is \$2,989.24.

Discuss MNDot Notice of Violation – Discussed was the violation received from MNDot for displaying the FunFest sign on the right of way in sight corner off of Highway 169.

Schedule Closed Employee Meeting – Scheduled for Tuesday, September 24th or October 1st a closed meeting with the fire chief. Tom Rush will confirm a date with the chief.

Approve/Disapprove Clerk Vacation, September 25-27 – Handshoe/Rush unanimous to approve September 25 through the 27 for vacation for the clerk.

Discuss Meeting Preparation – Handshoe said he would like to see the clerk in the office preferably on Fridays prior to a Monday town board meeting.

Approve/Disapprove Petty Cash for FunFest – Handshoe/Good unanimous to approve \$250 in petty cash to have available as change for the silent auction at the FunFest.

Approve/Disapprove Sending Incoming Issues to Planning Commission – Good/Rush unanimous to approve sending incoming issues to the Planning Commission such as variances, second driveways, etc.

Announcements:

- Meeting with Robert Vose, Kennedy & Graven, October 3rd regarding cell tower.
- FunFest; Saturday September 21st.

Handshoe commented that since the plan is to do 100th Street next year, it may be time for the need to look at utilities. Swanson said that it won't be done until the work has been awarded.

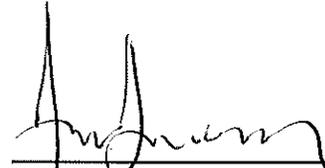
Any Other Business:

- Based on a question from the Clerk/Treasurer, there was discussion regarding putting 'Approve/Disapprove Special Town Board Meeting for Debt Service Fund Increase' to the agenda of October 7th due to the purchase of the lawn tractor plus attachments.

Approve/Disapprove Bills for Payment – Handshoe/Good unanimous to approve for payment check numbers 17764 through 17779 and 1 EFT payment totaling \$159,514.53 along with check number 17780 for \$250 for petty cash for the FunFest with a grand total of \$159,764.53.

Adjournment – Good/Rush unanimous to adjourn at 8:19 p.m.


Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township


Approved By: (s/) Jay Swanson
Chairman, Board of Supervisors
Baldwin Township

10-7-2013
Date

Attendees: Lester Kriesel, Audrey Misiura, Emily Misiura, Terry Carlile, Chuck Nagle, Jon Bogart