

BALDWIN TOWNSHIP REGULAR MEETING

September 18, 2017

Present – Supervisors Brad Schumacher, Larry Handshoe, Bryan Lawrence, Jay Swanson and Tom Rush.

Call to Order – The September 18, 2017 Baldwin Township regular meeting was called to order by Chairman Brad Schumacher at 7:00 p.m.

Pledge of Allegiance – All present recited the Pledge of Allegiance.

Additions/Corrections to Agenda

- Add 'Meeting Update with Princeton City Council' under New Business
- Add 'Discuss/Approve/Disapprove Dog Impounding' under New Business

Approval of Regular Meeting Agenda With/Without Additions/Corrections - Swanson/Handshoe unanimous to approve the regular meeting agenda as amended.

Treasurer's Report:

September 2017 Preliminary Treasurer's Report – The clerk reported receipts of \$4,937.50 and disbursements of \$296,738.00, check numbers 21413 through 21477 and 5 EFT payments leaving an unaudited balance of \$533,076.24.

Sheriff's Report – Not present.

Road Report –

Road Report for September 2017 as reported by Zac Good:

- Dust control project at (Lake Dianne, 133rd, 116th, 303th, 125th, 297th and 285th)
- Culvert installed @ 133rd (West Branch)
- Planning on fall ditch mowing October

Rum River Contracting quote for 120th Street patch and overlay: \$18,325 for Kingman Addition and 120th Street. Schumacher asked that it be placed on the next meeting agenda.

Maintenance Shop

- Tool box is junk (falling apart). Looks like most tool boxes around \$700-\$900)
- Lots of missing tools (incomplete sets)
- ¼ sockets short & deep / 3/8 sockets short & deep
- Adapters, swivels, extensions
- Full drill bit set
- Swivel ratchets ¼ & 3/8
- Socket organizers
- Pry bars
- Extra large channel locks (only have one medium size)
- Cold chisel set
- (T) Handle Allen wrenches metric / standard
- Two metal cabinets to organize shop supplies

- Under \$1500 total to get where we need for more efficient repairs and organize shop. Will be building quotes on tool boxes

Tool box: \$700-\$900 range.

Missing a lot of tools. Brad – put together finalized quote and bring back to next meeting as approve/disapprove whole package as one.

Park

- Steel siding has been ordered @ Marv's (Waiting on special order parts until 9/14/2017)
- See quotes for lawn mowers with bagger attachment
 - Simplicity 61" w/bagger = \$12,061.00
 - Hustler Fastrak 60" w/bagger = \$7,513.00
 - John Deere 54" (X590) w/bagger = \$9,194.00
- Sprinkler problems... 16 heads not working properly. I dug up and cleaned out ... (All sprinklers working correctly now)
- Quote from Mr. Sprinkler Diagram is not what is in the ground at the park. (see attached diagram.)
- Need to add some extra sprinklers to cover the added S.O.D.
- Able Well Co. called about possibly not having a well screen and Scott @Able Well confirmed that it is an open tip well. Our quote / invoice states that 10' well screen is included (see attached invoice). Asked Scott about this. He said that was only if needed.
- We do have a 2 year warranty on the well invoice date of 7-6-2017.
- Ordered inline sand filter from well to sprinkler supply line.
- Picked up monument rock for ballfield; placed at park.
- When will the plaque be mounted?

The Town Board reviewed the quotes for the lawnmowers. Schumacher stated that the consensus was the Hustler Fastrak 60 with bagger. Discussion on how it will be paid for with 1/3 coming out of the Park Fund, 1/3 coming out of the Cemetery Fund and 1/3 coming out of the Road & Bridger Fund. Lawrence stated he is not convinced that the lawnmower needs to be purchased this fall as there may be better pricing in the spring and it will have to be stored all winter. Schumacher stated that we are getting the government discount rate. Schumacher will work on the 10 feet of screen that should have been placed at the bottom of the well per their invoice. Good informed the Town Board that the whole back row and back by the dugouts are missing sprinklers as per the diagram as to what we have. Mr. Sprinkler informed Good that it was an engineering diagram and not what we have in the ground. We need to add another couple of sprinklers to cover the sod we just added. The monument rock has been picked up and set out at Young Park. The Town Board thanked Good for his research and packet information.

Fire Department Report:

Approve/Disapprove Structure Fire Auto-Aid Agreement with Princeton Fire Department – Tabled per Chief Scott Case.

Approve/Disapprove Hiring of Firefighter Ron Dehn – Handshoe/Swanson unanimous to approve hiring Ron Dehn.

Assistant Chief Robin Fisher reported that the Baldwin Fire Department now has 30 firefighters. There is no word on when the Fireman's Dance is going to be scheduled. The Baldwin Fire Relief Association gives out two scholarships to seniors who are Baldwin residents. The Relief Association will also have food available for sale at the Baldwin FunFest on Saturday, September 23. The Wells Fargo representative attended a meeting as there was confusion as to what Wells Fargo could provide that PERA couldn't. The Wells Fargo representative will attend a regular October meeting of the Town Board then a PERA representative will be brought in.

Approval of Consent Agenda – Rush/Lawrence unanimous to approve the Town Board Meeting Minutes of September 5, 2017; and to approve Renewal for Minnesota Department of Administration Surplus Property.

CONDITIONAL & INTERIM USE PERMITS: None.

PLATS: None.

VARIANCES: None.

OLD BUSINESS:

County Planning & Zoning Report – Lawrence reported that, on the county agenda, is a new town hall, a change in zoning and a development on County Road 9. Discussion on creating lakeshore districts.

Park Committee Report – Rush reported that sod has been laid, and the sprinklers and rocks were set. The ballfield had its first baseball tournament with 4 teams participating. There was positive feedback. Signs will be installed. The maintenance crew has been getting the park ready for FunFest scheduled for Saturday, September 23. Rush will contact Matt Peterson at the PYSBA regarding fees for using the field. There was discussion on the topic of having businesses advertising with signs on the fence with little positive feedback. Swanson will stand in for Rush at the Park Committee Meeting on September 21.

Review/Approve/Disapprove Pursuing Grant Opportunities for Young Park -
Rush/Handshoe unanimous to table pursuing grant opportunities for Young Park.

Baldwin Volunteer Corps Update – Swanson reported that the FunFest is Saturday, September 23. Music had to cancel, and it was too late to book the racecars and their drivers. Activities for the kids will be face painting, cooking decorating, games and hayrides. Tug of war will be between the town board and the firefighters. Meet at the town hall at 8:00 a.m. on Saturday if you are willing to volunteer. Members for the Baldwin Corps are needed.

TABLED ITEMS:

Review/Approve/Disapprove Lawn Mower Quote – Swanson/Lawrence unanimous to approve the quote for the Hustler Turf lawn mower from Elite Lift Truck, Inc. for \$7,513.00.

Review/Approve/Disapprove Changing iPad Email Accounts – Lawrence/Swanson unanimous to table changing iPad email accounts.

Review/Approve/Disapprove Changes to Employee Handbook – Rush/Handshoe unanimous to table changes to the Employee Handbook until October.

Discuss/Approve/Disapprove Addition of Employee Sick Time or Similar Option - Schumacher reported that, according to a lawyer at the Association of Townships, the township has the authority to modify an individual employee's benefits for any reason and at any time as long as that employee is considered 'at will'. Handshoe/Swanson unanimous to table until the October meeting in order to obtain more information.

NEW BUSINESS:

Schedule Public Hearing to Certify Delinquent Community Sewer Treatment Service Fees and Certify Construction Costs for Frontier Trails – Lawrence/ Handshoe unanimous to schedule a public hearing to certify delinquent community sewer treatment service fees and to certify construction costs for Frontier Trails for October 2, 2017 at 7:30 p.m. at the township hall.

Schedule Special Meeting to Discuss Additional Deputy Clerk Position - Handshoe/Swanson unanimous to approve adding 'Discuss Additional Deputy Clerk Position' to the October 16, 2017 meeting and allowing 20-25 minutes for discussion.

Approve/Disapprove Resolution 17-13; Resolution Accepting Donations – Lawrence/Handshoe motion to approve Resolution 17-13; a Resolution Accepting Donation. With a voice vote taken Lawrence, Rush, Handshoe and Schumacher say aye; Swanson abstains. Motion carries.

City of Princeton Meeting Update – Schumacher gave an update of the September 14th meeting which had the annexation for Northstar Canoe on the agenda. He brought a packet consisting of the MPCA permit and attached county PID numbers where product is being spread. He did not show opposition to the annexation as the board did not oppose. The question came up as they have the option to not use the wastewater plant if they do not want to (the distillery). So residents can install holding tanks? The city said they do have the capacity to put in their wastewater treatment plant. The rate that the city presented them with was not favorable. That prompted the City of Zimmerman to come in and show how responsible some can be. Dave Lucas (Sherburne County Zoning) contacted him today telling him they have not issued the formal non compliance and did not think it would be done right away. Lawrence stated he appreciates the research and time. Swanson stated it was unfortunate that it did not have sanctioned approval by the Town Board. Schumacher stated that all 37 pages can be approved at the next township meeting. Discussion on distillery effluent and the city's capacity. Schumacher stated that Princeton's City Administrator had brought up merger to him. Schumacher stated that there is no tax benefit to merging.

Discuss/Approve/Disapprove Dog Impounding – Lawrence stated he had received a call from a resident who had moved to Mora and left his dogs at a rental residence. The

landlord had called and had the dogs impounded. The resident is asking for the township to not enforce the impound fee as he feels the dogs were taken illegally. It is a civil situation between the landlord and the resident. Schumacher suggested having them go through the township website and use PayPal. Lawrence questioned why our animal control is removing dogs out of a residence. We should not have been involved and the bottom line is it is not our role to go onto private property. Why would he go in without the sheriff? We don't have the authority to take someone's animal. Swanson questioned if the lease was over and if the landlord called and our animal control went out. The landlord has every right to get rid of animals as they own the residence. Schumacher/Swanson unanimous to disapprove based on the things we have done in the past.

Announcements:

- Baldwin FunFest, Saturday, September 23, 10 a.m.-2:00 p.m., Young Park
- Fire Relief Association, Wells Fargo Representative Presentation, Monday, October 2, 7:00 p.m., During Regular Town Board Meeting

Any Other Business:

Lawrence/Swanson unanimous to send Bembooms Fencing a thank you letter for donating fencing to finish the radius

Lawrence stated that homes with narrow lots have to go through the variance process as it is a state statute and is non-negotiable.

Motion to Approve Bills for Payment – Swanson/Rush unanimous to approve for payment check numbers 21477 through 21477 and 5 EFT payments totaling \$152,764.15.

Adjournment – Rush/Handshoe unanimous to adjourn at 8:20 p.m.



Submitted By: (s/) Cathy Stevens
Clerk/Treasurer
Baldwin Township



Approved By: (s/) Brad Schumacher
Chairman, Board of Supervisors
Baldwin Township



Date

Attendees: Lester Kriesel, Zac Good, Sophie Hoffer, Gabby Donais, Julie Bjurman, Jenna Pauly, Anna Nowak, Brooke Winkelman, Sara Larson, Jaden Faddler, Carlie Vogel, Abby Seifert, Kayla Wash, Kara Schramel, Lydia Arens, Jake Chase, Colton Hellman, McKenzie Eikert, Robin Fischer